



TOWN OF CLIFTON PARK TOWN BOARD MEETING

June 16, 2026

The Town Board meeting can be viewed live by visiting www.cliftonpark.org Scroll down to click

 ONLINE BOARD MEETINGS

- I. Call to Order/7:00 P. M. – Wood Room, Town Hall**
- II. Pledge to Flag**
- III. Roll Call**
- IV. Approval of Town Board Minutes**
- V. Communications/Announcements**
- VI. Open Public Privilege**
- VII. Business**
 - **Presentation: Environmental Stewardship Award to David Alexander**
 - **Public Hearing- 7:05pm: Re-convening of 04/21/2026 adjourned Public Hearing relating to the proposed moratorium on Batch Concrete Mixing Plant facilities**
 - **Public Hearing- 7:08pm related to the establishment of a Town Dangerous Dog Registry**
 - **Resolutions for Consideration**
 - **Other Business**
- VIII. Open Public Privilege**

NOTE:

Please check www.cliftonparkny.gov for final agenda and updates. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to three minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

IX. Adjournment

TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK

NOTICE OF CONTINUANCE OF PUBLIC HEARING TO CONSIDER A LOCAL LAW
ESTABLISHING A MORATORIUM ON BATCH CONCRETE MIXING PLANT FACILITIES.

Please take notice that the Town Board of the Town of Clifton Park will continue the public hearing from April 21, 2026 on Tuesday, June 16, 2026, at 7:05 PM in the Wood Memorial Meeting Room in the Town Office Building, located at One Town Hall Plaza, Town of Clifton Park, County of Saratoga, State of New York, whereas, the Town Board wishes to consider a Local Law establishing a moratorium on Batch Concrete Mixing Plant facilities.

Copies of the proposed local law are posted on our website cliftonparkny.gov and is also available for review in the Town Clerk's office during normal business hours.

Caitlin Fantini,
Clifton Park Town Clerk

Local Law No. __ of 2026

A Local Law Enacting a Temporary Moratorium on Batch Concrete Mixing Plants in the Town of Clifton Park, Saratoga County, New York

Enacted by the Town Board of the Town of Clifton Park as follows:

I. Title

This Local Law shall be known as the “Temporary Moratorium on Batch Concrete Mixing Plants Local Law of the Town of Clifton Park.”

II. Legislative Findings and Purpose

The Town Board of the Town of Clifton Park hereby finds and determines that:

1. The Town of Clifton Park Comprehensive Plan identifies the protection of public health, safety, environmental resources, groundwater, surface waters, and the orderly and planned development of land uses as core municipal objectives.
2. Significant public concerns have been raised regarding the operation of batch concrete mixing plants and their associated impacts on land use, the environment including flora and fauna, traffic, air quality, noise, and compatibility with surrounding areas. These issues are not sufficiently addressed under the Town’s current Zoning Law and development regulations.
3. Batch concrete mixing plants are classified as heavy industrial facilities, typically by federal, state, and industry standards. They can create significant truck traffic, dust (including respirable crystalline silica), noise, vibration, and may affect aquifers and surface waters such as the Dwaas Kill, Bear Brook, and Cooley Kill which have a vulnerable brook trout populations, and the Colonie Channel aquifer.
4. The existing Town Code does not contain a specific zoning use category or performance standards tailored specifically to batch concrete mixing plants, creating a zoning gap that may lead to inconsistent or legally vulnerable decision-making.
5. Although light industrial assembly and manufacturing are regulated by performance standards in the Zoning Code, there is no comparable standard for batch concrete mixing plants. As a result, the Clifton Park Town Board must pause approval of such uses until proper measures are evaluated.
6. The Town Board has determined that a temporary moratorium is necessary to preserve the status quo while the Town undertakes a comprehensive review and potential amendment of its zoning and land use regulations to address batch concrete mixing plants in a manner consistent with sound planning principles and the public interest.

The purpose of this Local Law is to temporarily halt the acceptance, review, and approval of applications for batch concrete mixing plants in order to afford the Town adequate time to study, evaluate, and, if deemed appropriate, enact permanent land use controls and performance standards.

III. Definitions

As used in this Local Law, the following term shall have the meaning indicated:

Batch Concrete Mixing Plant

A fixed permanent facility, used for the commercial production of concrete by proportioning, batching, mixing, or combining cement, aggregates, sand, water, chemical additives, or other ingredients, and which may include silos, hoppers, conveyors, mixers, truck loading equipment, truck staging areas, material stockpiles, and ancillary equipment or structures. The term includes ready-mix concrete plants and central mix plants but does not include facilities used solely for on-site mixing of concrete for immediate use as an accessory activity to a permitted construction project.

IV. Moratorium Imposed

A. For the duration of this Local Law, no Town board, body, officer, or employee shall accept, process, review, approve, conditionally approve, or issue any permit, site plan approval, special use permit, building permit, certificate of occupancy, variance, or other land use or zoning approval for:

1. The construction, establishment, expansion, or operation of any Batch Concrete Mixing Plant within the Town of Clifton Park.
2. This moratorium shall apply to, and be binding upon, the Town Board, Planning Board, Zoning Board of Appeals, Building Department, and any other Town agency or official with authority over land use or development approvals.

V. Duration

This Local Law shall remain in full force and effect for a period of **six (6) months (180 days)** from its effective date, unless sooner repealed or extended by the Town Board in accordance with applicable law.

VI. Exemptions and Hardship

1. This moratorium shall not apply to:
 - a) Applications that have received final and unconditional site plan approval, special use permit approval, and/or building permit approval prior to the effective date of this Local Law, provided such approvals are exercised in accordance with their terms.
 - b) The Town Board may, upon written application and after a public hearing, grant a waiver from the moratorium upon a showing of unnecessary hardship, provided that such waiver is consistent with the purposes of this Local Law and will not adversely affect public health, safety, or the environment.

VII. Severability

If any clause, sentence, paragraph, section, or provision of this Local Law shall be adjudged by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section, or provision directly involved.

VIII. Existing Provisions to Be Affected

This Local Law temporarily supersedes and suspends any inconsistent provisions of the Town Code, including zoning and land use regulations, solely to the extent necessary to effectuate the moratorium set forth herein, as contemplated by General Municipal Law §239-m(1)(c).

IX. Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State of the State of New York in accordance with the Municipal Home Rule Law.

TOWN OF CLIFTON PARK
COUNTY OF SARATOGA
STATE OF NEW YORK

NOTICE OF PUBLIC HEARING TO CONSIDER A TOWN DANGEROUS DOG REGISTRY.

Please take notice that the Town Board of the Town of Clifton Park will conduct a public hearing on Tuesday, June 16, 2026, at 7:08 PM in the Wood Memorial Meeting Room in the Town Office Building, located at One Town Hall Plaza, Town of Clifton Park, County of Saratoga, State of New York, whereas, the Town Board wishes to consider establishing a Town Dangerous Dog Registry.

Copies of the proposed local law are posted on our website cliftonparkny.gov and is also available for review in the Town Clerk's office during normal business hours.

Caitlin Fantini,
Clifton Park Town Clerk

Local Law No. __ of 2026

Chapter 92: Article VI

Section 92-22: Dangerous dogs; identification of and registry

A. As used in this section, "dangerous dog" means:

Any dog that is found to be a dangerous dog by a judge or town justice, where that dog is housed or kept within the boundaries of the Town of Clifton Park, where the dog has been determined to be dangerous by application of the definition set forth by the New York Agriculture and Markets Law, Chapter 69, Article 7, Section 123 (3), which reads as follows:

“Upon a finding that a dog is dangerous, the judge or justice may order humane euthanasia or permanent confinement of the dog if one of the following aggravating circumstances is established, at the judicial hearing held pursuant to subdivision two of this section:

(a) the dog, without justification, attacked a person causing serious physical injury or death; or

(b) the dog has a known vicious propensity as evidenced by a previous unjustified attack on a person, which caused serious physical injury or death; or

(c) the dog, without justification, caused serious physical injury or death to a companion animal, farm animal or domestic animal, and has, in the past two years, caused unjustified physical injury or death to a companion or farm animal as evidenced by a "dangerous dog" finding pursuant to the provisions of this section.

An order of humane euthanasia shall not be carried out until expiration of the thirty day period provided for in subdivision five of this section for filing a notice of appeal, unless the owner of the dog has indicated to the judge in writing, his or her intention to waive his or her right to appeal. Upon filing of a notice of appeal, the order shall be automatically stayed pending the outcome of the appeal.”

B. The Animal Control Officer shall establish a “Registry of Dangerous Dogs”, to be maintained by the Town of Clifton Park Town Clerk.

1. All dogs in the Town of Clifton Park that have been classified as “dangerous” shall be added to the “Registry of Dangerous Dogs”, to be maintained by the Clifton Park Town Clerk.

2. All dogs that have been deemed “dangerous” as defined by this Local Law and/or as deemed “dangerous” by a judge as defined in section 209-cc of the General Municipal Law, following a hearing, will be included in this registry. The owner (s) of the dog, or the Animal Control Officer, shall report the “dangerous” dog to the Town Clerk’s office to be added to the “Registry of Dangerous Dogs”.

3. The “Registry of Dangerous Dogs” shall be available at the Town Clerk's office and shall be viewable on the Town of Clifton Park website. The registry shall include the name of the owner(s), the name of the dog, the dog’s residence, physical description of the dog, picture and the date on which the dog was deemed dangerous by a judge.

4. Upon the death of the dog listed in the “Registry” or upon proof of the permanent relocation of the dog from the Town of Clifton Park, the Town Clerk shall remove the dog from the Registry.

Resolutions for Consideration
Clifton Park Town Board Meeting
June 16, 2026

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Town Board	Issue a Negative Declaration pursuant to SEQRA and Adopt Local Law No. __ of 2026, establishing a 180-day moratorium for Concrete Batch Mixing Plants	M. Fantini
2. Town Board	Adopt Local Law No. __ of 2026 related to establishing a Town Dangerous Dog Registry	P. Barrett
3. Town Board	Authorize conveyance of any interest the Town may have in a sewer line owned by Windsor Development to be conveyed to the Saratoga County Sewer District	P. Barrett
4. Town Board	Authorize acceptance of a proposal from KB Engineering, P.C. for professional services related to the preparation and submission of a NYSEFC WIIA Grant and Loan applications for the Eastside Drive Water District project	P. Barrett
5. Sewer	Accept dedication of sewer main and associate structures on Wellington Court	P. Barrett
6. Planning	Schedule a Public Hearing on July 7, 2026 at 7:05pm to consider a proposed moratorium on the acceptance, review and approval of Data Storage Center applications	A.Reid
7. Planning	Authorize acceptance of Clifton Park Rotary's Peace Pole Project at Town Center Park	P. Barrett
8. Planning/Zoning	Authorize the purchase of mosquito dunks for use by Town residents	P. Barrett
9. Planning/Zoning	Authorize Town Supervisor to execute a Rights-of-Way agreement with Capital District YMCA-Southern Saratoga Branch for placement of freestanding sign	P. Barrett

10. Buildings & Grounds	Authorize acceptance of a donation from Robinwood neighborhood resident Anita Daly to install a new yard hydrant at the Robinwood Entrance sign	P. Barrett
11. Buildings & Grounds	Authorize acceptance of a donation from the Vistas HOA to install a new yard hydrant on Vista Court	P. Barrett
12. Safety & Security	Authorize time-and-a-half pay for part-time security officers who work on the day of the Town's July 4th Celebration	P. Barrett
13. Highway	Authorize acceptance of a cost increase for the five (5) single axle development plow truck chassis, originally approved in Resolution No. 66 of 2022	D. Bull
14. Highway	Accept a quote from Precision Trenchless of Schenectady, under Onondaga County contract, for sliplining of storm water pipes under portions of streets in seven (7) Town locations	D. Bull
15. Parks & Recreation	Authorize the correction of the pay rates for Head Lifeguards and the hiring of new Lifeguards and Water Safety Instructors for the 2026 season	A.Reid & N.Bellamy
16. Comptroller	Adopt resolution for elected and appointed officials for NYS Retirement	P. Barrett
17. Town Clerk	Authorize appointment of Nicole Richard as Deputy Town Clerk effective 6/22/2026	Z. Manir



RESOLUTION

#1

PHILIP C. BARRETT
Supervisor

•

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

•

NANCY R. BELLAMY
Councilwoman

•

MARIO L. FANTINI
Councilman

Resolution No. __ of 2026, a resolution adopting Local Law No. __ of 2026 establishing a 180-day moratorium on Concrete Batching facilities.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board of the Town of Clifton Park seeks to evaluate the potential impacts associated with concrete batch mixing plants, including but not limited to land use compatibility, environmental impacts, traffic, noise, and public health considerations; and

WHEREAS, concrete batching facilities may generate impacts including dust emissions, noise, heavy truck traffic, and wastewater processing, which require careful planning and regulation to protect surrounding properties and natural resources; and

WHEREAS, the Town's current zoning regulations do not contain specific use standards, siting criteria, buffering requirements, or operational controls tailored to concrete batching facilities; and

WHEREAS, the Town Board has determined that a temporary moratorium on the acceptance, processing, and approval of applications for such facilities is necessary to preserve the status quo of light industrial zoning while the Town evaluates and considers amendments to its zoning and land use regulations; and

WHEREAS, on May 21, 2026, the Saratoga County Planning Board issued a recommendation for the disapproval of the proposed moratorium, and

WHEREAS, the Town Board has carefully considered the comments offered by the Saratoga Co. Planning Board, and responds with the following clarifying points, that:

- The moratorium is Town-wide in applicability and not directed at any specific application;
- The purpose of the moratorium is to allow time for the Town to consider the development of comprehensive, generally applicable regulations;
- The moratorium is temporary in duration and tied to a defined planning effort to be undertaken by the Town Board during the pause; and
- The action is intended to address broad public health, safety, and welfare concerns, not to delay or obstruct any individual project; and

WHEREAS, the proposed moratorium constitutes a reasonable and necessary interim land use control enacted for the purpose of protecting the public health, safety, and welfare while the Town undertakes a comprehensive review of this land use; and

WHEREAS, the Town Board has undertaken all required procedural steps in connection with the adoption of the proposed Local Law, including compliance with the State Environmental Quality Review Act (SEQR), referral to the Saratoga County Planning Board

pursuant to General Municipal Law §239-m, and the holding of a duly noticed public hearing; now, therefore, be it

RESOLVED, that the Town Board issues a Negative Declaration pursuant to SEQR for the adoption of this Local Law, a Type I Action; and be it further

RESOLVED, that the Town Board of the Town of Clifton Park hereby adopts Local Law No. ____ of 2026, establishing a 180-day moratorium on the siting, acceptance, review, and approval of applications for concrete batch mixing plants within the Town; and be it further

RESOLVED, that the Town Clerk shall lay across the minutes of the Public Hearing held by the Town Board concerning this matter, the text of the referral sent to the Saratoga County Planning Board and the reply received by the Town from the Saratoga County Planning Board; and be it further

RESOLVED, that the Town Clerk is hereby authorized and directed to file the adopted Local Law with the New York State Secretary of State and to maintain all official records related thereto; and be it further

RESOLVED, that the Town Board hereby directs Town staff and consultants to undertake a review of:

- zoning districts and permitted uses,
- buffering and siting requirements,
- environmental and operational performance standards, and
- intermunicipal and infrastructure considerations,

and to prepare any recommended amendments for the Town Board's consideration during the moratorium period; and be it further

RESOLVED, that this resolution shall take effect immediately.

Full Environmental Assessment Form
Part 1 - Project and Setting

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the applicant or project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Applicant/Sponsor Information.

