

TOWN OF CLIFTON PARK TOWN BOARD

July 15, 2024

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Pledge of Allegiance

Present: Supervisor Barrett
Councilman Morelli
Councilwoman Reid
Councilwoman Walowit
Councilman Manir
Town Clerk Brobston

Also Present: Town Attorney Pelagalli
Mark Heggen, Comptroller
Daniel Clemens, Director of Parks, Buildings & Recreation
Dahn Bull, Highways Superintendent
Norah Hoefer, Communications and Technology Coordinator

MINUTES

MOTION by Councilwoman Walowit, seconded by Councilwoman Reid, to approve the Town Board minutes of the June 17, 2024, and July 1, 2024, 2024, as presented.

ROLL CALL VOTE for June 17, 2024 meeting.

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Abstain: Councilman Morelli

ROLL CALL VOTE for July 1, 2024 meeting.

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION CARRIED

ANNOUNCEMENTS & COMMUNICATIONS

Supervisor Barrett thanked the Town Employees who helped make the July 4th Celebration a success.

Supervisor Barrett announced National Night Out, a free event to be held on August 6 from 6-8 PM on the Clifton Common. The event celebrates First Responders and all our Hometown Hero's. Various activities and exhibits will be offered. To register for the basketball event, see the Town's website or stop in the Parks & Recreation Department. Supervisor thanked the Shenendehowa Girls Basketball Team and Coaches, who will be supporting the event this year.

Councilman Morelli reminded residents of the Performing Arts Series on the Clifton Common. Schedule can be found on the Town website cliftonpark.org. The Not So Common Players will be presenting "Footloose" July 19-28.

RESOLUTIONS

Resolution No. 180 of 2024, a resolution authorizing the purchase of lawn mowing equipment for the Buildings and Grounds Department.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, Daniel Clemens, Director of Buildings, Parks and Recreation, requested authorization to purchase lawn mowing equipment for Town-owned lands and parks, and

WHEREAS, Grassland Equipment & Irrigation Corporation, Troy Schenectady Road, Latham, NY, as an authorized Toro Dealer, has a Toro Z-Master #74000, per the attached quote, at a total cost not to exceed \$9,726.50, for purchase under New York State Contract #PC69682, and

WHEREAS, Mr. Clemens has recommended the equipment be purchased from Grassland Equipment & Irrigation pursuant to the New York State Contract identified above; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Director of Buildings, Parks and Recreation to purchase the lawn mowing equipment from Grassland Equipment & Irrigation Corp., in a total amount not to exceed \$9,726.50, from A-7190-200 (General Fund-Golf Course-Equipment).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 181 of 2024, a resolution authorizing Otis Elevator to replace the hydraulic plunger packing in the Town Hall elevator.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, Daniel Clemens, Director of Buildings, Parks and Recreation, recommends that the hydraulic plunger packing in the Town Hall elevator be replaced, as the elevator is slow and not always operating smoothly, and

WHEREAS, Mr. Clemens recommends that the quote from Otis Elevator, the Town’s elevator repair and service company, be accepted in an amount not to exceed \$7,752; now, therefore, be it

RESOLVED, that the Director of Buildings, Parks and Recreation is hereby authorized to accept the quote from Otis Elevator to replace the hydraulic plunger packing in the Town Hall elevator, at a cost not to exceed \$7,752, to be paid from A-1620-0200 (General Fund – Town Hall Operations – Equipment).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 182 of 2024, a resolution authorizing the Superintendent of Highways to promote Tyler Clifford to Motor Equipment Operator (MEO).

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, a vacancy exists within the Highway Department for a MEO, and

WHEREAS, Superintendent of Highways, Dahn Bull, has recommended the promotion of the following individual:

<u>Name</u>	<u>License Type</u>	<u>Address</u>
Tyler Clifford	Class B	Halfmoon, NY

and,

WHEREAS, Mr. Clifford attended Commercial Driver Training and earned his Class B Commercial Driver’s License, fulfilling the qualifications to become a MEO; now, therefore, be it

RESOLVED, that the Town Board authorizes the promotion of Tyler Clifford from Laborer to Motor Equipment Operator within the Highway Department, at Grade 5, Step 1, at a yearly salary of \$56,571, (\$26.99/hr.), to be paid as outlined in the attached Schedule A, effective at a start date no earlier than July 16, 2024.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 183 of 2024, a resolution accepting a bid from Peter Luizzi & Bros. Contracting, Inc. to award a contract for the construction of a culvert on Forest Drive.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS, by Resolutions No. 145 of 2021 and No. 252 of 2021, the Town Board authorized Superintendent of Highways, Dahn Bull, to execute agreements with Barton & Loguidice to conduct environmental and engineering studies to assess and remediate stormwater facilities in the Forest Drive area, to seek appropriate regulatory permits for same, and

WHEREAS, on October 26, 2023, the U.S. Army Corps of Engineers issued authorization for the project described under the appropriate nationwide general permit, and

WHEREAS, on October 22, 2022, the Department of Environmental Conservation issued a permit for the replacement of the culvert on Forest Drive, and

WHEREAS, on June 13, 2024 sealed bids were opened, based on bid documents and work scope prepared by Barton & Loguidice engineers, and

WHEREAS, Barton and Loguidice recommends that the Town Board award the contract for the work to Peter Luizzi & Bros. Contracting, Inc., as low bidder; now, therefore, be it

RESOLVED, that the contract for the culvert replacement at Forest Drive is awarded to Peter Luizzi & Bros. Contracting, Inc., Watervliet, NY, in an amount not to exceed \$251,000 for this contract, and be it further

RESOLVED, that the Comptroller is authorized to transfer up to \$251,000 from the General Fund to H44-08540-00200 (Capital Projects 2016 Drainage Projects – Drainage Repairs - Equipment) to offset costs of the project; and be it further

RESOLVED, that the funds will come from A-00914 (General Fund- Unassigned Fund Balance).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 184 of 2024, a resolution to posthumously honor the many important contributions that Cassidy Jones made to the Town of Clifton Park.

