

October 15, 2018

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett
Councilman Whalen
Councilwoman Standaert
Councilman Romano
Councilwoman Walowit
Town Clerk O'Donnell

Also Present: Town Attorney McCarthy
Dahn Bull, Superintendent of Highways
Mark Heggen, Comptroller
Daniel Clemens, Supervisor of Buildings & Grounds
Steven Myers, Director of Building and Zoning
Louis Pasquarell, Safety and Security Director

MOTION BY Councilman Romano, seconded by Councilwoman Walowit, to approve the minutes of the October 1, 2018 meeting as presented.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION CARRIED

ANNOUNCEMENTS AND COMMUNICATIONS

Councilwoman Standaert reported Youth Court training for attorneys, judges, jurors, clerks, victim advocates and foreman will be held October 17th. She noted joining Youth Court is a good way to give back to the community, as well as adding to a college resume.

Supervisor Barrett announced the Not So Common Players production of "Nonsense" opens October 26th in the Clifton Park/Halfmoon Library.

PUBLIC PRIVILEGE ON RESOLUTIONS

No one wished to be heard.

Resolution No. 240 of 2018, a resolution proclaiming the week of October 23-31, 2018 as Red Ribbon Week in Clifton Park.

Introduced by Supervisor Barrett, who moved its adoption, seconded by the entire Town Board.

WHEREAS, alcohol and drug abuse in this nation have reached epidemic stages, and

WHEREAS, it is imperative that visible unified prevention education efforts by community members be launched to eliminate the demand for drugs, and

WHEREAS, the National Red Ribbon Campaign offers citizens the opportunity to demonstrate their commitment to drug-free lifestyles, which means no use of illegal drugs, and

WHEREAS, the National Red Ribbon Campaign will be celebrated in every community in America during Red Ribbon Week, October 23-31, and

WHEREAS, business, government, parents, law enforcement, media, medical institutions, religious institutions, schools, senior citizens, service organizations, and youth will demonstrate their commitment to healthy, drug-free lifestyles by wearing and displaying red ribbons during this week-long campaign, and

WHEREAS, the community of Clifton Park further commits its resources to ensure the success of the Red Ribbon Campaign; now, therefore, be it

RESOLVED, that the Town Board does hereby proclaim October 23-31, as Red Ribbon Week and encourages its citizens to participate in drug prevention education activities, not only during Red Ribbon Week, but all year long, making a visible statement that we are strongly committed to a drug-free town

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 241 of 2018, a resolution approving a contract with Passport Labs, Inc. for webservices associated with enforcing traffic violations.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Town Board has enacted regulations governing vehicle parking on certain town roads and at town parks and public facilities, as well as commercial shopping centers and retail locations throughout the town, and

WHEREAS, pursuant to Chapter 194 of the Town Code, Town Security enforces parking regulations through the issuance of citations for violations as necessary, and

WHEREAS, the Town Board wishes to streamline the process for the issuance of parking citations and the methods available to motorists who receive citations to answer, appear and respond to such citations, and to allow a web-based response to reduce the necessity of appearing in court, and

WHEREAS, the town staff including Security & Safety Director Louis Pasquarell, Town Attorney Thomas McCarthy, as well as Judges Hughes and Rybak, and relevant court staff, reviewed proposals from software licensing entities with products and services for the parking management and enforcement, and

WHEREAS, Passport Labs, Inc., Charlotte, N.C., submitted the most cost effective and efficient system for the electronic issuance, web based responsive process for motorists to respond, enter pleas, resolve traffic citations and including options to contest the validity of any citation by reference to the Justice Court, and

WHEREAS, the Passport Labs software and enforcement tracking system will enable motorists receiving traffic citations to respond online to a ticket, view photographic evidence of the violation, enter plea and negotiations with the Town Attorney, and provide a process to dispose of uncontested parking violations on a timely and efficient basis without the need to appear in court; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign the attached software licensing and service agreement with Passport Labs, Inc., and be it further

RESOLVED, that the Comptroller is authorized to transfer \$2,000 from A-1110-10 (Courts – Postage), and \$1,000 from A-1220-10 (Supervisor – Postage), and \$3,200 from A-1620-24 (Town Hall – General Maintenance) for a total of \$6,200 to A-1110-4 (Courts – Computer) for the acquisition of 3 Zebra ZQ320 bluetooth printers, Zebra TC56 scanner, or dedicated Android Smartphones and software programming, as well as citation roll printer paper and related equipment.