Name of Action or Project: A Local Law Enacting a Temporary Moratorium on Batch Concrete Mixing Plants in the Town of Clifton Park, Saratoga County, New York		
Project Location (describe, and attach a general location map): Town-Wide, Town of Clifton Park, Saratoga County, New York		
Brief Description of Proposed Action (include purpose or need): The proposed action is the adoption of a local law enacting a six-month temporary moratorium on the acceptance, review, and approval of applications for batch concrete mixing plants within the Town of Clifton Park. The moratorium applies to the construction, establishment, expansion, or operation of such facilities and is intended to preserve the status quo while the Town undertakes a comprehensive review of its zoning and land use regulations. The purpose of the moratorium is to allow sufficient time to evaluate potential environmental, land use, traffic, air quality, noise, and water resource impacts associated with batch concrete mixing plants and to determine whether permanent zoning standards or performance regulations should be enacted to address those impacts in a manner consistent with the Town's Comprehensive Plan and protection of public health, safety, and environmental resources.		
Name of Applicant/Sponsor: Town of Clifton Park Town Board		Telephone: 518-371-6651 E-Mail: clerk@cliftonpark.org
Address: Clifton Park Town Hall, One Town Hall Plaza		
City/PO: Clifton Park	State: NY	Zip Code: 12065
Project Contact (if not same as sponsor; give name and title/role):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. (“Funding” includes grants, loans, tax relief, and any other forms of financial assistance.)		
Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Town Board - Enacting Legislation & Completing SEQR Review Process	June 16, 2026
b. City, Town or Village <input type="checkbox"/> Yes <input type="checkbox"/> No Planning Board or Commission		
c. City, Town or <input type="checkbox"/> Yes <input type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Saratoga County Planning Board 239 GML Referral for Recommendation	May 21, 2026
f. Regional agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

C. Planning and Zoning

C.1. Planning and zoning actions.	
Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<ul style="list-style-type: none"> • If Yes, complete sections C, F and G. • If No, proceed to question C.2 and complete all remaining sections and questions in Part 1 	
C.2. Adopted land use plans.	
a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway; Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, identify the plan(s):	

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, identify the plan(s):	
<u>2023 Town of Clifton Park Open Space Plan. Town of Clifton Park Draft Agriculture and Farmland Protection Plan to be adopted in June 2026.</u>	

C.3. Zoning	
a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. If Yes, what is the zoning classification(s) including any applicable overlay district? <u>LI-2 Zoning District per the Zoning Administrator's Interpretation.</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
b. Is the use permitted or allowed by a special or conditional use permit?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
c. Is a zoning change requested as part of the proposed action? If Yes, i. What is the proposed new zoning for the site? _____	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
C.4. Existing community services.	
a. In what school district is the project site located? <u>Shenendehowa CSD, Ballston Lake CSD, Niskayuna CSD</u>	
b. What police or other public protection forces serve the project site? <u>NYS Police, Saratoga Co. Sheriff's Department</u>	
c. Which fire protection and emergency medical services serve the project site? <u>Ballston Lake EMS, Clifton Park - Halfmoon EMS, Clifton Park FD, Jonesville FD, Vischer Ferry FD, West Crescent FD</u>	
d. What parks serve the project site? <u>Clifton Common, Collins Park, Dwaas Kill Preserve, Gamsey Park, Hayes Nature Park, Kinns Road Park, Mohawk Landing, North Woods Nature Preserve, Veterans Park & Mooney Carrese Forest, Vischer Ferry Nature Preserve.</u>	

D. Project Details

D.1. Proposed and Potential Development	
a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)? _____	
b. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres	
c. Is the proposed action an expansion of an existing project or use? i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
d. Is the proposed action a subdivision, or does it include a subdivision? If Yes, i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) _____ ii. Is a cluster/conservation layout proposed? _____ iii. Number of lots proposed? _____ iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
e. Will the proposed action be constructed in multiple phases? i. If No, anticipated period of construction: _____ months ii. If Yes: • Total number of phases anticipated _____ • Anticipated commencement date of phase 1 (including demolition) _____ month _____ year • Anticipated completion date of final phase _____ month _____ year • Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____ _____ _____	<input type="checkbox"/> Yes <input type="checkbox"/> No

f. Does the project include new residential uses? Yes No
 If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? Yes No
 If Yes,

i. Total number of structures _____
 ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length
 iii. Approximate extent of building space to be heated or cooled: _____ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? Yes No
 If Yes,

i. Purpose of the impoundment: _____
 ii. If a water impoundment, the principal source of the water: Ground water Surface water streams Other specify: _____
 iii. If other than water, identify the type of impounded/contained liquids and their source. _____
 iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres
 v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length
 vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? Yes No
 (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)
 If Yes:

i. What is the purpose of the excavation or dredging? _____
 ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?
 • Volume (specify tons or cubic yards): _____
 • Over what duration of time? _____
 iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____

 iv. Will there be onsite dewatering or processing of excavated materials? Yes No
 If yes, describe. _____

 v. What is the total area to be dredged or excavated? _____ acres
 vi. What is the maximum area to be worked at any one time? _____ acres
 vii. What would be the maximum depth of excavation or dredging? _____ feet
 viii. Will the excavation require blasting? Yes No
 ix. Summarize site reclamation goals and plan: _____

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? Yes No
 If Yes:

i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will the proposed action cause or result in disturbance to bottom sediments? Yes No

If Yes, describe: _____

iv. Will the proposed action cause or result in the destruction or removal of aquatic vegetation? Yes No

If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____

• proposed method of plant removal: _____

- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? Yes No

If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? Yes No

If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No
- Do existing lines serve the project site? Yes No

iii. Will line extension within an existing district be necessary to supply the project? Yes No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? Yes No

If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), what is the maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? Yes No

If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? Yes No

If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No

<ul style="list-style-type: none"> • Do existing sewer lines serve the project site? _____ • Will a line extension within an existing district be necessary to serve the project? _____ <p>If Yes:</p> <ul style="list-style-type: none"> • Describe extensions or capacity expansions proposed to serve this project: _____ _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
<p>iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? _____</p> <p>If Yes:</p> <ul style="list-style-type: none"> • Applicant/sponsor for new district: _____ • Date application submitted or anticipated: _____ • What is the receiving water for the wastewater discharge? _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge or describe subsurface disposal plans): _____ _____</p>	
<p>vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____ _____ _____</p>	
<p>e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? _____</p> <p>If Yes:</p> <p>i. How much impervious surface will the project create in relation to total size of project parcel? _____ Square feet or _____ acres (impervious surface) _____ Square feet or _____ acres (parcel size)</p> <p>ii. Describe types of new point sources. _____ _____</p> <p>iii. Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)? _____ _____</p> <ul style="list-style-type: none"> • If to surface waters, identify receiving water bodies or wetlands: _____ _____ • Will stormwater runoff flow to adjacent properties? _____ 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
<p>iv. Does the proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? _____</p> <p>If Yes, identify:</p> <p>i. Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles) _____</p> <p>ii. Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers) _____</p> <p>iii. Stationary sources during operations (e.g., process emissions, large boilers, electric generation) _____</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? _____</p> <p>If Yes:</p> <p>i. Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) _____</p> <p>ii. In addition to emissions as calculated in the application, the project will generate:</p> <ul style="list-style-type: none"> • _____ Tons/year (short tons) of Carbon Dioxide (CO₂) • _____ Tons/year (short tons) of Nitrous Oxide (N₂O) • _____ Tons/year (short tons) of Perfluorocarbons (PFCs) • _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆) • _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs) • _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs) 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? Yes No

If Yes:

i. Estimate methane generation in tons/year (metric): _____

ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? Yes No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? Yes No

If Yes:

i. When is the peak traffic expected (Check all that apply): Morning Evening Weekend
 Randomly between hours of _____ to _____.

ii. For commercial activities only, projected number of truck trips/day and type (e.g., semi trailers and dump trucks): _____

iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____

iv. Does the proposed action include any shared use parking? Yes No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____

vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? Yes No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? Yes No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? Yes No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? Yes No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: _____

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____

iii. Will the proposed action require a new, or an upgrade, to an existing substation? Yes No

l. Hours of operation. Answer all items which apply.

<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____
--	---

m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? Yes No
 If yes:
 i. Provide details including sources, time of day and duration:

ii. Will the proposed action remove existing natural barriers that could act as a noise barrier or screen? Yes No
 Describe: _____

n. Will the proposed action have outdoor lighting? Yes No
 If yes:
 i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:

ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? Yes No
 Describe: _____

o. Does the proposed action have the potential to produce odors for more than one hour per day? Yes No
 If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures:

p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? Yes No
 If Yes:
 i. Product(s) to be stored _____
 ii. Volume(s) _____ per unit time _____ (e.g., month, year)
 iii. Generally, describe the proposed storage facilities:

q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? Yes No
 If Yes:
 i. Describe proposed treatment(s):

ii. Will the proposed action use Integrated Pest Management Practices? Yes No

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? Yes No
 If Yes:
 i. Describe any solid waste(s) to be generated during construction or operation of the facility:
 • Construction: _____ tons per _____ (unit of time)
 • Operation : _____ tons per _____ (unit of time)
 ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:
 • Construction: _____

 • Operation: _____

iii. Proposed disposal methods/facilities for solid waste generated on-site:
 • Construction: _____

 • Operation: _____

s. Does the proposed action include construction or modification of a solid waste management facility? Yes No

If Yes:

i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____

ii. Anticipated rate of disposal/processing:

- _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
- _____ Tons/hour, if combustion or thermal treatment

iii. If landfill, anticipated site life: _____ years

t. Will the proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? Yes No

If Yes:

i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____

ii. Generally describe processes or activities involving hazardous wastes or constituents: _____

iii. Specify amount to be handled or generated _____ tons/month

iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? Yes No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility: _____

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

Urban Industrial Commercial Residential (suburban) Rural (non-farm)

Forest Agriculture Aquatic Other (specify): _____

ii. If mix of uses, generally describe: _____

b. Land uses and covertypes on the project site.

Land use or Covertype	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation? Yes No
i. If Yes: explain: _____

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? Yes No
If Yes,
i. Identify Facilities: _____

e. Does the project site contain an existing dam? Yes No
If Yes:
i. Dimensions of the dam and impoundment:
• Dam height: _____ feet
• Dam length: _____ feet
• Surface area: _____ acres
• Volume impounded: _____ gallons OR acre-feet
ii. Dam's existing hazard classification: _____
iii. Provide date and summarize results of last inspection: _____

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? Yes No
If Yes:
i. Has the facility been formally closed? Yes No
• If yes, cite sources/documentation: _____
ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____
iii. Describe any development constraints due to the prior solid waste activities: _____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? Yes No
If Yes:
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? Yes No
If Yes:
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: Yes No
 Yes – Spills Incidents database Provide DEC ID number(s): _____
 Yes – Environmental Site Remediation database Provide DEC ID number(s): _____
 Neither database
ii. If site has been subject of RCRA corrective activities, describe control measures: _____
iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? Yes No
If yes, provide DEC ID number(s): _____
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____

v. Is the project site subject to an institutional control limiting property uses? Yes No

- If yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? Yes No
- Explain: _____

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? _____ feet

b. Are there bedrock outcroppings on the project site? Yes No
 If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %

c. Predominant soil type(s) present on project site: _____ %
 _____ %
 _____ %

d. What is the average depth to the water table on the project site? Average: _____ feet

e. Drainage status of project site soils: Well Drained: _____ % of site
 Moderately Well Drained: _____ % of site
 Poorly Drained _____ % of site

f. Approximate proportion of proposed action site with slopes: 0-10%: _____ % of site
 10-15%: _____ % of site
 15% or greater: _____ % of site

g. Are there any unique geologic features on the project site? Yes No
 If Yes, describe: _____

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? Yes No

ii. Do any wetlands or other waterbodies adjoin the project site? Yes No
 If Yes to either *i* or *ii*, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? Yes No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name _____ Classification _____
- Lakes or Ponds: Name _____ Classification _____
- Wetlands: Name _____ Approximate Size _____
- Wetland No. (if regulated by DEC) _____

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? Yes No
 If yes, name of impaired water body/bodies and basis for listing as impaired: _____

i. Is the project site in a designated Floodway? Yes No

j. Is the project site in the 100-year Floodplain? Yes No

k. Is the project site in the 500-year Floodplain? Yes No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? Yes No
 If Yes:
 i. Name of aquifer: _____

m. Identify the predominant wildlife species that occupy or use the project site: _____

n. Does the project site contain a designated significant natural community? Yes No
 If Yes:
 i. Describe the habitat/community (composition, function, and basis for designation): _____
 ii. Source(s) of description or evaluation: _____
 iii. Extent of community/habitat:
 • Currently: _____ acres
 • Following completion of project as proposed: _____ acres
 • Gain or loss (indicate + or -): _____ acres

o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? Yes No
 If Yes:
 i. Species and listing (endangered or threatened): _____

p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? Yes No
 If Yes:
 i. Species and listing: _____

q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? Yes No
 If yes, give a brief description of how the proposed action may affect that use: _____

E.3. Designated Public Resources On or Near Project Site

a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? Yes No
 If Yes, provide county plus district name/number: _____

b. Are agricultural lands consisting of highly productive soils present? Yes No
 i. If Yes: acreage(s) on project site? _____
 ii. Source(s) of soil rating(s): _____

c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? Yes No
 If Yes:
 i. Nature of the natural landmark: Biological Community Geological Feature
 ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____

d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? Yes No
 If Yes:
 i. CEA name: _____
 ii. Basis for designation: _____
 iii. Designating agency and date: _____

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
<i>i.</i> Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District	
<i>ii.</i> Name: _____	
<i>iii.</i> Brief description of attributes on which listing is based: _____	
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/> Yes <input type="checkbox"/> No
g. Have additional archaeological or historic site(s) or resources been identified on the project site?	
If Yes:	
<i>i.</i> Describe possible resource(s): _____	
<i>ii.</i> Basis for identification: _____	
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
<i>i.</i> Identify resource: _____	
<i>ii.</i> Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____	
<i>iii.</i> Distance between project and resource: _____ miles.	
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
<i>i.</i> Identify the name of the river and its designation: _____	
<i>ii.</i> Is the activity consistent with development restrictions contained in 6NYCRR Part 666?	
	<input type="checkbox"/> Yes <input type="checkbox"/> No

F. Additional Information

Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Town of Clifton Park Town Board Date _____

Signature _____ Title Town Supervisor

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Agency Use Only [If applicable]
 Project : 6-Month Moratorium Batch Concrete Mixing
 Date : _____

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency and the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer "Yes" to a numbered question, please complete all the questions that follow in that section.
- If you answer "No" to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box "Moderate to large impact may occur."
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the "whole action".
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1) <i>If "Yes", answer questions a - j. If "No", move on to Section 2.</i>			
	<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES	
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

2. Impact on Geological Features
 The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g) NO YES
If "Yes", answer questions a - c. If "No", move on to Section 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

3. Impacts on Surface Water
 The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h) NO YES
If "Yes", answer questions a - l. If "No", move on to Section 4.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input type="checkbox"/>	<input type="checkbox"/>

I. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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4. Impact on groundwater The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) <i>If "Yes", answer questions a - h. If "No", move on to Section 5.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

5. Impact on Flooding The proposed action may result in development on lands subject to flooding. <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. E.2) <i>If "Yes", answer questions a - g. If "No", move on to Section 6.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input type="checkbox"/>	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input type="checkbox"/>	<input type="checkbox"/>

g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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6. Impacts on Air The proposed action may include a state regulated air emission source. (See Part 1. D.2.f., D.2.h, D.2.g) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - f. If "No", move on to Section 7.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels:			
i. More than 1000 tons/year of carbon-dioxide (CO ₂)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
ii. More than 3.5 tons/year of nitrous oxide (N ₂ O)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
iv. More than .045 tons/year of sulfur hexafluoride (SF ₆)	D2g	<input type="checkbox"/>	<input type="checkbox"/>
v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions	D2g	<input type="checkbox"/>	<input type="checkbox"/>
vi. 43 tons/year or more of methane	D2h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

7. Impact on Plants and Animals The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <i>If "Yes", answer questions a - j. If "No", move on to Section 8.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input type="checkbox"/>	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input type="checkbox"/>	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input type="checkbox"/>	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

8. Impact on Agricultural Resources			
The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.)		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
<i>If "Yes", answer questions a - h. If "No", move on to Section 9.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>		
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input type="checkbox"/>	<input type="checkbox"/>		
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on the National or State Register of Historical Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places.	E3e	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input type="checkbox"/>	<input type="checkbox"/>		

d. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
e. If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	<input type="checkbox"/>	<input type="checkbox"/>
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>

11. Impact on Open Space and Recreation			
The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan. (See Part 1. C.2.c, E.1.c., E.2.q.) <i>If "Yes", answer questions a - e. If "No", go to Section 12.</i>		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input type="checkbox"/>	<input type="checkbox"/>
e. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

12. Impact on Critical Environmental Areas			
The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d) <i>If "Yes", answer questions a - c. If "No", go to Section 13.</i>		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

13. Impact on Transportation
 The proposed action may result in a change to existing transportation systems. NO YES
 (See Part 1. D.2.j)
 If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

14. Impact on Energy
 The proposed action may cause an increase in the use of any form of energy. NO YES
 (See Part 1. D.2.k)
 If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____ _____			

15. Impact on Noise, Odor, and Light
 The proposed action may result in an increase in noise, odors, or outdoor lighting. NO YES
 (See Part 1. D.2.m., n., and o.)
 If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input type="checkbox"/>	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

16. Impact on Human Health

The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.) NO YES

If "Yes", answer questions a - m. If "No", go to Section 17.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input type="checkbox"/>	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input type="checkbox"/>	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input type="checkbox"/>	<input type="checkbox"/>
m. Other impacts: _____ _____			

17. Consistency with Community Plans The proposed action is not consistent with adopted land use plans. <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. C.1, C.2. and C.3.) <i>If "Yes", answer questions a - h. If "No", go to Section 18.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2; C2	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

18. Consistency with Community Character The proposed project is inconsistent with the existing community character. <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. C.2, C.3, D.2, E.3) <i>If "Yes", answer questions a - g. If "No", proceed to Part 3.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

Project : _____

Date : _____

Full Environmental Assessment Form
Part 3 - Evaluation of the Magnitude and Importance of Project Impacts
and
Determination of Significance

Part 3 provides the reasons in support of the determination of significance. The lead agency must complete Part 3 for every question in Part 2 where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.

