

November 8, 2018

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett
Councilman Whalen
Councilwoman Standaert
Councilman Romano
Councilwoman Walowit
Town Clerk O'Donnell

Also Present: Town Attorney McCarthy
Dahn Bull, Superintendent of Highways
Mark Heggen, Comptroller
Daniel Clemens, Supervisor of Buildings & Grounds represented by Kieran Lynch
Matthew Andrus, Information Specialist

PUBLIC HEARING 7:00 PM
2019 PRELIMINARY BUDGET

The Town Clerk read the Notice of Public Hearing as published in the Daily Gazette on November 1, 2018.

Peter Bardunias, President/CEO at The Chamber of Southern Saratoga County, requested the Town Board to consider Leadership Circle Membership in the 2019 town budget. He explained this is a higher level of membership in which the Chamber will do individual projects for the member. He reviewed ways the Chamber is currently promoting the town. This higher level fee is \$2375, an increase of \$1800 from what town is paying for current membership. Mr. Bardunias explained, for instance, he would like to send a Chamber staff person to a show in Hudson Valley to promote Clifton Park. This level of membership would also give the town the ability to place town information on the Chamber website.

Supervisor Barrett explained no raises are included in the budget at this time as negotiations are ongoing with the two CSEA bargaining units.

Supervisor Barrett said he has three changes to the budget.

1) He spoke in favor of the Chamber and their activities. He said the town has had a longstanding membership with the Center for Economic Growth but feels the Chamber is working for Clifton Park.

MOTION BY Supervisor Barrett, seconded by Councilwoman Standaert to eliminate membership in the Center for Economic Growth at \$3000 and commit to the Chamber of Southern Saratoga County Leadership Circle level at \$2372. Motion unanimously carried.

2) Regarding newly adopted system for tickets adjudicated through the courts, the Supervisor reported Mr. McCarthy and Ms. Springli will be adjudicating the tickets electronically in the Town Attorney's office, however, there will still be a need for a town attorney in the courts a couple of nights a month as well as work throughout the year. Councilwoman Walowit spoke in favor of this system.

MOTION BY Supervisor Barrett, seconded by Councilwoman Walowit, to maintain a town attorney position for the courts at a salary of \$7500 per year. Motion unanimously carried.

3) Supervisor Barrett explained the Clifton Knolls Park District would like a number of big projects done and would like to have someone older and more capable working throughout summer. Kieran Lynch, speaking in Supervisor of Buildings and Grounds, Dan Clemens absence, reviewed jobs that were done last summer by Nick Arp, as well as potential maintenance and jobs. Supervisor Barrett said the Park District has proposed adding a position

in Buildings & Grounds Department with the Park District paying 75 percent and the general fund 25 percent. He stated if the Park District is bringing him on then they will need to reduce the use of outside contractors.

MOTION BY Supervisor Barrett, seconded by Councilman Whalen, to add a position to the Buildings and Grounds Department. Councilman Whalen questioned if there would be a Memorandum of Understanding. Supervisor Barrett responded the Town Board are the Commissioners of the Park District Motion unanimously carried.

MOTION BY Supervisor Barrett, seconded by Councilman Whalen, to hire Nick Arp fulltime beginning January 1, 2019 to fill the new position at Grade 3, Step 1. Motion unanimously carried.

Supervisor Barrett noted with the addition of the 32 acres more time will be needed by Buildings and Grounds to take care and maintain the property.

Superintendent of Highways Bull asked the Town Board to look at his November 4th memo requesting diagnostic equipment and the necessity of in-house work on vehicles, noting outside diagnostics can take weeks. It was noted this equipment will pay for itself in short order.

Supervisor Barrett said the exterior of the Town Hall needs to be "recoated". Comptroller Heggen stated there is \$50,000 in the town hall equipment line and \$34,000 in the town hall maintenance line and money in the contingency line as well. Supervisor Barrett noted he doesn't know what the cost will be so budget adjustments can be made next year from the undesignated fund balance.

Highway Superintendent Bull reported the Governor is requiring certification of machine operators with 180 days to comply. He noted five Highway employees are already in compliance and certified and other will be trained and certified in the spring.

MOTION BY Councilwoman Walowit, seconded by Councilman Whalen, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 7:40 p.m.

Patricia O'Donnell
Town Clerk