Supervisor Barrett explained he has been working with Judges Hughes and Rybak on identifying and implementing a new system to cut the time and effort it takes to adjudicate tickets in town.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 242 of 2018, a resolution scheduling a public hearing to consider the 2019 Preliminary Budget.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, the Town Board wishes to obtain comment regarding the 2019 Preliminary Budget, and

WHEREAS, salaries of the town's elected officials as proposed are attached; now, therefore, be it

RESOLVED, that a public hearing is hereby scheduled for Thursday, November 8, 2018 at 7:01 p.m. in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York, to consider the 2019 Preliminary Budget, and be it further

RESOLVED, that the Town Clerk publish appropriate notice of same.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 243 of 2018, a resolution authorizing the Town Supervisor to sign an agreement with Peregrine Senior Living at Clifton Park for shared services at the Clifton Park Senior Community Center in the event of an emergency.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, the Director of the Peregrine Senior Living at Clifton Park has requested that the Clifton Park Senior Community Center be used for services in the event of an emergency evacuation at their facility, and

WHEREAS, the Town Board wishes to authorize an agreement for emergency services with the Peregrine Senior Living at Clifton Park, per the attached agreement; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign the attached agreement with the Peregrine Senior Living at Clifton Park for emergency evacuation to the Clifton Park Senior Community Center.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 244 of 2018, a resolution authorizing Steven Myers, Director of Building and Zoning, to attend a Continuing Education Conference to be held in Albany, New York, November 30, 2018.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, conferences are designed to give attendees needed hours to complete the New York State twenty-four hours requirement for in-service education for all Code Enforcement Officers per year to maintain their certification, and

WHEREAS, the 2018 conference sponsored by HalfMoon Education Inc. is necessary for the acquisition of needed credits by Building Department officials, and

WHEREAS, attendance at the seminar would provide a benefit to the residents of the town and is necessary to maintain Building officials' credentials; now, therefore, be it

RESOLVED, that Steven Myers is authorized to attend the Wood Frame and Steel Frame Design and Construction Seminar on November 30, 2018 in Albany, at a total cost not to exceed \$279, as budgeted from A-3620-001(Building Dept.-Training and Conferences).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 245 of 2018, a resolution authorizing Change Order #1 to the contract with Northeast Commercial Interiors, LLC for a flooring project at the Clifton Park Senior Community Center.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Romano.

WHEREAS, by Resolution No. 164 of 2018, the Town Board awarded the contract to upgrade the flooring at the Senior Community Center to Northeast Commercial Interiors in the amount of \$25,195, and

WHEREAS, Prime Engineering has deemed the project substantially complete in a letter addressed on October 3, 2018, and

WHEREAS, Northeast Commercial Interiors has requested a no-cost change order extending the time for substantial completion to August 31, 2018 without penalty; now, therefore, be it

RESOLVED, that the Town Board authorizes Change Order #1 for the flooring project at the Clifton Park Senior Community Center, and be it further

RESOLVED, that the Supervisor is authorized to sign the Certificate of Substantial Completion; and be it further

RESOLVED, that the Comptroller is authorized to release the final retainage of \$1,259.75 from A-1624-200 (Senior Building-Equipment).

Supervisor Barrett thanked Senator Tedisco for his efforts in securing the grant for this project, as well as new doors and air-conditioning units.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

Messrs. Dan Mathias, Exalted Ruler, and Sandy Roth, Government Relations, of the Clifton Park Elks said the Elks are sponsoring the following resolution and spoke on the Elks Drug Awareness Program and the importance of drug-free communities. The event was established in memory Enrique Camarena, a DEA Agency who was tortured and killed in Mexico in 1985. The Elks will be attending the November 15th Youth Court meeting and will show a drug awareness video.

MOTION BY Councilwoman Walowit, seconded by Councilman Whalen, adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 7:25 p.m.

Patricia O'Donnell
Town Clerk