Based on the analysis in Part 3, the lead agency must decide whether to require an environmental impact statement to further assess the proposed action or whether available information is sufficient for the lead agency to conclude that the proposed action will not have a significant adverse environmental impact. By completing the certification on the next page, the lead agency can complete its determination of significance.

Reasons Supporting This Determination:

To complete this section:

- Identify the impact based on the Part 2 responses and describe its magnitude. Magnitude considers factors such as severity, size or extent of an impact.
- Assess the importance of the impact. Importance relates to the geographic scope, duration, probability of the impact occurring, number of people affected by the impact and any additional environmental consequences if the impact were to occur.
- The assessment should take into consideration any design element or project changes.
- Repeat this process for each Part 2 question where the impact has been identified as potentially moderate to large or where there is a need to explain why a particular element of the proposed action will not, or may, result in a significant adverse environmental impact.
- Provide the reason(s) why the impact may, or will not, result in a significant adverse environmental impact
- For Conditional Negative Declarations identify the specific condition(s) imposed that will modify the proposed action so that no significant adverse environmental impacts will result.
- Attach additional sheets, as needed.

The proposed action consists solely of the adoption of a temporary, town wide legislative moratorium on the acceptance and processing of applications for batch concrete mixing plants. The moratorium is regulatory in nature and does not authorize or involve physical construction, land disturbance, changes to land use intensity, or operational activities. Rather, it preserves existing conditions while the Town evaluates potential zoning amendments and performance standards. As such, the action will not directly or indirectly affect land, water resources, air quality, traffic, noise levels, natural resources, community character, or public services as evaluated in Part 2 of the Full Environmental Assessment Form. Any future development proposals would be subject to separate SEQR review. Accordingly, the proposed moratorium will not result in any significant adverse environmental impacts.

Determination of Significance - Type 1 and Unlisted Actions

SEQR Status: Type 1 Unlisted

Identify portions of EAF completed for this Project: Part 1 Part 2 Part 3

Upon review of the information recorded on this EAF, as noted, plus this additional support information

Draft Local Law

and considering both the magnitude and importance of each identified potential impact, it is the conclusion of the
Town of Clifton Park Town Board _____ as lead agency that:

A. This project will result in no significant adverse impacts on the environment, and, therefore, an environmental impact statement need not be prepared. Accordingly, this negative declaration is issued.

B. Although this project could have a significant adverse impact on the environment, that impact will be avoided or substantially mitigated because of the following conditions which will be required by the lead agency:

There will, therefore, be no significant adverse impacts from the project as conditioned, and, therefore, this conditioned negative declaration is issued. A conditioned negative declaration may be used only for UNLISTED actions (see 6 NYCRR 617.7(d)).

C. This Project may result in one or more significant adverse impacts on the environment, and an environmental impact statement must be prepared to further assess the impact(s) and possible mitigation and to explore alternatives to avoid or reduce those impacts. Accordingly, this positive declaration is issued.

Name of Action: A Local Law Enacting a Temporary Moratorium on Batch Concrete Mixing Plants in the Town of Clifton Park, Saratoga County, NY

Name of Lead Agency: Town of Clifton Park Town Board

Name of Responsible Officer in Lead Agency: Phillip C. Barrett

Title of Responsible Officer: Town Supervisor

Signature of Responsible Officer in Lead Agency: _____ Date: _____

Signature of Preparer (if different from Responsible Officer) _____ Date: _____

For Further Information:

Contact Person: Caitlin Fantini, Town of Clifton Park Town Clerk
Address: Clifton Park Town Hall, One Town Hall Plaza, Clifton Park, NY 12065
Telephone Number: 518-371-6651
E-mail: clerk@cliftonpark.org

For Type 1 Actions and Conditioned Negative Declarations, a copy of this Notice is sent to:

Chief Executive Officer of the political subdivision in which the action will be principally located (e.g., Town / City / Village of)
Other involved agencies (if any)
Applicant (if any)
Environmental Notice Bulletin: <http://www.dec.ny.gov/enb/enb.html>

Local Law No. ___ of 2026

A Local Law Enacting a Temporary Moratorium on Batch Concrete Mixing Plants in the Town of Clifton Park, Saratoga County, New York

Enacted by the Town Board of the Town of Clifton Park as follows:

I. Title

This Local Law shall be known as the “Temporary Moratorium on Batch Concrete Mixing Plants Local Law of the Town of Clifton Park.”

II. Legislative Findings and Purpose

The Town Board of the Town of Clifton Park hereby finds and determines that:

1. The Town of Clifton Park Comprehensive Plan identifies the protection of public health, safety, environmental resources, groundwater, surface waters, and the orderly and planned development of land uses as core municipal objectives.
2. Significant public concerns have been raised regarding the operation of batch concrete mixing plants and their associated impacts on land use, the environment including flora and fauna, traffic, air quality, noise, and compatibility with surrounding areas. These issues are not sufficiently addressed under the Town’s current Zoning Law and development regulations.
3. Batch concrete mixing plants are classified as heavy industrial facilities, typically by federal, state, and industry standards. They can create significant truck traffic, dust (including respirable crystalline silica), noise, vibration, and may affect aquifers and surface waters such as the Dwaas Kill, Bear Brook, and Cooley Kill which have a vulnerable brook trout populations, and the Colonie Channel aquifer.
4. The existing Town Code does not contain a specific zoning use category or performance standards tailored specifically to batch concrete mixing plants, creating a zoning gap that may lead to inconsistent or legally vulnerable decision-making.
5. Although light industrial assembly and manufacturing are regulated by performance standards in the Zoning Code, there is no comparable standard for batch concrete mixing plants. As a result, the Clifton Park Town Board must pause approval of such uses until proper measures are evaluated.
6. The Town Board has determined that a temporary moratorium is necessary to preserve the status quo while the Town undertakes a comprehensive review and potential amendment of its zoning and land use regulations to address batch concrete mixing plants in a manner consistent with sound planning principles and the public interest.

The purpose of this Local Law is to temporarily halt the acceptance, review, and approval of applications for batch concrete-mixing plants in order to afford the Town adequate time to study, evaluate, and, if deemed appropriate, enact permanent land use controls and performance standards.

III. Definitions

As used in this Local Law, the following term shall have the meaning indicated:

Batch Concrete Mixing Plant

A fixed permanent facility, used for the commercial production of concrete by proportioning, batching, mixing, or combining cement, aggregates, sand, water, chemical additives, or other ingredients, and which may include silos, hoppers, conveyors, mixers, truck loading equipment, truck staging areas, material stockpiles, and ancillary equipment or structures. The term includes ready-mix concrete plants and central mix plants but does not include facilities used solely for on-site mixing of concrete for immediate use as an accessory activity to a permitted construction project.

IV. Moratorium Imposed

A. For the duration of this Local Law, no Town board, body, officer, or employee shall accept, process, review, approve, conditionally approve, or issue any permit, site plan approval, special use permit, building permit, certificate of occupancy, variance, or other land use or zoning approval for:

1. The construction, establishment, expansion, or operation of any Batch Concrete Mixing Plant within the Town of Clifton Park.
2. This moratorium shall apply to, and be binding upon, the Town Board, Planning Board, Zoning Board of Appeals, Building Department, and any other Town agency or official with authority over land use or development approvals.

V. Duration

This Local Law shall remain in full force and effect for a period of **six (6) months (180 days)** from its effective date, unless sooner repealed or extended by the Town Board in accordance with applicable law.

VI. Exemptions and Hardship

1. This moratorium shall not apply to:
 - a) Applications that have received final and unconditional site plan approval, special use permit approval, and/or building permit approval prior to the effective date of this Local Law, provided such approvals are exercised in accordance with their terms.
 - b) The Town Board may, upon written application and after a public hearing, grant a waiver from the moratorium upon a showing of unnecessary hardship, provided that such waiver is consistent with the purposes of this Local Law and will not adversely affect public health, safety, or the environment.

VII. Severability

If any clause, sentence, paragraph, section, or provision of this Local Law shall be adjudged by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section, or provision directly involved.

VIII. Existing Provisions to Be Affected

This Local Law temporarily supersedes and suspends any inconsistent provisions of the Town Code, including zoning and land use regulations, solely to the extent necessary to effectuate the moratorium set forth herein, as contemplated by General Municipal Law §239-m(1)(c).

IX. Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State of the State of New York in accordance with the Municipal Home Rule Law.



RESOLUTION

#2

PHILIP C. BARRETT
Supervisor

•

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

•

NANCY R. BELLAMY
Councilwoman

•

MARIO L. FANTINI
Councilman

Resolution No. ___ of 2026, a resolution to adopt a Local Law to establish a Dangerous Dog Registry for the Town of Clifton Park, New York

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town of Clifton Park is committed to protecting the safety and well-being of its residents, their pets, and the broader community; and

WHEREAS, incidents involving dogs with a documented history of serious aggression pose a preventable risk to public safety when information about such animals is not readily accessible to residents, first responders, and local authorities; and

WHEREAS, the classification of an animal as a Dangerous Dog is assigned through a legal process and determined by the Court: and

WHEREAS, the creation of a centralized, publicly accessible Dangerous Dog Registry would provide clear, consistent, and transparent information regarding dogs that have been legally deemed dangerous and have a documented pattern of severe aggression or repeated violations; and

WHEREAS, such a registry would support enforcement of safety measures required of owners of Dangerous Dogs by the Court, including but not limited to secure enclosures, muzzling in public, mandatory training, and compliance with state and local regulations; and

WHEREAS, numerous municipalities across the United States—including Westchester County, New York—have implemented dangerous dog registries or similar oversight systems, demonstrating their feasibility and effectiveness in reducing preventable harm; and

WHEREAS, A Clifton Park public Dangerous Dog registry provides a successful New York State model by listing the Dangerous Dog's name, address, breed, physical description, and the date the dog was deemed dangerous, thereby offering transparency and enhancing community awareness; and

WHEREAS, New York State General Municipal Law § 209-CC currently requires information about Dangerous Dog, as specified in the previous paragraph, be shared with first responders, underscoring the public safety importance of timely access to information; and

WHEREAS, residents of the Town of Clifton Park have experienced an increase in the number of bites and attacks by dogs in recent years with a growing number of dogs deemed Dangerous by the Courts, highlighting the urgent need for a public registry to prevent similar incidents and ensure that no other resident or pet endures avoidable harm; and

WHEREAS, owners of dogs deemed dangerous must notify the town clerk upon a change of address during the complete span of ownership of the dangerous dog; now, therefore, be it

RESOLVED, that the Town Board approves the creation and implementation of a Town of Clifton Park Dangerous Dog Registry, with records to be maintained by the Town Clerk's Office and publicized on the Town's official website and updated regularly in coordination with law enforcement, animal control, and relevant municipal departments; and be it further

RESOLVED, that the Town Board encourages clear procedures for reporting, documenting, and updating dangerous dog determinations, consistent with New York State law and best practices adopted by other municipalities; and be it further

RESOLVED, that the Town Board affirms that establishing a Dangerous Dog Registry will promote public safety, enhance transparency, and support responsible pet ownership within the Town of Clifton Park; and be it further

RESOLVED, that the Town Board adopt Local Law No. __ of 2026, establishing a Dangerous Dog Registry.

Local Law No. __ of 2026

Chapter 92: Article VI

Section 92-22: Dangerous dogs; identification of and registry

A. As used in this section, "dangerous dog" means:

Any dog that is found to be a dangerous dog by a judge or town justice, where that dog is housed or kept within the boundaries of the Town of Clifton Park, where the dog has been determined to be dangerous by application of the definition set forth by the New York Agriculture and Markets Law, Chapter 69, Article 7, Section 123 (3), which reads as follows:

“Upon a finding that a dog is dangerous, the judge or justice may order humane euthanasia or permanent confinement of the dog if one of the following aggravating circumstances is established, at the judicial hearing held pursuant to subdivision two of this section:

(a) the dog, without justification, attacked a person causing serious physical injury or death; or

(b) the dog has a known vicious propensity as evidenced by a previous unjustified attack on a person, which caused serious physical injury or death; or

(c) the dog, without justification, caused serious physical injury or death to a companion animal, farm animal or domestic animal, and has, in the past two years, caused unjustified physical injury or death to a companion or farm animal as evidenced by a "dangerous dog" finding pursuant to the provisions of this section.

An order of humane euthanasia shall not be carried out until expiration of the thirty day period provided for in subdivision five of this section for filing a notice of appeal, unless the owner of the dog has indicated to the judge in writing, his or her intention to waive his or her right to appeal. Upon filing of a notice of appeal, the order shall be automatically stayed pending the outcome of the appeal.”

B. The Animal Control Officer shall establish a “Registry of Dangerous Dogs”, to be maintained by the Town of Clifton Park Town Clerk.

1. All dogs in the Town of Clifton Park that have been classified as “dangerous” shall be added to the “Registry of Dangerous Dogs”, to be maintained by the Clifton Park Town Clerk.

2. All dogs that have been deemed “dangerous” as defined by this Local Law and/or as deemed “dangerous” by a judge as defined in section 209-cc of the General Municipal Law, following a hearing, will be included in this registry. The owner (s) of the dog, or the Animal Control Officer, shall report the “dangerous” dog to the Town Clerk’s office to be added to the “Registry of Dangerous Dogs”.

3. The “Registry of Dangerous Dogs” shall be available at the Town Clerk's office and shall be viewable on the Town of Clifton Park website. The registry shall include the name of the owner(s), the name of the dog, the dog’s residence, physical description of the dog, picture and the date on which the dog was deemed dangerous by a judge.

4. Upon the death of the dog listed in the “Registry” or upon proof of the permanent relocation of the dog from the Town of Clifton Park, the Town Clerk shall remove the dog from the Registry.



RESOLUTION

#3

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. ___ of 2026, a resolution to authorize conveyance of any interest the Town may have in a sewer line owned by Windsor Development to be conveyed to the Saratoga County Sewer District.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Windsor Development owns a sewer line in the vicinity of Clifton Country Road which it desires to convey to the Saratoga County Sewer District, and

WHEREAS, the Town of Clifton Park may have an interest in this sewer line, or own property on which the sewer line is located, and

WHEREAS, it is the position of the Town that the sewer line should be owned by the Saratoga County Sewer District and would wish to facilitate the transfer of ownership of the sewer line as requested by Windsor Development; now, therefore, be it

RESOLVED, that the Town Supervisor is authorized to sign a quit claim deed and to assign any easement rights (as they may appear) to a sewer line to the Saratoga County Sewer District.



RESOLUTION

#4

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. ____ of 2026, a resolution accepting a proposal from KB Engineering, P.C. (Prime Engineering) for preparation of a New York State Environmental Facilities Corporation (NYSEFC) Water Infrastructure Improvement Act (WIIA) Grant and Loan Application, including Preliminary Engineering Report updates, for the Eastside Drive Water District Project, appropriating funds for said services, and authorizing the Town Supervisor to execute the agreement.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town of Clifton Park has identified the need to advance the Eastside Drive Water District Project to provide public water service to residents in the project area; and

WHEREAS, the Town previously authorized the submission of a WIIA grant application for this project and seeks to pursue funding in the upcoming 2026 application cycle; and

WHEREAS, the New York State Environmental Facilities Corporation (NYSEFC) requires submission of a complete and updated Water Infrastructure Improvement Act (WIIA) Grant and Financing Application, including supporting documentation and an updated Preliminary Engineering Report (PER); and

WHEREAS, KB Engineering, P.C. (also known as Prime Engineering), which previously prepared the Preliminary Engineering Report and WIIA application materials, has submitted a proposal dated June 15, 2026 to provide professional engineering services to update the PER, prepare and submit the WIIA grant and loan applications, and assist the Town in meeting all program requirements; and

WHEREAS, said proposal includes preparation of the full WIIA grant application, preparation of a WIIA loan application, and updating project costs and scheduling to meet current program requirements and the July 27, 2026 submission deadline; and

WHEREAS, the proposed services are to be provided for a lump sum fee in the amount of Five Thousand Seventy-Five Dollars (\$5,075.00), billed on a percent complete basis; and

WHEREAS, the Town Board finds that engaging KB Engineering, P.C. will ensure continuity of engineering services, timely preparation of application materials, and compliance with NYSEFC funding requirements, thereby enhancing the Town's ability to secure grant and loan funding for this critical infrastructure project; now, therefore, be it

RESOLVED, that the Town Board hereby accepts the proposal dated June 15, 2026 from KB Engineering, P.C. for professional engineering services related to the preparation and submission of the NYSEFC WIIA Grant and Loan Applications, including all necessary supporting documentation and updates to the Preliminary Engineering Report for the Eastside Drive Water District Project; and be it further

RESOLVED, that the Town Board hereby authorizes the expenditure of funds in an amount not to exceed Five Thousand Seventy-Five Dollars (\$5,075.00) for the services described in said proposal, to be charged to the appropriate Town account; and be it further

RESOLVED, that the Town Supervisor is hereby authorized and directed to execute the agreement with KB Engineering, P.C., including any associated documents necessary to effectuate the services described therein, subject to review and approval by the Town Attorney as to form and content; and be it further

RESOLVED, that the Town Supervisor, Town staff, and consulting engineers are hereby authorized to take all actions necessary to complete and submit the WIIA Grant and Loan Applications and to pursue all available funding for the Eastside Drive Water District Project through NYSEFC and any other applicable funding programs.



