

December 14, 2020

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett
 Councilman Whalen via telephone
 Councilwoman Standaert via telephone
 Councilman Morelli
 Town Clerk Brobston

Absent: Councilwoman Walowit

Also Present: Town Attorney McCarthy
 Dahn Bull, Superintendent of Highways via telephone
 Mark Heggen, Comptroller
 Daniel Clemens, Director of Buildings, Parks & Recreation

ANNOUNCEMENTS AND COMMUNICATION

Supervisor Barrett stated the town will be refinancing callable bonds. The total savings for the taxpayers will be \$675,000. A large portion of the savings will be due to the library debt. The bonds that are currently outstanding are being refunded and new bonds will be issued.

Supervisor Barrett announced the 620 streetlights that the town is purchasing, will be complete by the end of the year. This will result in a 60% reduction. The process is new in our service area.

Supervisor Barrett gave a COVID update. He stated Saratoga County cases continue to increase. The Town Hall has its first employee positive case. Protocol and thoughtful daily contact by employees have been diligent in protecting each other. He stated the case was not contacted in the workplace. The County DOH were consulted and based on their analysis of facts and timelines, it was determined the situation with the positive case in Town Hall did not meet the definition to exposure to fellow employees. He explained NYS released information stating 74% of the virus spread occur in the home or private small gatherings, termed livingroom spread. It was decided to reduce staff by 25% and to close town buildings to the public and request appointments for services. The closure will continue through the upcoming holidays till January 4, 2021. He stated a safe plan is in place for payment of county taxes starting January 4, 2021. He encourages residents to continue to read updates on the cliftonpark.org website. He stated the Senior Vans will continue to operate. The Senior Community Center will be closed to visitors. He did explain that every department will be operating, but by appointment only.

Councilman Whalen announced his resignation from the Town Board as of the end of 2020.

Supervisor Barrett, Councilwoman Standaert and Councilman Morelli thanked Councilman Whalen for his 9 years of service and work to the town. You will be missed!

PUBLIC PRIVILEGE ON RESOLUTIONS

Town Clerk Brobston read the proposed resolutions for consideration.

Resolution No. 237 of 2020, a resolution scheduling a public hearing on a proposal to expand Town Center Zoning to the area east of I-87 and south of State Route 146.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, by Local Law No. 4 of 2015, the Town Board adopted form-based zoning code for the Town Center area covering the area west of Route I-87, generally to Moe Road in the Exit 9 area, and

WHEREAS, by Resolution No. 287 of 2017, the Town Board established the Town Center Code Expansion Advisory Committee, and

WHEREAS, by Resolution No. 215 of 2017, the Town Board retained M. J. Engineering to provide engineering and design/planning services to study the potential expansion of Town Center Zoning to the Exit 9 area, east of I-87 and south of State Route 146, and

WHEREAS, the Town Board wishes to solicit input from the public regarding a proposal to expand Town Center Zoning to this area, consistent with the findings and recommendations of the advisory committee and engineering consultants; now, therefore, be it

RESOLVED, that a public hearing will be held at 7:10 P.M. on January 11, 2021, at the Wood Memorial Room, One Town Hall Plaza, in the Town of Clifton Park, on the proposal to expand Town Center Zoning to the Exit 9 corridor east of I-87.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Morelli,
Supervisor Barrett

Noes: None

Absent: Councilwoman Walowit

DECLARED ADOPTED

Resolution No. 238 of 2020, a resolution authorizing a professional services agreement for wetlands delineation services for the 41± acre nature preserve on Riverview Road.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, by Resolution No. 204 of 2011, the Town Board authorized funding \$300,000 for the acquisition of the 41± acre parcel natural area on Riverview Road as well as \$15,000 for related property closing transaction costs, and

WHEREAS, the Town Board authorized by Resolution No. 185 of 2016 for the property boundary survey to be prepared in the amount of \$7,500 for the 41± acres, as a tool for use in the stewardship and management of the property, and

WHEREAS, in 2020, the Stewardship Subcommittee of the Open Space, Trails & Riverfront Committee, has conducted its own analysis of the 41-acre natural area, and on November 18, 2020, the Open Space, Trails & Riverfront Committee recommended that a professional wetlands delineation marking, and mapping services be conducted in 2021 as a tool for planning and siting public access driveway improvements to the natural area which has a presence of wetlands and streams, and

WHEREAS, a proposed scope of environmental services for the 41± acre nature preserve, attached, has been prepared for professional state and federal wetlands delineation services by Environmental Design Partnership for an amount not to exceed \$3,500, and

WHEREAS, sufficient funds remain in the Open Space, Trails and Riverfront account to offset the cost of the wetland's delineation services necessary for the work; now, therefore, be it

RESOLVED, that the Planning Department is authorized to engage Environmental Design Partners for delineation services, per the attached scope of services and proposal dated September 15, 2020; and be it further

RESOLVED, that the Comptroller is authorized to pay an amount not to exceed \$3,500 from A-8050-15 (Open Space, Trails & Riverfront-Other Contracted) for the wetland's delineations.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Morelli,
Supervisor Barrett