Introduced by Supervisor Barrett, who moved its adoption, seconded by the entire Town Board.

WHEREAS, Cassidy Jones arrived in Clifton Park from Waterbury, Connecticut at a very young age and became a life-long resident, graduating from Shenendehowa Highschool in 1990 as a Triple Varsity athlete before receiving a congressional nomination to attend college at the United States Military Academy at West Point, NY, and

WHEREAS, leaving his mark on Shen athletics, Cassidy was a member of the soccer, basketball, and baseball teams, but it was his triumph in soccer in 1988 that earned him the recognition of being dubbed “Mr. November” when he scored five of the ten goals during the post season playoffs in order to qualify for the State Championship game, ultimately winning the title with his team, and

WHEREAS, Cassidy’s natural ability as a leader earned him several captainships at Shen, setting the stage for what would become a life’s work that focused on sportsmanship, teamwork, and giving back to his community as a coach, and

WHEREAS, over a ten-year span, Cassidy tirelessly served his local soccer community; organizing dozens of sporting events for his athletes and their families, personally maintaining the facilities and equipment of the Clifton Common Sports Complex and hosting thousands of athletes annually through innumerable soccer camps and competitions, and

WHEREAS, Cassidy impacted both the Shenendehowa and Clifton Park community through the positions he held as Youth Development Program Director of the Clifton Park Soccer Club, an affiliate Coach with the Coerver Coaching and Camp program, Men’s Soccer Assistant Coach at RPI, and lastly, Head Coach for the JV Boys Soccer team at Shen, and

WHEREAS, as a role model in Clifton Park, Coach Cassidy was profoundly respected by all who knew him and was a renowned leader and mentor whose passion was about more than the game, encouraging inclusivity, fairness, and building friendships, and

WHEREAS, Cassidy Jones passed away on January 21, 2022, leaving behind a legacy of inspiring young athletes across the Capital Region to find balance in the joy and fulfillment of sports with the commitment and hard work required to be successful. His greatest accomplishment above all else remains being a loving and proud husband and father; now, therefore, be it

RESOLVED, that on behalf of the people of Clifton Park, the Town Board awards the Key to the Town to Cassidy Jones in recognition for his decades-long commitment to his profession and countless hours of volunteer service to our community and the Capital Region.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 185 of 2024, a resolution approving an additional agreement with Barton & Loguidice for engineering services required to remedy a collapsing culvert on Forest Drive.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, Resolutions No. 145 of 2021 and No. 252 of 2021 authorized the Highway Superintendent, Dahn Bull, to execute agreements with Barton & Loguidice for engineering services required to remedy a collapsing culvert on Forest Drive (Project), and

WHEREAS, on June 23, 2021, Mr. Bull executed an agreement with Barton & Loguidice for \$3,625, to for engineering services required for the Project, and

WHEREAS, Barton & Loguidice submitted a supplemental agreement for \$39,726, for additional engineering services required for the Project, and

WHEREAS, Mr. Bull is requesting authorization to execute an additional agreement with Barton & Loguidice for engineering services required for the Project, in an amount not to exceed \$12,120; now, therefore, be it

RESOLVED, that the Highway Superintendent is authorized to execute an agreement with Barton & Loguidice for engineering services associated with the Forest Drive culvert replacement, in an amount not to exceed \$12,120, to be paid from A-08540-00135 (General Fund-Drainage Repairs-Engineering).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman Manir,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

No one wished to be heard.

PUBLIC PRIVILEGE 0:00 PM

Danny Newman, Longview Dr. requested extending/continuing the sidewalk along Maxwell.

Supervisor Barrett stated the requested will be reviewed.

Teresa Campbell, Hospitality Director for Singlecut North, expressed concern for food trucks and the Transient Retail Law. Requested changing the fee from \$300 per day to an annual license/fire inspection. \$300 per day is unsustainable. Community work as part of what some food trucks/businesses offer was reviewed. On Sunday, August 4 Clifton Park Breweries are sponsoring an event supporting children with special needs and the food trucks would like to be a part of this event to help raise the funds for the needs. She explained the brewery does not serve food.

Supervisor Barrett questioned the expected relationship to be with SingleCut and food trucks?

Ms. Campbell explained the goal would be to have some consistency so it can be advertised, weekly if not quarterly. No cost of goods would be exchanged between food trucks and sponsoring businesses.

Supervisor Barrett stated the last time Transient legislation was amended, the changes were directed at other businesses that were popping up all over the place and not food trucks. Food trucks have evolved over the past few years and play different roles in the community.

Attorney Pelagalli stated the current legislation has been reviewed and amendments were proposed and sent to the Town Board for review and consideration. One amendment is for an annual fee along with other suggestions. Procedures for amending a local law were reviewed.

No one else wished to be heard. Public Privilege closed at 7:48 PM.

Councilwoman Reid questioned if resolution no. six on the agenda needed amended.

Attorney Pelagalli stated the proposed resolution was written by the Attorneys office and is correct.

Highways Superintendent Bull had an old version he was referring to not the current resolution on tonight's agenda with the \$39,726 as additional engineering and amount not to exceed \$12,120.

MOTION BY Councilwoman Walowit, seconded by Councilman Morelli, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 7:53 PM

Teresa Brobston
Town Clerk