RESOLUTION

#5

PHILIP C. BARRETT
Supervisor

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AGATHA REID
Councilwoman

ZABED MANIR
Councilman

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NANCY R. BELLAMY
Councilwoman

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MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution accepting dedication of sewer/utility easements from Abele Builders, Inc. on Wellington Court.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Abele Builders, Inc., wishes to dedicate certain sanitary sewer infrastructure, including pipes, conduits and sewer pumps within the Wellington Court Subdivision, to the Town of Clifton Park for sewer purposes, and

WHEREAS, the grantors also wish to convey permanent easements to access, repair, replace and test all infrastructure conveyed to the Town, and

WHEREAS, Mike O'Brien, Collection Systems Manager, has inspected and examined the infrastructure to be dedicated, and recommends acceptance of the offer of dedication, and

WHEREAS, the Town Board agrees to accept the dedication of sanitary sewer improvements and easements; now, therefore be it

RESOLVED, that the Town Board hereby accepts the dedication of certain sanitary sewer improvements and easements, per the attached, subject to final review of deeds, and related transfer documents by the Town Attorney.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, May 26, 2026 11:59 AM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; Megan Babendreier
Subject: New Resolution Request #3170

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Sewer
Your Name: Michael OBrien
Your Email: mobrien@cliftonpark.org
Sponsor: Barrett
Agenda Session Date: 06/02/2026 ✓
Board Meeting Date: 06/16/2026 ✓
Alternate Date: 06/02/2026
Budget Number: N/A
Budget Description: N/A
Amount: N/A

Brief Description: Accept Dedication of Sewer Main and associate structures on Wellington Ct. Sewers connect to the Clifton Park Sewer District #2 at Christina Marie Ct. Sewers were authorized by previous owners of the Crescent Waste Treatment Corp. now the Clifton Park Sewer District #2. The Town of Clifton Park Sewer District #2 has capacity for this small subdivision and is currently receiving flow from this project.

Add Supporting Docs:

[8dffe77b9c8abf56_2022-02-15_MAP_S-Water_AB_Wellington_4865-4211-0699.pdf](#)
[d8d6c30f205cdbf3_2024-09-10_EMAP_Town_Sewer_Easement_4857-5005-3348_v.1.pdf](#)
[a1bb9b9a58de257b_2025_TP_584-Wellington_Ct-Sewer_4909-2612-0874.pdf](#)
[000903dd12ee6656_Consent_of_Directors_and_Shareholders_sewer_4932-4950-4170.doc](#)
[515f18daffe8d365_Deed_Dedication_Pipes_-_WC_4897-2221-4826.docx](#)

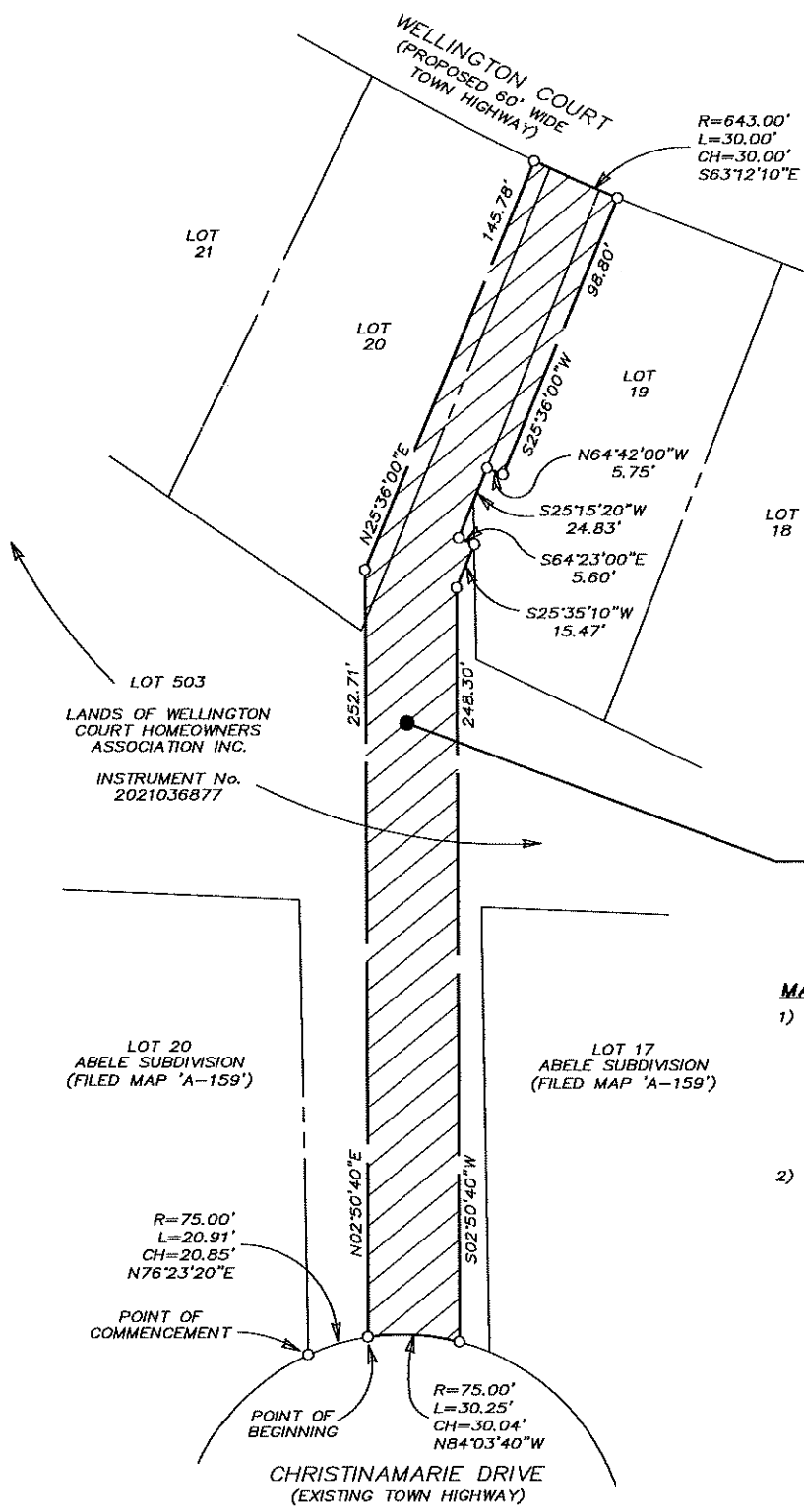
Additional Comments/Details: Additional DOCS sent to attorney.

Agree to Terms: Agree

[unsubscribe](#)



RECORD NORTH AS PER MAP REF. Nos. 1 & 2



SANITARY SEWER UTILITY EASEMENT TO BE GRANTED TO TOWN OF CLIFTON PARK SEWER DISTRICT
EASEMENT AREA = 11,613± SQ.FT.

MAP REFERENCES:

- 1) Map Entitled: "Subdivision Plan, 23-Lot Residential Cluster Subdivision with Single Family Homes, Abele Limited Partnership, Wellington Court (John J. McKenna IV Way)"
Map Date: February 19, 2019
Prepared By: ABD Engineers, LLP
Map Filed: March 12, 2020
Map No. Saratoga County Clerk's Office M2020028
- 2) Map Entitled: "Revised Subdivision Plan, 23-Lot Residential Subdivision with Single Family Homes, Abele Limited Partnership, Wellington Court (John J. McKenna IV Way)"
Map Date: January 5, 2021
Prepared By: The Environmental Design Partnership, LLP
Map Filed: January 15, 2021
Map No. Saratoga County Clerk's Office M2021002



GRAPHIC SCALE (IN FEET)
1 INCH = 60 FT.

SANITARY SEWER UTILITY EASEMENT TO BE GRANTED TO THE TOWN OF CLIFTON PARK SEWER DISTRICT

REVISED 23-LOT RESIDENTIAL CLUSTER SUBDIVISION WITH SINGLE FAMILY HOMES, ABELE LIMITED PARTNERSHIP, WELLINGTON COURT (JOHN J. MCKENNA IV WAY)

TOWN OF CLIFTON PARK
SCALE: 1" = 60'

SARATOGA COUNTY, NEW YORK
AUGUST 20, 2024

TIMOTHY J. McALONEN PLS 50,471

tmcalonen@edplp.com



900 Route 146 Clifton Park, NY 12065
(518) 371-7621 edplp.com



Combined Real Estate Transfer Tax Return, Credit Line Mortgage Certificate, and Certification of Exemption from the Payment of Estimated Personal Income Tax

See Form TP-584-I, Instructions for Form TP-584, before completing this form. Print or type.

Schedule A - Information relating to conveyance

Grantor/Transferor section with checkboxes for Individual, Corporation, Partnership, Estate/Trust, Single member LLC, Multi-member LLC, Other. Includes fields for Name, Mailing address, City, State, ZIP code.

Grantee/Transferee section with checkboxes for Individual, Corporation, Partnership, Estate/Trust, Single member LLC, Multi-member LLC, Other. Includes fields for Name, Mailing address, City, State, ZIP code.

Location and description of property conveyed

Table with 4 columns: Tax map designation - Section, block & lot, SWIS code (six digits), Street address, City, town, or village.

Type of property conveyed (mark an X in applicable box)

Property type checkboxes (1-9) and Date of conveyance field with month, day, year sub-fields.

Condition of conveyance section with checkboxes a-f and i-n.

Schedule B – Real estate transfer tax return (Tax Law Article 31)

Part 1 – Computation of tax due

- 1 Enter amount of consideration for the conveyance (if you are claiming a total exemption from tax, mark an X in the Exemption claimed box, enter consideration and proceed to Part 3) **Exemption claimed**
- 2 Continuing lien deduction (see instructions if property is taken subject to mortgage or lien)
- 3 Taxable consideration (subtract line 2 from line 1)
- 4 Tax: \$2 for each \$500, or fractional part thereof, of consideration on line 3
- 5 Amount of credit claimed for tax previously paid (see instructions and attach Form TP-584.1, Schedule G)
- 6 Total tax due* (subtract line 5 from line 4)

Part 2 – Computation of additional tax due on the conveyance of residential real property for \$1 million or more

- 1 Enter amount of consideration for conveyance (from Part 1, line 1; if you are claiming an exemption from addition tax, enter 0, mark an X in the Exemption claimed box and proceed to Part 3, item 1.) **Exemption claimed**
- 2 Taxable consideration (multiply line 1 by the percentage of the premises which is residential real property, as shown in Schedule ,
- 3 Total additional transfer tax due* (multiply line 2 by 1% (.01))

Part 3 – Explanation of exemption claimed (mark an X in all boxes that apply)

The conveyance of real property is exempt from the real estate transfer tax for the following reason:

- a. Conveyance is to the United Nations, the United States of America, New York State, or any of their instrumentalities or political subdivisions (or any public corporation, including a public corporation created pursuant to agreement with another state or Canada)
- b. Conveyance is to secure a debt or other obligation.....
- c. Conveyance is without additional consideration to confirm, correct, modify, or supplement a prior conveyance.....
- d. Conveyance of real property is without consideration and not in connection with a sale, including conveyance of real property as bona fide gifts.....
- e. Conveyance is given in connection with a tax sale.....
- f. Conveyance is a mere change of identity or form of ownership or organization where there is no change in ownership. (This exemption cannot be claimed for a conveyance to a cooperative housing corporation of real property comprising the cooperative dwelling or dwellings.) Attach Form TP-584.1, Schedule F
- g. Conveyance consists of deed of partition
- h. Conveyance is given pursuant to the federal Bankruptcy Act.....
- i. Conveyance consists of the execution of a contract to sell real property, without the use or occupancy of such property, or the granting of an option to purchase real property, without the use or occupancy of such property.....
- j. Conveyance of an option or contract to purchase real property with the use or occupancy of such property where the consideration is less than \$200,000 and such property was used solely by the grantor as the grantor's personal residence and consists of a one-, two-, or three-family house, an individual residential condominium unit, or the sale of an interest in a cooperative housing corporation in connection with the grant or transfer of a proprietary leasehold covering an individual residential cooperative apartment.....

Schedule C – Credit Line Mortgage Certificate (Tax Law Article 11)

Complete the following only if the interest being transferred is a fee simple interest.

This is to certify that: *(mark an X in the appropriate box)*

1. The real property being sold or transferred is not subject to an outstanding credit line mortgage.
2. The real property being sold or transferred is subject to an outstanding credit line mortgage. However, is claimed for the following reason:
 - a The transfer of real property is a transfer of a fee simple interest to a person or persons who held real property (whether as a joint tenant, a tenant in common or otherwise) immediately before the transfer.
 - b The transfer of real property is (A) to a person or persons related by blood, marriage or adoption to one or more of the original obligors or (B) to a person or entity where 50% or more of the beneficial interest in the real property after the transfer is held by the transferor or such related person or persons (as in the case of a trust for the benefit of a minor or the transfer to a trust for the benefit of the transferor).
 - c The transfer of real property is a transfer to a trustee in bankruptcy, a receiver, assignee, or other person.
 - d The maximum principal amount secured by the credit line mortgage is \$3 million or more, and the real property being sold or transferred is **not** principally improved nor will it be improved by a one- to six-family owner-occupied building.

Note: for purposes of determining whether the maximum principal amount secured is \$3 million or more, the maximum principal amounts secured by two or more credit line mortgages may be aggregated under certain circumstances. For more information regarding these aggregation requirements, see the instructions to this form.
- e Other *(attach detailed explanation)*.
3. The real property being transferred is presently subject to an outstanding credit line mortgage. However, the following reason:
 - a A certificate of discharge of the credit line mortgage is being offered at the time of recording the deed.
 - b A check has been drawn payable for transmission to the credit line mortgagee or mortgagee's agent and the satisfaction of such mortgage will be recorded as soon as it is available.
4. The real property being transferred is subject to an outstanding credit line mortgage recorded in _____ (insert liber and page or reel or other identification of the mortgage). The maximum principal amount of the mortgage is _____. No exemption from tax is claimed and the tax of _____ is being paid herewith. *(Make check payable to county clerk where deed will be recorded.)*

Signature (both the grantors and grantees must sign)

The undersigned certify that the above information contained in Schedules A, B, and C, including any return, certificate, or attachment, is to the best of their knowledge, true and complete, and authorize the person(s) submitting such information to be recorded.

Schedule D – Certification of exemption from the payment of estimated personal income tax (Tax

Complete the following only if a fee simple interest or a cooperative unit is being transferred by an individual.

If the property is being conveyed by a referee pursuant to a foreclosure proceeding, proceed to Part 2, under *Exemption for nonresident transferors/sellers*, and sign at bottom.

Part 1 – New York State residents.

If you are a New York State resident transferor/seller listed in Form TP-584, Schedule A (or an attachment to Form TP-584), complete the certification below. If one or more transferor/seller of the real property or cooperative unit is a resident of New York State, a transferor/seller must sign in the space provided. If more space is needed, photocopy this Schedule D and submit as many copies as necessary to accommodate all resident transferors/sellers.

Certification of resident transferors/sellers

This is to certify that at the time of the sale or transfer of the real property or cooperative unit, the transferor/seller is a resident of New York State, and therefore is not required to pay estimated personal income tax under Tax Law § 663 on the transfer of this real property or cooperative unit.

Signature	Print full name
Signature	Print full name
Signature	Print full name
Signature	Print full name

Note: A resident of New York State may still be required to pay estimated tax under Tax Law § 685(c), but not a deed.

Part 2 – Nonresidents of New York State

If you are a nonresident of New York State listed as a transferor/seller in Form TP-584, Schedule A (or an attachment to Form TP-584), you are not required to pay estimated personal income tax because one of the exemptions below applies under Tax Law § 663. Check the box of the appropriate exemption below. If any one of the exemptions below applies to the transferor/seller, the transferor/seller is not required to pay estimated personal income tax to New York State under Tax Law § 663. **Each** nonresident transferor/seller under one of the exemptions below must sign in the space provided. If more space is needed, photocopy this Schedule D and submit as many schedules as necessary to accommodate all nonresident transferors/sellers.

If none of these exemption statements apply, you must complete Form IT-2663, *Nonresident Real Property Estimated Income Tax Payment Form*, or Form IT-2664, *Nonresident Cooperative Unit Estimated Income Tax Payment Form*. For more information on estimated personal income tax, on Form TP-584-I, page 1.

Exemption for nonresident transferors/sellers

This is to certify that at the time of the sale or transfer of the real property or cooperative unit, the transferor/seller was a nonresident of New York State, but is not required to pay estimated personal income tax under Tax Law § 663 due to one of the following exemptions:

The real property or cooperative unit being sold or transferred qualifies in total as the transferor's/seller's principal residence (within the meaning of Internal Revenue Code, section 121) from _____ Date _____ to _____ Date _____ (see

The transferor/seller is a mortgagee conveying the mortgaged property to a mortgagee in foreclosure.