Noes: None

Absent: Councilwoman Walowit

DECLARED ADOPTED

Resolution No. 239 of 2020, a resolution to retain M.J. Engineering and Land Surveying, PC, for professional engineering services related to the park improvements in the Clifton Gardens Park District.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, the Town Board, as commissioners of the Clifton Gardens Park District, wishes to retain professional services associated with completion of contract documents, including plans and specifications for playground equipment in Clifton Gardens at the end of Ivy Court, and

WHEREAS, quotes were solicited by the Department of Buildings and Grounds, and

WHEREAS, M.J. Engineering and Land Surveying, PC, 1533 Crescent Road, Clifton Park, submitted the lowest conforming quote for an amount not to exceed \$5,000 for engineering services; now, therefore, be it

RESOLVED, that Supervisor Barrett recommends that the quote of M.J. Engineering be accepted; and be it further

RESOLVED, that the Supervisor is authorized to sign an agreement with M.J. Engineering for professional consulting for a playground improvement project at Clifton Gardens Park, in an amount not to exceed \$5,000 to be paid from SP2-7121-135 (Clifton Gardens Park District -Contractual- Engineering).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Morelli,
Supervisor Barrett

Noes: None

Absent: Councilwoman Walowit

DECLARED ADOPTED

Resolution No. 240 of 2020, a resolution authorizing the hiring of a Laborer for the Buildings and Grounds Department.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, an opening exists for a Laborer in the Buildings and Grounds Department, due to the retirement of Patrick Gibbins, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks and Recreation, has recommended that Michael Barber, 1503 Hudson Avenue, Stillwater, is qualified and should be hired to fill the full-time position; now, therefore, be it

RESOLVED, that authorization is hereby given to hire Michael Barber as a Laborer for the Buildings and Grounds Department at Grade 3, Step 1, \$18.87/hour, effective immediately, with an estimated amount to the end of the year of \$2,000 to be transferred from A7110-E4000 (Buildings & Grounds-Part Time Employee) to A-7110-E0963 (Buildings & Grounds-Employee).

Daniel Clemens, Director of Buildings, Parks and Recreation, thanked Patrick Gibbins for his many years of outstanding service for the town.

Mr. Clemens stated Mr. Barber has worked for the department as a seasonal worker for several years.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Morelli, Supervisor Barrett

Noes: None

Absent: Councilwoman Walowit

DECLARED ADOPTED

Resolution No. 241 of 2020, a resolution authorizing the sale of equipment declared surplus by the Town Board and authorizing departments to sell the surplus equipment at public auction.

Introduced by Councilwoman Standaert, who moved its adoption, seconded Councilman Morelli.

WHEREAS, Daniel Clemens, Director of Buildings, Parks, & Recreation, has identified a 2001 Jeep Cherokee with VIN # IJ4FF8S51L610010, as surplus property due to an aging frame that is considered uneconomical to repair, and

WHEREAS, based upon the recommendation of Mr. Clemens, the Town Board declares the 2001 Jeep Cherokee as surplus; now, therefore, be it

RESOLVED, that the Town Board authorizes the Buildings & Grounds Department to sell the surplus equipment, as is, through an upcoming online public auction.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Morelli, Supervisor Barrett

Noes: None

Absent: Councilwoman Walowit

DECLARED ADOPTED

Resolution No. 242 of 2020, a resolution authorizing the purchase of a 2021 one-ton crew cab pickup truck for use by the Highway Department.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, Highways Superintendent Dahn Bull has requested authorization to purchase new equipment for general daily use by the Highway Department, and

WHEREAS, pursuant to General Municipal Law §103(3), municipalities are authorized to purchase materials, equipment or supplies through publicly bid contracts of another political subdivision or county within the state, and

WHEREAS, Highways Superintendent Dahn Bull has advised that a one-ton crew cab pickup truck, which will meet the needs of the Highway Department, is available through contracts bid by the County of Onondaga, Contract #ONGOV-106-19, issued January 31, 2020; now, therefore, be it

RESOLVED, that the Highway Department is authorized to purchase a 2021 Chevrolet 3500 one-ton crew cab pickup truck from Robert Green Truck Division, Rock Hill, NY, per the attached list, in an amount not to exceed \$45,691 to be paid from DA-5130-219 (Highway-Machinery-Truck); and be it further

RESOLVED, that the Comptroller is authorized to transfer \$3,000 from DA-5130-230 (Highway-Machinery-Tires) to DA-5130-219 (Highway Department-Machinery-Truck) in the 2020 budget.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Morelli,
Supervisor Barrett

Noes: None

Absent: Councilwoman Walowit

DECLARED ADOPTED

PUBLIC PRIVILEGE 7:50 PM

Town Clerk Brobston read an email sent to her to be shared from Mary Guarnieri, Riverview Road.

Ms. Guarnieri expressed concern with parking on the sides of Riverview Road near the intersection of VanVranken Road at the Vischer Ferry Nature Preserve. She suggested additional signage to direct residents to the other parking areas along the preserve.

Supervisor Barrett requested Daniel Clemens, Director of Buildings, Parks & Recreation to create a sign package to present to the resident and report back to the Town Board.

MOTION BY Councilman Morelli, seconded by Councilman Whalen, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of town business.

Motion carried at 7:57 PM

Teresa Brobston
Town Clerk