CONSENT OF DIRECTORS AND SHAREHOLDERS

OF

ABELE BUILDERS, INC.

The undersigned, being all the Directors and Shareholders of Abele Builders, Inc., a New York corporation (the "Company"), do hereby consent without a meeting to the following actions and resolutions with the same force and effect as if such actions and resolutions had been adopted at a joint meeting of the Board of Directors and the Directors duly called and held on this date.

WHEREAS, it is in the best interest of the Company, the Directors and the Shareholders (the "Owner") to grant, convey and dedicate the sewer and the facilities located therein and a situate in the Wellington Court, Town of Clifton Park, County of Saratoga, New York, to the Clifton Park Sewer District No. 2 (the "Sewer District") (the "Sewer Dedication"),

NOW, THEREFORE, BE IT RESOLVED that the Company be, and hereby is, authorized, empowered and directed to grant and convey the Dedication to the Sewer Dedication; and be it

FURTHER RESOLVED that Christopher J. Abele, the President of the Company or Edward P. Abele, the Vice President of the Company, be, and hereby is authorized, empowered and directed to execute, on behalf of the Company and as an official act of the Company, such deed, offer of cession and other documents required by the Sewer District in connection with the Dedication and the signature of said officer shall be conclusive evidence of the Company's agreement to the execution of such documents.

[Remainder of page intentionally left blank – signature page follows.]

IN WITNESS WHEREOF this Consent is hereby executed by the undersigned as of the _____ day of May 2026.

Christopher J. Abele

Edward P. Abele

Record and Return to:

Town of Clifton Park Attorney's Office
1 Town Hall Plaza
Clifton Park, New York, 12065

DEED OF DEDICATION

THIS INDENTURE, Made this _____ day of _____, 2026.

BETWEEN,

ABELE BUILDERS, INC., a New York corporation, having an address of 1712 US Rte 9, Clifton Park, New York 12065, party of the first part, and

CLIFTON PARK SEWER DISTRICT NO. 2, a municipal corporation organized and existing under the laws of the State of New York, with principal offices at 1 Town Hall Plaza, Clifton Park, New York, 12065, party of the second part,

WITNESSETH that the party of the first part, in consideration of -----ONE AND 00/100-----DOLLAR (\$1.00) lawful money of the United States, and other good and valuable consideration paid by the party of the second part, does hereby grant and release unto the party of the second part, its successors and assigns forever, all right, title and interest in and to those pipes, conduits, manholes, retention/detention areas, pumps, and other related equipment and fixtures, exclusive of grinder pumps and lateral lines, constituting the sanitary sewer system installed within the boundaries of the easement areas lying and being situate in the Town of Halfmoon, County of Saratoga, State of New York, and being more particularly bounded and described in the annexed **Schedule "A"**.

Subject to any and all enforceable covenants, conditions, restrictions and easements of record; and any state of facts which an inspection and/or accurate survey may show.

This deed is made with the unanimous consent of the Grantor's Board of Directors, in its regular course of business and does not constitute all or substantially all of the Grantor's assets.

TOGETHER with the appurtenances and all the estate and rights of the party of the first part in and to said property,

TO HAVE AND TO HOLD the property herein granted unto the party of the second part, its successors and assigns forever.

And the party of the first part covenants as follows:

FIRST, That the party of the first part has suffered no lien or encumbrances of the property conveyed.

SECOND, That the party of the first part will forever Warrant the title to said property.

THIRD, That, in Compliance with Sec. 13 of the Lien Law, the party of the first part will receive the consideration for this conveyance and will hold the right to receive such consideration as a trust fund to be applied first for the purpose of paying the cost of the improvement and will apply the same first to the payment of the cost of the improvement before using any part of the total of the same for any other purpose.

IN WITNESS WHEREOF, the party of the first part has caused these presents to be signed by its duly authorized officer this ____ day of _____, 2022.

IN PRESENCE OF

Abele Builders, Inc.

By: _____

Name:

Title:

STATE OF NEW YORK:

ss.:

COUNTY OF

On the ____ day of _____, 2026 before me, the undersigned a notary public in and for said state, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity and that he his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

SCHEDULE A

**SURVEY DESCRIPTION
SANITARY SEWER UTILITY EASEMENT OVER
WELLINGTON COURT – TOWN HIGHWAY
TO BE GRANTED TO THE TOWN OF CLIFTON PARK SEWER DISTRICT
CLIFTON PARK, NY**

SANITARY SEWER UTILITY EASEMENT THROUGH ALL THAT CERTAIN TRACT, PIECE OR PARCEL OF LAND SITUATE in the Town of Clifton Park, County of Saratoga, State of New York identified as **Wellington Court** as shown on a map entitled "Subdivision Plan, 23-Lot Residential Cluster Subdivision with Single Family Homes, Abele Limited Partnership, Wellington Court (John J. McKenna IV Way)", dated February 19, 2019 as prepared by ABD Engineers, LLP and filed in the Saratoga County Clerk's Office on March 12, 2020 as Map No. M2020028 and as shown on a map entitled "Revised Subdivision Plan, 23-Lot Residential Cluster Subdivision with Single Family Homes, Abele Limited Partnership, Wellington Court (John J. McKenna IV Way)", dated January 5, 2021 as prepared by The Environmental Design Partnership, LLP and filed in the Saratoga County Clerk's Office on January 15, 2021 as Map No. M2021002 (the "Map") and being further bounded and described as follows:

Beginning at a point marked with a concrete monument #1 set at the point of intersection of the westerly line of Wellington Court with the northerly corner of Lot 23 and being in the common division line of Lot 13 (Crescent Estates South – Section No. 13, Filed Map No. C-169) to the south and lands now or formerly of Plaza 8 Associates, LLC as conveyed in Book 1520 of Deeds at Page 452 the north as shown on said map;

Thence from said *Point of Beginning* along said westerly line of Wellington Court as it fronts said lands of Plaza 8 Associates, LLC, North 08 deg. 23 min. 40 sec. East, 133.56 feet to a point;

Thence along the easterly and northerly lines of Wellington Court as it fronts Lot Nos. 1, 2, 3, 501, 4, 5, 6, 7, 8, 9, 10, 11, 12 and 13 as shown on said map the following nine (9) courses and distances:

- 1) South 18 deg. 18 min. 00 sec. East, 284.99 feet to a point of curvature;
- 2) Along a curve to the left in a general southerly direction an arc length of 250.25 feet to a point of compound curvature, said curve having a radius of 457.00 feet;

- 3) Along a curve to the left an arc length of 25.13 feet to a point of tangency, said curve having a radius of 16.00 feet and a chord length of North 85 deg. 20 min. 10 sec. East, 22.62 feet;
- 4) North 40 deg. 20 min. 40 sec. East, 33.28 feet to a point of curvature;
- 5) Along a curve to the right in a general easterly direction an arc length of 194.96 feet to a point of tangency, said curve having a radius of 168.00 feet;
- 6) South 73 deg. 09 min. 40 sec. East, 34.33 feet to a point of curvature;
- 7) Along a curve to the right in a general easterly direction an arc length of 130.12 feet to a point of tangency, said curve having a radius of 1,017.00 feet;
- 8) South 65 deg. 49 min. 50 sec. East, 104.36 feet to a point of curvature; and
- 9) Along a curve to the right in a general easterly direction an arc length of 129.30 feet to a point of cusp marked with a concrete monument #4 set in the westerly line of lands now or formerly of Mark Smetana as conveyed in Instrument No. 2015034720, said curve having a radius of 164.70 feet;

Thence along the general southerly, easterly and northerly lines of said Wellington Court as it fronts Lot 502 as shown on said map the following fifteen (15) courses and distances:

- 1) South 69 deg. 09 min. 10 sec. West, 60.00 feet to a point of cusp;
- 2) Along a curve to the left an arc length of 82.20 feet to a point of tangency, said curve having a radius of 104.70 feet and a chord length of North 43 deg. 20 min. 20 sec. West, 80.10 feet;
- 3) North 65 deg. 49 min. 50 sec. West, 104.36 feet to a point of curvature;
- 4) Along a curve to the left an arc length of 122.44 feet to a point of tangency, said curve having a radius of 957.00 feet and a chord length of North 69 deg. 29 min. 40 sec. West, 122.36 feet;
- 5) North 73 deg. 09 min. 40 sec. West, 34.33 feet to a point of curvature;
- 6) Along a curve to the left an arc length of 125.34 feet to a point of tangency, said curve having a radius of 108.00 feet and a chord length of South 73 deg. 35 min. 40 sec. West, 118.42 feet;
- 7) South 40 deg. 20 min. 40 sec. West, 24.37 feet to a point of curvature;

- 8) Along a curve to the left an arc length of 27.52 feet to a point of tangency, said curve having a radius of 16.00 feet and a chord length of South 08 deg. 57 min. 00 sec. East, 24.25 feet;
- 9) South 58 deg. 12 min. 50 sec. East, 11.80 feet to a point of curvature;
- 10) Along a curve to the left an arc length of 78.32 feet to a point of tangency, said curve having a radius of 583.00 feet and a chord length of South 62 deg. 03 min. 40 sec. East, 78.26 feet;
- 11) South 65 deg. 54 min. 20 sec. East, 89.00 feet to a point of curvature;
- 12) Along a curve to the right an arc length of 100.86 feet to a point of tangency, said curve having a radius of 1,043.00 feet and a chord length of South 63 deg. 08 min. 20 sec. East, 100.82 feet;
- 13) South 60 deg. 22 min. 10 sec. East, 102.41 feet to a point of curvature marked with concrete monument #5 set;
- 14) Along a curve to the left an arc length of 82.53 feet to a point of cusp, said curve having a radius of 60.24 feet and a chord length of North 80 deg. 21 min. 30 sec. East, 76.23 feet; and
- 15) South 48 deg. 51 min. 30 sec. East, 60.00 feet to a point in the aforesaid westerly line of said lands of Mark Smetana as conveyed in Instrument No. 2015034720;

Thence along the generally southerly and westerly lines of Wellington Court as it fronts Lot Nos. 504, 14, 15, 16, 17, 18, 19, 503, 20, 21, 22, 503 and 23 as shown on said map the following eight (8) courses and distances

- 1) Along a curve to the right in a general westerly direction and arc length of 164.73 feet to a point of tangency, said curve having a radius of 120.24 feet;
- 2) North 60 deg. 22 min. 10 sec. West, 102.41 feet to a point of curvature;
- 3) Along a curve to the left in a general westerly direction an arc length of 95.06 feet to a point of tangency, said curve having a radius of 983.00 feet;
- 4) North 65 deg. 54 min. 20 sec. West, 89.00 feet to a point of curvature;
- 5) Along a curve to the right in a general westerly direction an arc length of 86.38 feet to a point of tangency, said curve having a radius of 643.00 feet;
- 6) North 58 deg. 12 min. 50 sec. West, 38.61 feet to a point of curvature;

- 7) Along a curve to the right in a general northerly direction an arc length of 360.17 feet to a point of tangency, said curve having a radius of 517.00 feet; and
- 8) North 18 deg. 18 min. 00 sec. East, 165.66 feet to the point or place of beginning of said *easement* and containing 2.31± acres of land.

**SURVEY DESCRIPTION
SANITARY SEWER UTILITY EASEMENT
TO BE GRANTED TO THE TOWN OF CLIFTON PARK SEWER DISTRICT
CLIFTON PARK, NY**

SANITARY SEWER UTILITY EASEMENT THROUGH ALL THAT CERTAIN TRACT, PIECE OR PARCEL OF LAND SITUATE in the Town of Clifton Park, County of Saratoga, State of New York lying along the southerly line of Wellington Court and the northerly line of Christinamarie Drive as shown on a map entitled "Subdivision Plan, 23-Lot Residential Cluster Subdivision with Single Family Homes, Abele Limited Partnership, Wellington Court (John J. McKenna IV Way)", dated February 19, 2019 as prepared by ABD Engineers, LLP and filed in the Saratoga County Clerk's Office on March 12, 2020 as Map No. M2020028 and as shown on a map entitled "Revised Subdivision Plan, 23-Lot Residential Cluster Subdivision with Single Family Homes, Abele Limited Partnership, Wellington Court (John J. McKenna IV Way)", dated January 5, 2021 as prepared by The Environmental Design Partnership, LLP and filed in the Saratoga County Clerk's Office on January 15, 2021 as Map No. M2021002 (the "Map") and being further bounded and described as follows:

Commencing at a point of intersection of the northerly line of Christinamarie Drive with the common division line of Lot 20 (Abele Subdivision, Filed Map No. A-159) to the west and Lot 502 to the east as shown on said map;

Thence from said *Point of Commencement* along said northerly line of Christinamarie Drive along a curve to the right an arc length of 20.91 feet to the **Point of Beginning** of the hereinafter described *easement*, said curve having a radius of 75.00 feet and a chord length of North 76 deg. 23 min. 20 sec. East, 20.85 feet;

Thence from said *Point of Beginning* through said Lot 502 and Lot 20 as shown on said map the following two (2) courses and distances:

- 1) North 02 deg. 50 min. 40 sec. East, 252.71 feet to a point; and
- 2) North 25 deg. 36 min. 00 sec. East, 145.78 feet to a point in the southerly line of Wellington Court;

Thence along said southerly line of Wellington Court as it fronts said Lot Nos. 20, 502 and Lot 19 as shown on said map along a curve to the left an arc length of 30.00 feet to a point of cusp, said curve having a radius of 643.00 feet and a chord length of South 63 deg. 12 min. 10 sec. East, 30.00 feet;

Thence through said Lot 19 the following two (2) courses and distances:

- 1) South 25 deg. 36 min. 00 sec. West, 98.80 feet to a point; and
- 2) North 64 deg. 42 min. 00 sec. West, 5.75 feet to a point in the common division line of said Lot 502 to the west and said Lot 19 to the east as shown on said map;

Thence along said common division line and continuing through said Lot 502 the following two (2) courses and distances:

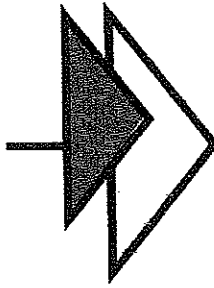
- 1) South 25 deg. 15 min. 20 sec. West, 24.83 feet to a point; and
- 2) South 64 deg. 23 min. 00 sec. East, 5.60 feet to a point in the aforesaid common division line of said Lot 502 to the west and said Lot 19 to the east;

Thence through said Lot 502 as shown on said map the following two (2) courses and distances:

- 1) South 25 deg. 35 min. 10 sec. West, 15.47 feet to a point; and
- 2) South 02 deg. 50 min. 40 sec. West, 248.30 feet to a point in the northerly line of Christinamarie Drive;

Thence along said northerly line of Christinamarie Drive along a curve to the left having a radius of 75.00 feet, a chord length of North 84 deg. 03 min. 40 sec. West, 30.04 feet and an arc length of 30.25 feet to the point or place of beginning of said *easement* and containing 11,613± square feet of land.

Said *easement* made subject to any and all enforceable covenants, conditions, easements and restrictions of record as they may appear.



TRINITY CONSTRUCTION INC.

P.O. BOX 39, SELKIRK, NEW YORK 12158

518-767-2204
Fax: 518-767-2735

May 22, 2026

Mr. Chris Abele
Abele Builders, Inc.
14 Corporate Drive
Clifton Park, NY 12065

RE: Wellington Place Subdivision

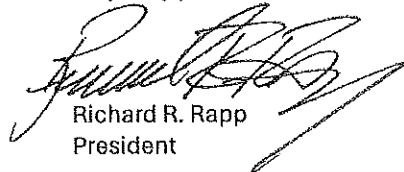
Dear Mr. Abele:

In accordance with your request, please find below the following information as it relates to the Wellington Place Subdivision constructed in 2020 / 2021.

- 8" Sanitary Sewer Main: ± 1,980 lf @ \$45/lf = \$89,100.
- Sanitary Manholes: 11 each @ \$4,100/each = \$45,100.
- 6" Sanitary Laterals (± 600 lf): 23 each @ \$2,100/ea = \$48,300.

As always, should you need anything further here, please advise.

Very truly yours,



Richard R. Rapp
President

RRR:bb

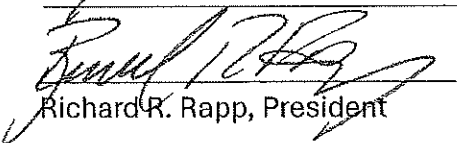
FINAL WAIVER OF LIEN

WHEREAS Trinity Construction, Inc., having entered into a written agreement with Abele Builders, Inc., for the supplying of materials and/or furnishing of labor and materials for the project known as Wellington Place Subdivision, Clifton Park, NY.

WHEREAS, Undersigned has requisitioned and received payment from the Owner pursuant to such contract.

Undersigned hereby formally and irrevocably releases and waives in writing every and any lien, charges or claim of any nature whatsoever that it has, or as to which it may at any time have been entitled, up to and including the date hereof in connection with the said project.

Lienholder has executed this waiver voluntarily and with full knowledge of lienholder's rights under the laws of the State of New York.

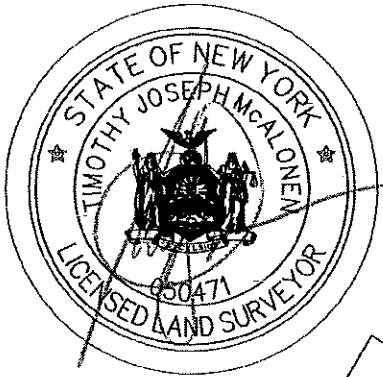
Dated: 5/22/2026
Signature: 
Richard R. Rapp, President

STATE OF NEW YORK
COUNTY OF ALBANY : ss.

On the 22nd day of May in the year 2026, before me, the undersigned, personally appeared Richard R. Rapp, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

Barbara Butler
Notary Public

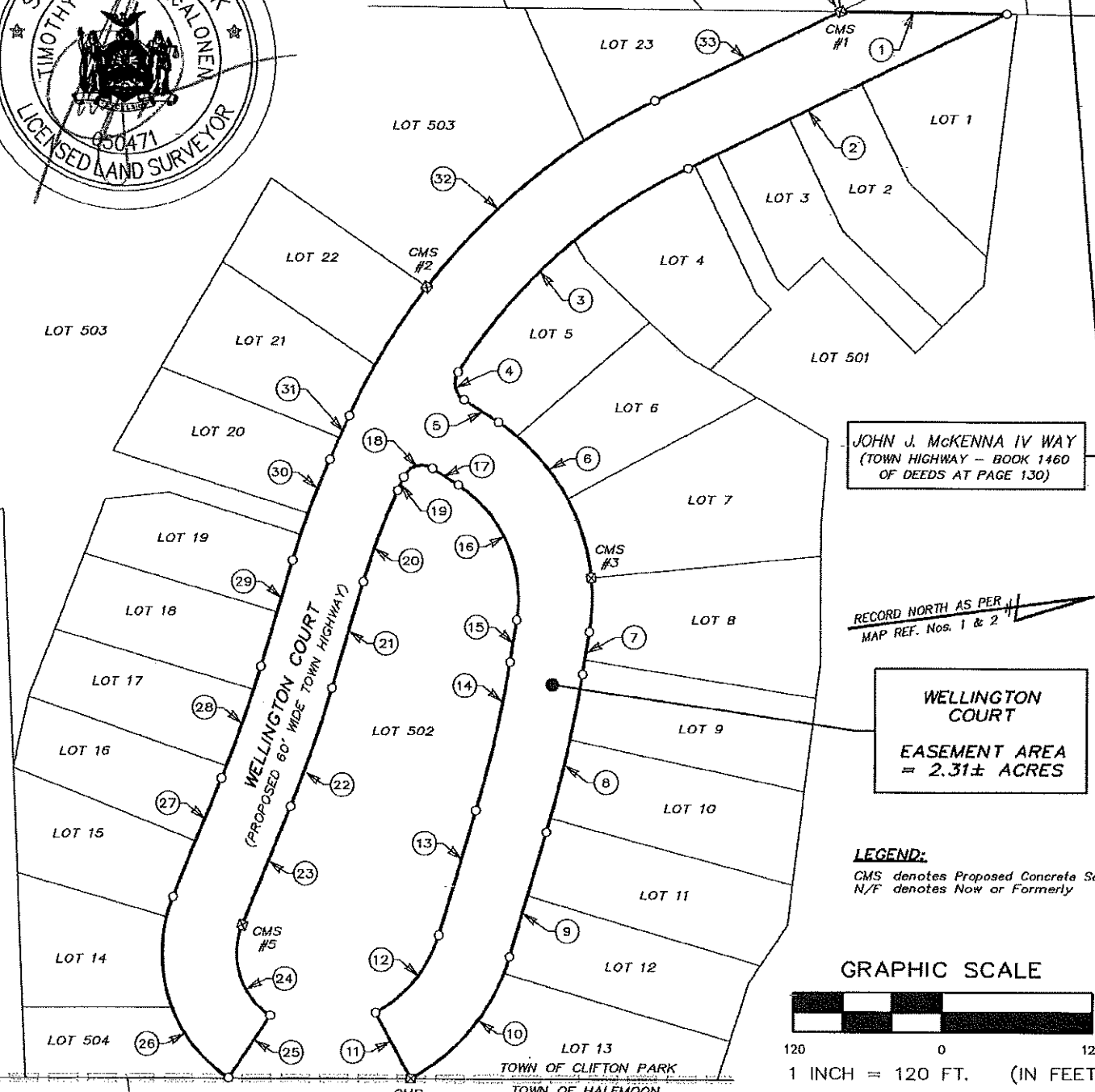
BARBARA BUTLER
Notary Public, State of New York
Reg. No. 01BU6043193
Qualified in Rensselaer County
Commission Expires May 8, 2027



LANDS N/F OF PLAZA B ASSOCIATES, LLC
(BOOK 1520 OF DEEDS AT PAGE 452)

END OF DEDICATION

LOT 17 LOT 15 LOT 13
CRESCENT ESTATES SOUTH - SECTION No. 13 POINT OF BEGINNING
(FILED MAP "C-169")

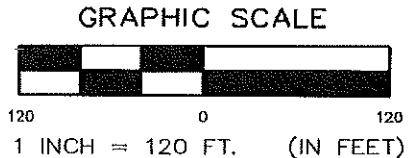


JOHN J. McKENNA IV WAY
(TOWN HIGHWAY - BOOK 1460
OF DEEDS AT PAGE 130)

RECORD NORTH AS PER
MAP REF. Nos. 1 & 2

WELLINGTON COURT
EASEMENT AREA
= 2.31± ACRES

LEGEND:
CMS denotes Proposed Concrete Set
N/F denotes Now or Formerly



LANDS OF THE STATE OF NEW YORK

I-87
ADIRONDACK NORTHWAY

LANDS N/F OF MARK SMETANA
INSTRUMENT No. 2015034720

CMS #4

TOWN OF CLIFTON PARK
TOWN OF HALFMOON

SHEET 1 OF 2

EASEMENT OVER WELLINGTON COURT (TOWN HIGHWAY) TO BE GRANTED TO THE TOWN OF CLIFTON PARK SEWER DISTRICT

REVISED 23-LOT RESIDENTIAL CLUSTER SUBDIVISION WITH SINGLE FAMILY HOMES, ABLE LIMITED PARTNERSHIP, WELLINGTON COURT (JOHN J. McKENNA IV WAY)

TOWN OF CLIFTON PARK

SCALE: 1" = 120'

TIMOTHY J. McALONEN

PLS 50,471

SARATOGA COUNTY, NEW YORK

AUGUST 20, 2024

tmcalonen@edplp.com



ENVIRONMENTAL DESIGN PARTNERSHIP, LLP

900 Route 146 Clifton Park, NY 12065
(518) 371-7621 edplp.com

BEARING & DISTANCE CHART

- ① N08°23'40"E 133.56'
- ② S18°18'00"E 284.99'
- ③ R=457.00' L=250.25'
(CURVE TO THE LEFT)
- ④ R=16.00' L=25.13'
CH=22.62' N85°20'10"E
- ⑤ N40°20'40"E 33.28'
- ⑥ R=168.00' L=194.96'
(CURVE TO THE RIGHT)
- ⑦ S73°09'40"E 34.33'
- ⑧ R=1,017.00' L=130.12'
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- ⑨ S65°49'50"E 104.36'
- ⑩ R=164.70' L=129.30'
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- ⑪ S69°09'10"W 60.00'
- ⑫ R=104.70' L=82.20'
CH=80.10' N43°20'20"W
- ⑬ N65°49'50"W 104.36'
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CH=100.82' S63°08'20"E
- ㉓ S60°22'10"E 102.41'
- ㉔ R=60.24' L=82.53'
CH=76.23' N80°21'30"E
- ㉕ S48°51'30"E 60.00'
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- ㉛ N58°12'50"W 38.61'
- ㉜ R=517.00' L=360.17'
(CURVE TO THE RIGHT)
- ㉝ N18°18'00"W 165.66'

MAP REFERENCES:

- 1) Map Entitled: "Subdivision Plan, 23-Lot Residential Cluster Subdivision with Single Family Homes, Abele Limited Partnership, Wellington Court (John J. McKenna IV Way)"
Map Date: February 19, 2019
Prepared By: ABD Engineers, LLP
Map Filed: March 12, 2020
Map No. Saratoga County Clerk's Office M2020028
- 2) Map Entitled: "Revised Subdivision Plan, 23-Lot Residential Subdivision with Single Family Homes, Abele Limited Partnership, Wellington Court (John J. McKenna IV Way)"
Map Date: January 5, 2021
Prepared By: The Environmental Design Partnership, LLP
Map Filed: January 15, 2021
Map No. Saratoga County Clerk's Office M2021002
- 3) Saratoga County Real Property Tax Map
Town of Clifton Park
Section 284.13
Block 5
Lot No. 99



SHEET 2 OF 2

EASEMENT OVER WELLINGTON COURT (TOWN HIGHWAY) TO BE GRANTED TO THE TOWN OF CLIFTON PARK SEWER DISTRICT

REVISED 23-LOT RESIDENTIAL CLUSTER SUBDIVISION WITH SINGLE FAMILY HOMES, ABELE LIMITED PARTNERSHIP, WELLINGTON COURT (JOHN J. MCKENNA IV WAY)

TOWN OF CLIFTON PARK
NOT TO SCALE

TIMOTHY J. McALONEN PLS 50,471

SARATOGA COUNTY, NEW YORK
AUGUST 20, 2024

tmcalonen@edplp.com



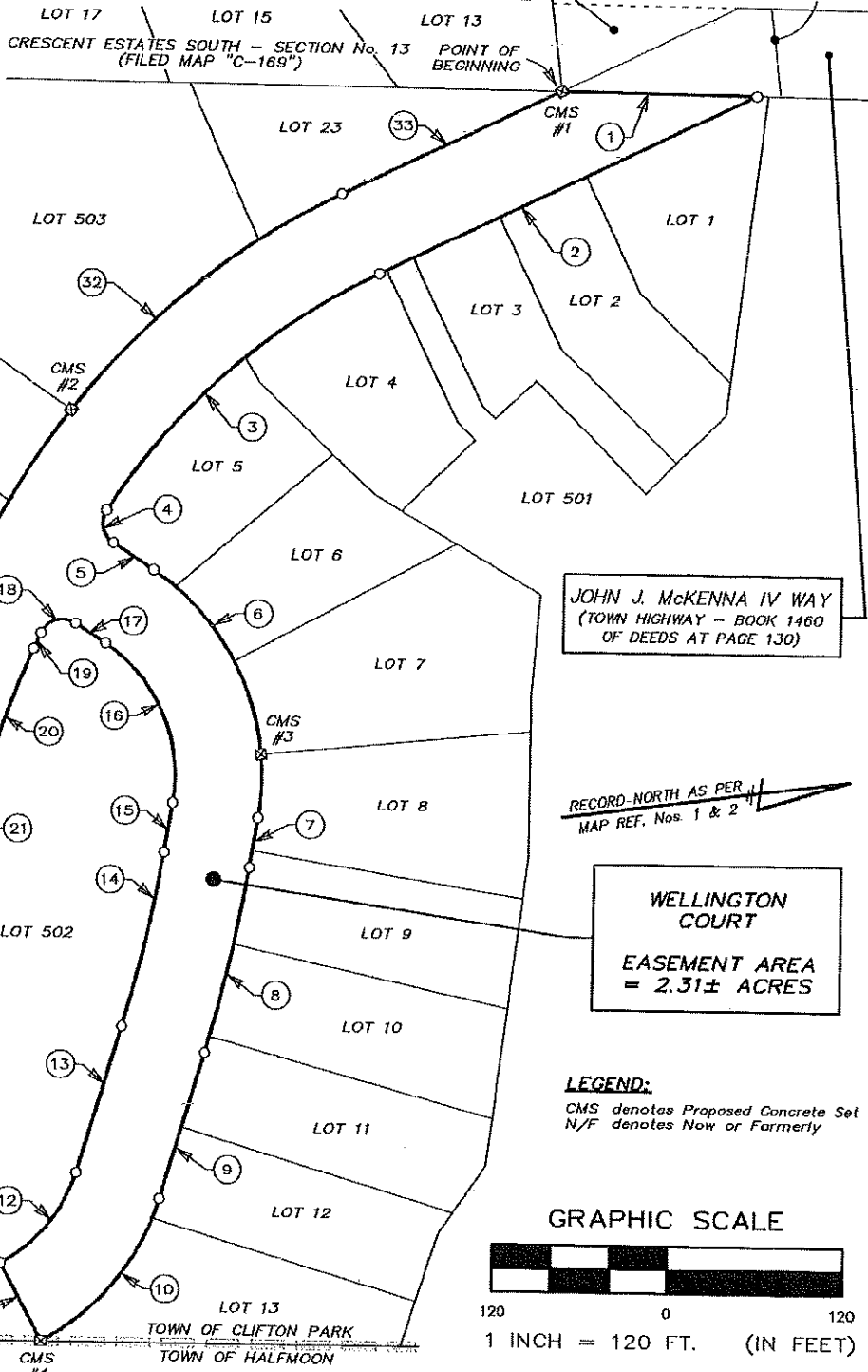
ENVIRONMENTAL DESIGN PARTNERSHIP, LLP

900 Route 146 Clifton Park, NY 12065
(518) 371-7621 edplp.com



LANDS N/F OF PLAZA B ASSOCIATES, LLG
(BOOK 1520 OF DEEDS AT PAGE 452)

END OF DEDICATION

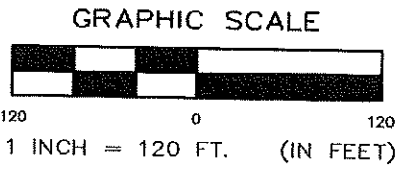


JOHN J. McKENNA IV WAY
(TOWN HIGHWAY - BOOK 1460
OF DEEDS AT PAGE 130)

RECORD NORTH AS PER
MAP REF. Nos. 1 & 2

WELLINGTON COURT
EASEMENT AREA
= 2.31± ACRES

LEGEND:
CMS denotes Proposed Concrete Set
N/F denotes Now or Formerly



LANDS OF THE PEOPLE OF THE STATE OF NEW YORK

1-87 ADIRONDACK NORTHWAY

LANDS N/F OF MARK SMETANA INSTRUMENT No. 2015034720

SHEET 1 OF 2

EASEMENT OVER WELLINGTON COURT (TOWN HIGHWAY) TO BE GRANTED TO THE TOWN OF CLIFTON PARK SEWER DISTRICT

REVISED 23-LOT RESIDENTIAL CLUSTER SUBDIVISION WITH SINGLE FAMILY HOMES, ABLE LIMITED PARTNERSHIP, WELLINGTON COURT (JOHN J. McKENNA IV WAY)

TOWN OF CLIFTON PARK
SCALE: 1" = 120'

SARATOGA COUNTY, NEW YORK
AUGUST 20, 2024

TIMOTHY J. McALONEN PLS 50,471

tmcalonen@edpllp.com



ENVIRONMENTAL DESIGN PARTNERSHIP, LLP

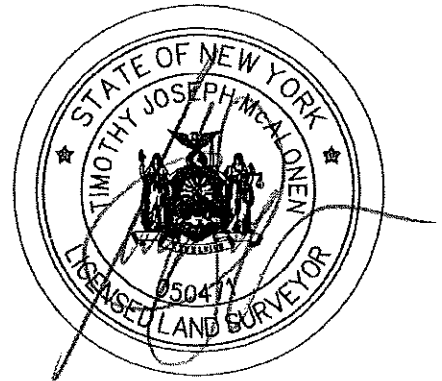
900 Route 146 Clifton Park, NY 12065
(518) 371-7621 edpllp.com

BEARING & DISTANCE CHART

- ① N08°23'40"E 133.56'
- ② S18°18'00"E 284.99'
- ③ R=457.00' L=250.25'
(CURVE TO THE LEFT)
- ④ R=16.00' L=25.13'
CH=22.62' N85°20'10"E
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- ⑦ S73°09'40"E 34.33'
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Prepared By: ABD Engineers, LLP
Map Filed: March 12, 2020
Map No. Saratoga County Clerk's Office M2020028
- 2) Map Entitled: "Revised Subdivision Plan, 23-Lot Residential Subdivision with Single Family Homes, Abele Limited Partnership, Wellington Court (John J. McKenna IV Way)"
Map Date: January 5, 2021
Prepared By: The Environmental Design Partnership, LLP
Map Filed: January 15, 2021
Map No. Saratoga County Clerk's Office M2021002
- 3) Saratoga County Real Property Tax Map
Town of Clifton Park
Section 284.13
Block 5
Lot No. 99



SHEET 2 OF 2

EASEMENT OVER WELLINGTON COURT (TOWN HIGHWAY) TO BE GRANTED TO THE TOWN OF CLIFTON PARK SEWER DISTRICT

REVISED 23-LOT RESIDENTIAL CLUSTER SUBDIVISION WITH SINGLE FAMILY HOMES, ABELE LIMITED PARTNERSHIP, WELLINGTON COURT (JOHN J. MCKENNA IV WAY)

TOWN OF CLIFTON PARK
NOT TO SCALE

SARATOGA COUNTY, NEW YORK
AUGUST 20, 2024

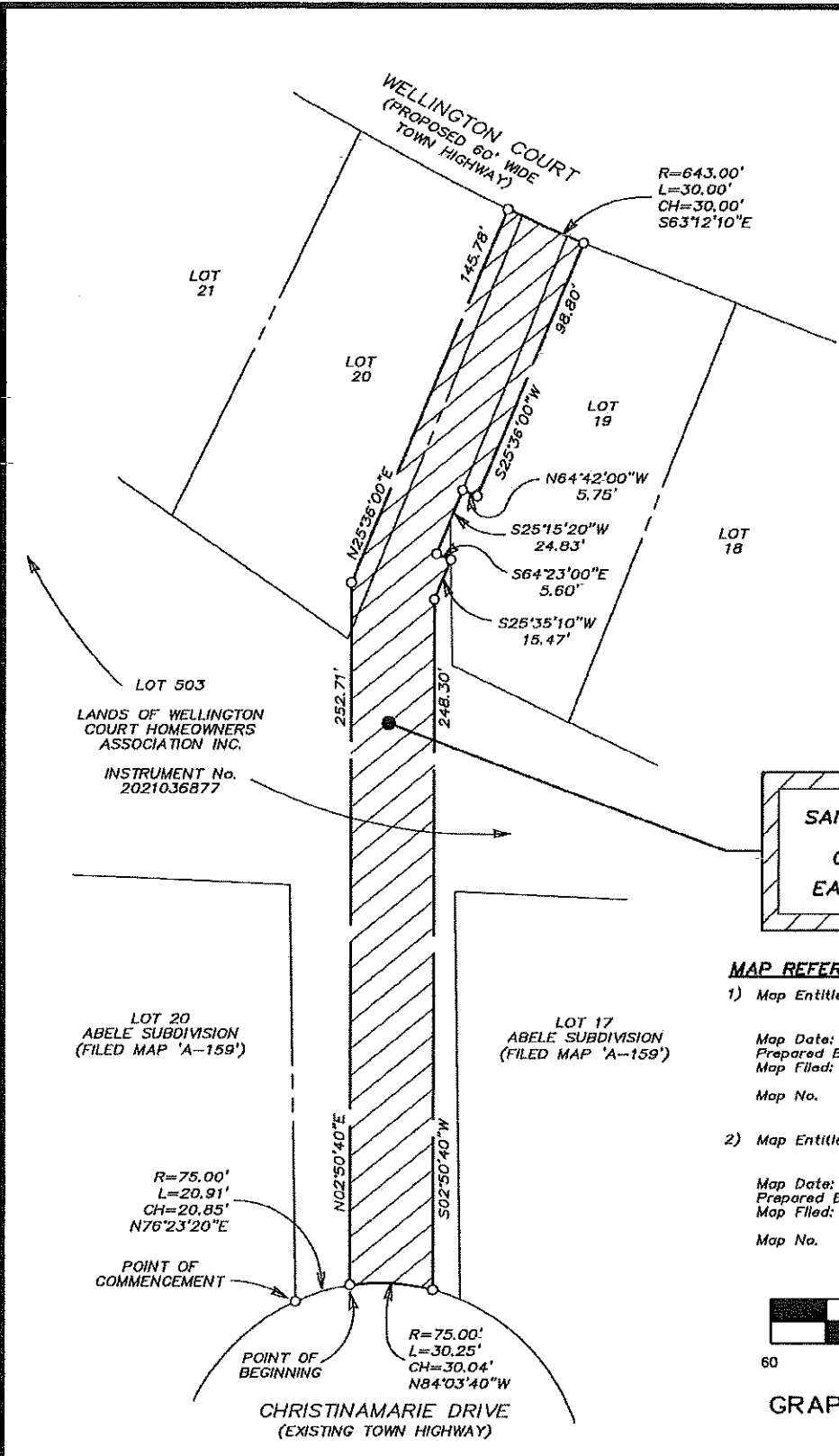
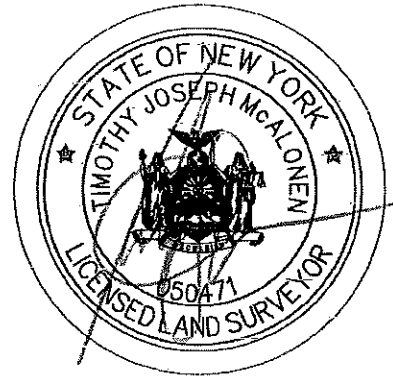
TIMOTHY J. McALONEN PLS 50,471

timcalonen@edpllp.com



ENVIRONMENTAL DESIGN PARTNERSHIP, LLP

900 Route 146 Clifton Park, NY 12065
(518) 971-7621 edpllp.com

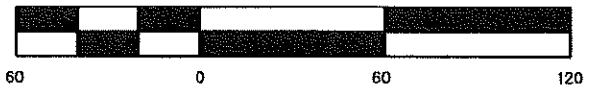


RECORD NORTH AS PER
MAP REF. Nos. 1 & 2

**SANITARY SEWER UTILITY EASEMENT
TO BE GRANTED TO TOWN OF
CLIFTON PARK SEWER DISTRICT
EASEMENT AREA = 11,613± SQ.FT.**

MAP REFERENCES:

- 1) Map Entitled: "Subdivision Plan, 23-Lot Residential Cluster Subdivision with Single Family Homes, Abele Limited Partnership, Wellington Court (John J. McKenna IV Way)"
 Map Date: February 19, 2019
 Prepared By: ABD Engineers, LLP
 Map Filed: March 12, 2020
 Map No. Saratoga County Clerk's Office M2020026
- 2) Map Entitled: "Revised Subdivision Plan, 23-Lot Residential Subdivision with Single Family Homes, Abele Limited Partnership, Wellington Court (John J. McKenna IV Way)"
 Map Date: January 5, 2021
 Prepared By: The Environmental Design Partnership, LLP
 Map Filed: January 15, 2021
 Map No. Saratoga County Clerk's Office M2021002



GRAPHIC SCALE (IN FEET)
1 INCH = 60 FT.

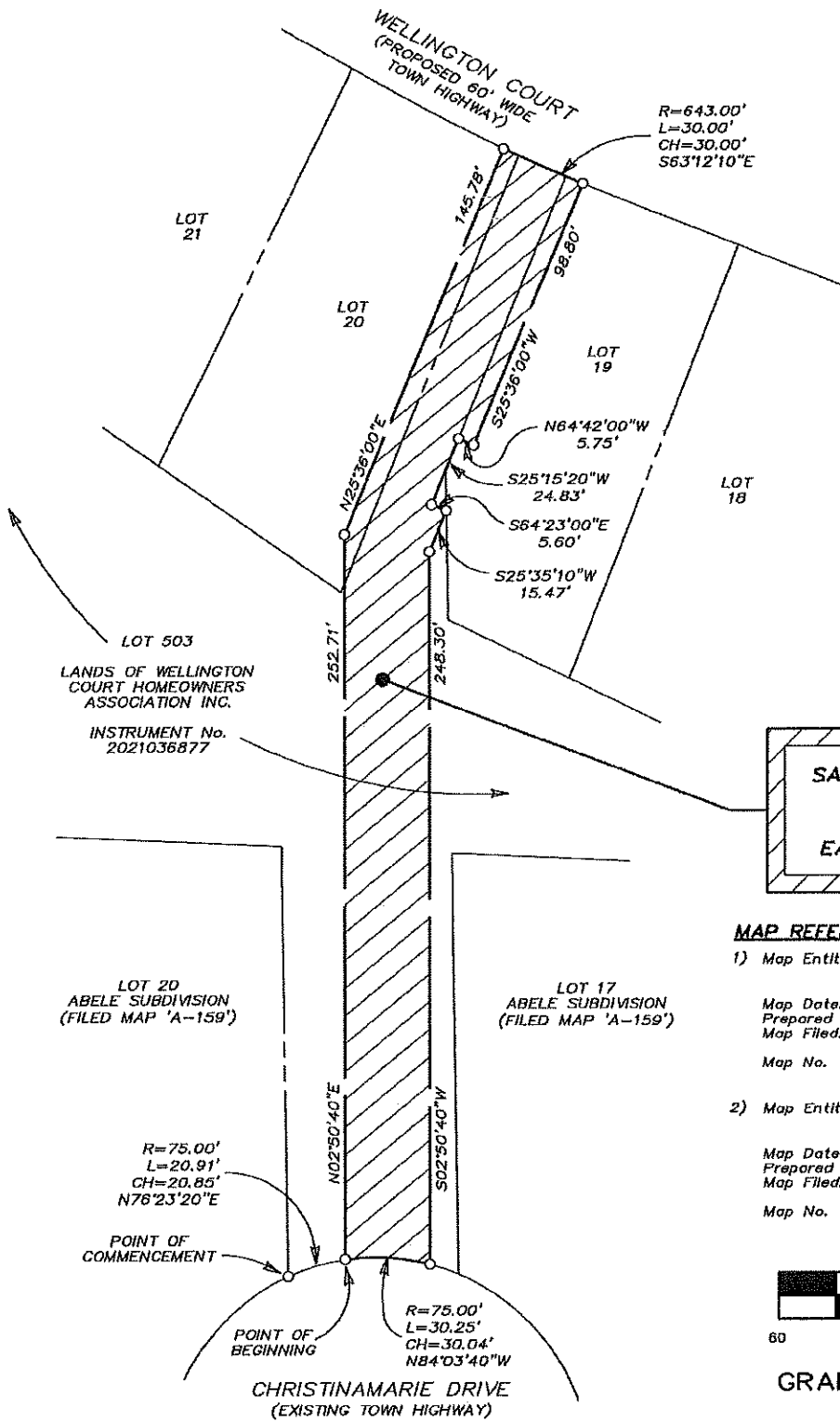
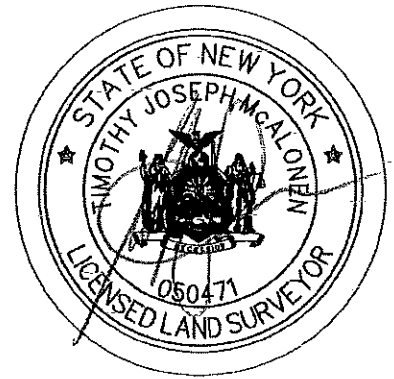
SANITARY SEWER UTILITY EASEMENT TO BE GRANTED TO THE TOWN OF CLIFTON PARK SEWER DISTRICT

REVISED 23-LOT RESIDENTIAL CLUSTER SUBDIVISION WITH SINGLE FAMILY HOMES, ABELE LIMITED PARTNERSHIP, WELLINGTON COURT (JOHN J. MCKENNA IV WAY)

TOWN OF CLIFTON PARK
SCALE: 1" = 60'
TIMOTHY J. McALONEN

SARATOGA COUNTY, NEW YORK
AUGUST 20, 2024
tmcalonen@edplp.com

ENVIRONMENTAL DESIGN PARTNERSHIP, LLP
 900 Route 146 Clifton Park, NY 12065
 (518) 371-7621 edplp.com



RECORD NORTH AS PER
MAP REF. Nos. 1 & 2

**SANITARY SEWER UTILITY EASEMENT
TO BE GRANTED TO TOWN OF
CLIFTON PARK SEWER DISTRICT
EASEMENT AREA = 11,613± SQ.FT.**

MAP REFERENCES:

- 1) Map Entitled: "Subdivision Plan, 23-Lot Residential Cluster Subdivision with Single Family Homes, Abele Limited Partnership, Wellington Court (John J. McKenna IV Way)"
 Map Date: February 19, 2019
 Prepared By: ABD Engineers, LLP
 Map Filed: March 12, 2020
 Map No. Saratoga County Clerk's Office M202002B
- 2) Map Entitled: "Revised Subdivision Plan, 23-Lot Residential Subdivision with Single Family Homes, Abele Limited Partnership, Wellington Court (John J. McKenna IV Way)"
 Map Date: January 5, 2021
 Prepared By: The Environmental Design Partnership, LLP
 Map Filed: January 15, 2021
 Map No. Saratoga County Clerk's Office M2021002



GRAPHIC SCALE (IN FEET)
1 INCH = 60 FT.

SANITARY SEWER UTILITY EASEMENT TO BE GRANTED TO THE TOWN OF CLIFTON PARK SEWER DISTRICT

REVISED 23-LOT RESIDENTIAL CLUSTER SUBDIVISION WITH SINGLE FAMILY HOMES, ABELE LIMITED PARTNERSHIP, WELLINGTON COURT (JOHN J. MCKENNA IV WAY)
 TOWN OF CLIFTON PARK
 SCALE: 1" = 60'
 TIMOTHY J. McALONEN PLS 50,471

ENVIRONMENTAL DESIGN PARTNERSHIP, LLP
 900 Route 146 Clifton Park, NY 12065
 (518) 371-7621 edplp.com

SARATOGA COUNTY, NEW YORK
 AUGUST 20, 2024
 tmcalconen@edplp.com



RESOLUTION

#6

PHILIP C. BARRETT
Supervisor

•

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

•

NANCY R. BELLAMY
Councilwoman

•

MARIO L. FANTINI
Councilman

Resolution No. __ of 2026, a resolution scheduling a public hearing to consider a proposed Local Law establishing a 180-day moratorium on the acceptance, review and approval of Data Storage Center applications.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board of the Town of Clifton Park has prepared a draft local law proposing the enactment of a 180-day moratorium on the filing, acceptance, processing, review, and approval of applications for Data Storage Centers within the Town in order to allow sufficient time to evaluate potential impacts on infrastructure, utilities, environmental resources, and land use compatibility; and

WHEREAS, the proposed moratorium is intended to provide the Town Board with the opportunity to review and, if necessary, update the Town's zoning regulations, including use classifications, bulk and area requirements, and performance standards applicable to Data Storage Centers; and

WHEREAS, the Town Board desires to solicit public comment on the proposed Local Law and must therefore schedule and conduct a formal public hearing in accordance with applicable law and established Town procedures; now, therefore, be it

RESOLVED, that the Town Board of the Town of Clifton Park shall conduct a Public Hearing on July 7, 2026, at 7:05 p.m. in the Wood Memorial Meeting Room, Town Hall, One Town Hall Plaza, Clifton Park, New York, for the purpose of receiving public comment on the proposed Local Law establishing a 180-day moratorium on Data Storage Centers; and be it further

RESOLVED, that the Town Clerk is hereby authorized and directed to prepare and publish a Notice of Public Hearing in the Times Union, the official newspaper of the Town of Clifton Park, in the manner and within the time period required by law; and be it further

RESOLVED, that a copy of the proposed Local Law shall be made available for public inspection in the Town Clerk's Office and on the Town's website prior to the date of the Public Hearing; and be it further

RESOLVED, that this resolution shall take effect immediately.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, May 26, 2026 12:38 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnielo; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; Megan Babendreier
Subject: New Resolution Request #3172

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Planning Department On Behalf of Highway Safety Committee

Your Name: John P. Scavo

Your Email: jscavo@cliftonpark.org

Sponsor: A.Reid

Agenda Session Date: 06/02/2026 ✓

Board Meeting Date: 07/07/2026 ✓

Alternate Date: 07/07/2026

Budget Number: NA

Budget Description: NA

Amount: NA

Brief Description: Consideration of a proposed Town Board resolution to initiate a 180-day (6-month) moratorium on the acceptance, review, and approval of applications for data (storage) centers within the Town of Clifton Park. The moratorium is intended to preserve the status quo while the Town evaluates potential impacts on infrastructure, utilities, environmental resources, and land use compatibility, and considers appropriate updates to zoning regulations

A resolution will be considered at the June 16 Town Board meeting to schedule a public hearing for the July 7, 2026 Town Board meeting, where public comment will be received on the proposed moratorium law.

The matter will also be referred to the Saratoga County Planning Board pursuant to General Municipal Law §239-m for an advisory opinion at their June 18th meeting.

Add Supporting Docs:

[403a0a4d42b91432_combined.pdf](#)

Additional Comments/Details: N/A

Agree to Terms: Agree

[unsubscribe](#)



Town of Clifton Park

Planning & Zoning Department

One Town Hall Plaza | Clifton Park, New York 12065 | (518) 371-6054 | Planning@Cliftonpark.org

MEMORANDUM

To: Agatha Reid, Town Councilwoman

From: John Scavo, Planning & Zoning Department

Date: May 18, 2026

Re: Adoption of a 180-Day Moratorium on Data Storage Centers

Purpose

A land use moratorium is a temporary local law suspending development approvals while the Town evaluates and updates land use regulations.

The purpose of this proposed moratorium is to:

- Maintain the **status quo** while the Town studies data center impacts
- Prevent incompatible or premature development
- Allow time for **zoning, infrastructure, and policy development**

Moratoria are widely recognized as valid interim zoning tools when undertaken for legitimate planning purposes and reasonable durations.

Justification For Data Center Moratorium

The Town is evaluating emerging issues associated with large-scale data storage centers, including:

- Significant energy demand and grid impacts.
- Water consumption (cooling systems).
- Noise and visual impacts (mechanical equipment).
- Traffic and construction impacts.
- Potential conflicts with comprehensive plan goals.

Moratoria are particularly appropriate where new or evolving land uses are not adequately addressed in current regulations.

Basis of Authority

The Town may adopt a moratorium under:

- Municipal Home Rule Law §10 (police power and zoning authority).
- Town Law § 261–263 (zoning authority).

Courts have upheld moratoria where they:

1. Have a reasonable duration.
2. Serve a valid public purpose.
3. Follow required procedures.
4. Include a definite expiration date.

A 180-day duration is well within commonly upheld timeframe.

Required Procedural Steps

Because a moratorium functions as an amendment to zoning, strict procedures apply:

Local Law Adoption Process

- Introduction by Town Board.
- Public hearing (with adequate notice).
- Adoption by majority vote.
- Filing with NYS Secretary of State.

Saratoga County Planning Board Referral

- Required under **General Municipal Law §239-m**
- Applies because the moratorium affects land use regulation.
- Failure to refer invalidates the law.
- Referral should be completed prior to conducting the public hearing.
- Notice to adjacent communities since zoning affects lands with 500' of municipal borders.

SEQR Review

- Moratoria are no longer automatically Type II actions, based on the 2019 SEQR Amendments adopted by NYS.
- A town-wide moratorium affecting ≥ 25 acres qualifies as a Type I Action.
- A Type I Action Requires:
 - EAF (Full EAF required).
 - Determination of Significance (Negative Declaration recommended).

Optional Step

- The Town Board may refer the consideration of a moratorium to the Town Planning Board for an advisory opinion and recommendation on the proposed moratorium.

Structure of Moratorium Law

The local law should include:

- Purpose/Findings.
- Definition of Data Storage Centers.
- Scope of Suspension.
 - New applications.
 - Pending approvals (optional).
 - Permits and site plans.
- Duration (180 days).
- Exemptions (e.g., previously approved projects).
- Hardship relief mechanism.
- Supersession clause (if needed).

Regulatory Risks and Mitigation

Risks

- Procedural defects (most common reason for invalidation).
- Excessive duration.
- Lack of demonstrated planning effort.
- Potential takings challenges.

Mitigation

- Strict compliance with all procedures.
- Documented work program (zoning updates, studies).
- Clear timeline and expiration date.
- Provide hardship relief.

Recommendation

Proceed with adoption of a 180-day town-wide moratorium on Data Storage Centers, subject to:

- SEQR review and Negative Declaration.
- Saratoga County Planning Board referral.
- Local law adoption procedures.



Town of Clifton Park

Planning & Zoning Department

One Town Hall Plaza | Clifton Park, New York 12065 | (518) 371-6054 |
Planning@Cliftonpark.org

MEMORANDUM

To: Agatha Reid, Town Councilwoman

From: John Scavo, Planning & Zoning Department

Date: May 18, 2026

Re: Draft Local Law to be Finalized by Town Board & Town Attorney's Office

DRAFT LOCAL LAW

LOCAL LAW NO. ___ OF 2026

A LOCAL LAW ESTABLISHING A TEMPORARY MORATORIUM ON DATA STORAGE CENTERS

I. Section. Title

This Local Law shall be known as:

“A Local Law Establishing a Temporary Moratorium on Data Storage Centers within the Town of Clifton Park.”

II. Legislative Findings and Purpose

The Town Board finds that:

1. Data storage centers represent a rapidly emerging land use with potential impacts on infrastructure, environment, and land use compatibility;
2. Existing zoning regulations do not adequately address these uses;
3. Immediate development could undermine future planning efforts;

Accordingly, the Town enacts this moratorium to preserve the status quo pending zoning and policy updates.

III. Definitions

Data Storage Center / Data Center:

A building or group of buildings used primarily for the storage, processing, and distribution of digital information using computer servers and related infrastructure, including cooling systems and power supplies.

IV. Moratorium Imposed

For a period of 180 days, the Town shall:

- Suspend acceptance of applications for:
 - Site plan approval
 - Special use permits
 - Subdivision approvals
 - Building permits
- Suspend approvals for Data Centers by:
 - Planning Board
 - Zoning Board of Appeals
 - The Department of Building & Development

V. Applicability

Applies Town-wide to all zoning districts.

VI. Exemptions

This moratorium shall not apply to:

- Projects with valid, final approvals issued prior to the effective date
- Routine maintenance or interior alterations

VII. Hardship Relief

The Town Board may grant a waiver upon a showing that:

- The moratorium causes undue hardship; AND
- The proposed project will not frustrate the purpose of this law

VIII. Duration

This moratorium shall expire 180 days from the effective date unless extended.

IX. SEQR Compliance

This action is subject to SEQR review. The Town Board has issued a Negative Declaration for the Temporary Moratorium which is classified as a Type I Action pursuant to SEQRA.

X. Supersession

This Local Law supersedes any inconsistent provisions of the Town Code and Town Law to the extent necessary.

XI. Severability

If any part is invalid, remaining sections remain in effect.

XII. Effective Date

This Local Law shall take effect upon filing with the Secretary of State.



RESOLUTION

#7

PHILIP C. BARRETT
Supervisor

•

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

•

NANCY R. BELLAMY
Councilwoman

•

MARIO L. FANTINI
Councilman

Resolution No. __ of 2026, a resolution to accept Clifton Park Rotary’s Peace Pole Project at Town Center Park.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Clifton Park Rotary (formerly Shenendehowa Rotary) presented and discussed its proposed Peace Pole Project for Town Center Park with the Town of Clifton Park Open Space, Trails, and Riverfront Committee and Stewardship Subcommittee for consideration and agreement as a community benefit as compatible to the Town Center Master Plan adopted by the Town Board in 2020, and as an amenity for the Town Center Park; and

WHEREAS, Clifton Park Rotary brought a Peace Pole example and presented the project concept to the Town Board at the June 2, 2026 meeting; and

WHEREAS, each Peace Pole would be inscribed with the message “May Peace Prevail on Earth” in the languages that represent the Clifton Park community, as a reminder that we all desire to live in peace, with up to two poles being considered to allow for more languages to be included; and

WHEREAS, the Town Center Park offers a central location connecting the community in the Town Center area of town, and with pedestrian use by all ages, it was identified as a desirable site by Rotary for the visibility for this message of peace; and

WHEREAS, the proposal has been reviewed by the Director of Buildings, Parks, and Recreation for placing in Town Center Park, with a field visit to consider and identify appropriate locations; and

WHEREAS, Clifton Park Rotary proposes to provide the up to two (2) actual Peace Pole(s) to the Town of Clifton Park for installation under town direction, and will help maintain and replace the Peace Poles if needed in the future; now, therefore, be it

RESOLVED, that the Town of Clifton Park Town Board approves the Clifton Park Rotary’s Clifton Park Peace Pole Project, and accepts up to two (2) Peace Poles for placement at Town Center Park; and further, directs the Director of Buildings, Parks, and Recreation and Town staff to install the Peace Poles at Town Center Park.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, June 10, 2026 4:38 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; Megan Babendreier
Subject: New Resolution Request #3202

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Planning

Your Name: Jen Viggiani/John Scavo

Your Email: jviggiani@cliftonpark.org

Sponsor: P. Barrett / Planning Dept

Agenda Session Date: 06/16/2026 ✓

Board Meeting Date: 06/16/2026 ✓

Alternate Date: 07/07/2026

Budget Number: NA

Budget Description: NA

Amount: 0

Brief Description: resolution to accept Clifton Park Rotary's two (2) Peace Poles for installation at Town Center Park

Add Supporting Docs:

[58136cde03254f13_TB_Res_Accept_CP_Rotary_Peace_Pole_Project_at_Town_Center_Park_draft.docx](#)
[e26ad6cd971efd01_Peace_Pole_Flyer_9.11.2024.pdf](#)

Additional Comments/Details: Ray Anthony of Clifton Park Rotary presented on this project at the June 2, 2026 Town Board meeting.

Agree to Terms: Agree

[unsubscribe](#)

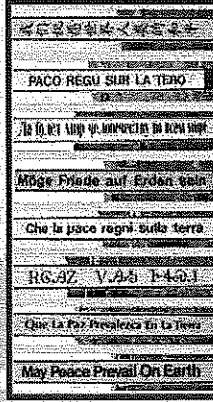
PEACE POLE



Rotary

Club of
Shenendehowa

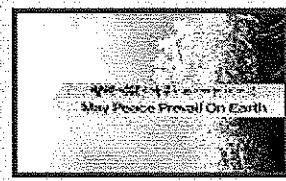
Project



The Peace Pole Project was started in Japan by Masahisa Goi (1916-1980). After witnessing the devastation caused by World War II and the dropping of atomic bombs on Hiroshima and Nagasaki, Masahisa Goi dedicated himself to the attainment of global peace and harmony.

The message, May Peace Prevail on Earth, came to him in 1955 in a moment of great inspiration and deep prayer. Peace Poles inscribed with this message began to appear across Japan. This was the beginning of the Peace Pole Project, which first came to the United States in 1986 – the International Year of Peace.

There are now more than 200,000 Peace Poles around the world, standing in almost every country.



The Rotary Club of Shenendehowa would like to create and install a Peace Pole in the Clifton Park Town Center Park. The Pole (or Poles) would be inscribed with the message, **May Peace Prevail on Earth** in all the languages that represent our community. A reminder that we all desire to live in Peace.

To learn more contact: Ray Anthony (518)992-5804 ray.shenrotary@gmail.com



RESOLUTION

#8

PHILIP C. BARRETT
Supervisor

•

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

•

NANCY R. BELLAMY
Councilwoman

•

MARIO L. FANTINI
Councilman

Resolution No. ___ of 2026, a resolution authorizing the purchase of mosquito dunks for use by Town residents.

Introduced by _____, who moved its adoption, seconded by _____

WHEREAS, the Town has an ongoing mosquito-borne illnesses preventative program and dunks are needed to continue the program, and

WHEREAS, Scott Reese, Stormwater Management Officer, has requested authorization to purchase 60 cases of mosquito dunks, 24 dunks in each case for distribution to Town residents, and

WHEREAS, quotes were solicited for the purchase of dunks and the lowest quote was received from Summit Chemical in Baltimore, Maryland, for \$47.28 per case, and

WHEREAS, Scott Reese has recommended that the quote of Summit Chemical be accepted in an amount of \$2,836.80 for 60 cases of dunks; now, therefore, be it

RESOLVED, that the quote from Summit Chemical, in an amount not to exceed \$2,836.80, is hereby accepted for the purchase of 60 cases of mosquito dunks, to be paid from A-4010-140 (General Fund - Community Services Equipment- Special Projects).

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Friday, June 12, 2026 10:21 AM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; Megan Babendreier
Subject: New Resolution Request #3206

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Planning / Zoning

Your Name: Scott Reese

Your Email: sreese@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 06/16/2026 ✓

Board Meeting Date: 06/16/2026 ✓

Alternate Date: 07/07/2026

Budget Number: A-4010-140

Budget Description: Purchase Mosquito Dunks

Amount: \$2,836.80

Brief Description: The Town has an ongoing mosquito-borne illnesses prevention program and dunks are needed to continue the program.

Add Supporting Docs:

[e22cef71f058df98_Dunks_Resolution_Draft_2026.pdf](#)

Additional Comments/Details: N/A

Agree to Terms: Agree

[unsubscribe](#)

QUOTE



Summit Chemical Co

Summit Chemical Co
 235 South Kresson Street
 Baltimore, MD 21224
 Phone: 410-522-0661
 Email: info@summitchemical.com

Order #	Date
034028	06/05/2026



Bill To:
TOWN OF CLIFTON PARK ATTN: SCOTT REESE ONE TOWN HALL PLAZA CLIFTON PARK, NY 12065 Phone: 5183716054 Email: SREESE@CLIFTONPARK.ORG

Ship To:
TOWN OF CLIFTON PARK ATTN: SCOTT REESE ONE TOWN HALL PLAZA CLIFTON PARK, NY 12065
Contact: TOWN OF CLIFTON PARK

Memos

Date	User	Memo

Sales Rep	Payment Terms	Shipping Terms	Carrier	Date Scheduled	PO#
JONATHAN COHEN	COD	Prepaid & Billed	UPS	06/04/2026	

Item #	Number	Description	Unit Price	Qty Ordered	Total Price
1	102-12	MOSQUITO DUNKS 12X2 PK #102-12	\$47.28	60.00 12cs	\$-2,836.80

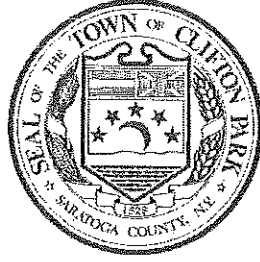
Subtotal:	\$2,836.80
Sales Tax:	\$0.00
Total:	\$2,836.80
Paid:	\$0.00
Balance Due:	\$2,836.80 ✱

Approval: _____ Date: _____

SUMMARY OF MOSQUITO DUNK PRICES PER CASE – 2026

2 Pack

Summit Chemical:	\$ 47.28/case ✱
Walmart:	\$ 73.72/case
Amazon:	\$107.88/case



RESOLUTION

#9

PHILIP C. BARRETT
Supervisor

•

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

•

NANCY R. BELLAMY
Councilwoman

•

MARIO L. FANTINI
Councilman

Resolution No. ____ of 2026, a resolution authorizing the Supervisor to execute a Rights-of-Way Agreement with Capital District YMCA — Southern Saratoga Branch for the placement of a freestanding sign and related facilities within certain Town rights-of-way, subject to Town approval.

Introduced by _____, who moved its adoption, seconded by _____

WHEREAS, Capital District YMCA — Southern Saratoga Branch ("YMCA") seeks to utilize portions of the Town of Clifton Park public rights-of-way ("Rights-of-Way") for the installation of a freestanding sign and flagpoles to provide identification and wayfinding to the public; and

WHEREAS, such Facilities may include a freestanding sign, flagpoles, and associated equipment, structures, appurtenances, and improvements; and

WHEREAS, the Town Board recognizes that such signage will assist residents and visitors in locating community services and enhance public access to YMCA facilities; and

WHEREAS, the Town wishes to allow such use of its Rights-of-Way in a manner that is consistent with its rights-of-way management regulations and all applicable local, state, and federal laws; and

WHEREAS, the proposed Rights-of-Way Agreement provides for a Town permit process on individual locations, ensuring Town review and approval of design, placement, and compliance on a case-by-case basis; and

WHEREAS, the agreement establishes terms including a ten (10) year initial term with automatic renewals, insurance requirements, indemnification provisions, and a nominal permit fee to offset administrative costs; now, therefore, be it

RESOLVED, that the Town Supervisor is hereby authorized to execute a Rights-of-Way Agreement with Capital District YMCA — Southern Saratoga Branch, in a form substantially similar to that presented to the Town Board, for the installation, maintenance, and operation of a freestanding sign and related Facilities within the Town's Rights-of-Way.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Friday, June 12, 2026 10:27 AM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; Megan Babendreier
Subject: New Resolution Request #3207

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Planning / Zoning

Your Name: Scott Reese

Your Email: sreese@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 06/16/2026 ✓

Board Meeting Date: 06/16/2026 ✓

Alternate Date: 06/16/2026

Budget Number: N/A

Budget Description: N/A

Amount: \$0

Brief Description: A Rights-of-Way Agreement between the Town of Clifton Park, and Capital District YMCA – Southern Saratoga Branch to install, maintain, operate, repair, modify, replace, and/or remove from time to time a freestanding sign and flagpoles in the Town's Right-of-Way.

Add Supporting Docs:

[ade9c24068665ed5_YMCA_Freestanding_Sign_Resolution.pdf](#)

Additional Comments/Details: N/A

Agree to Terms: Agree

[unsubscribe](#)

B) Exterior Signs

Qty: (1) Single Sided

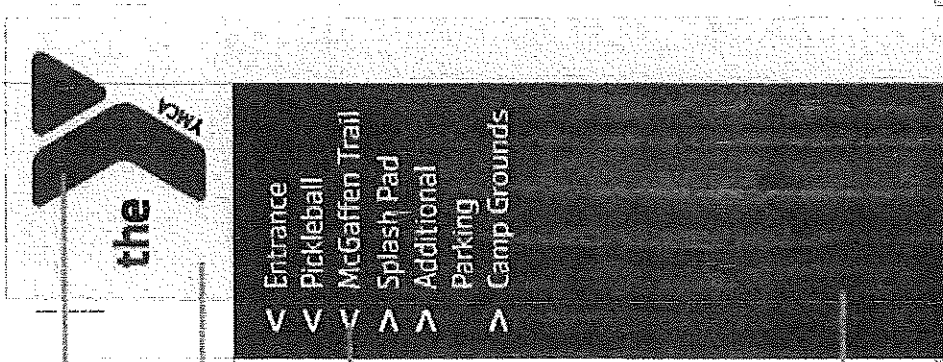
Materials: Sign to be single sided 80" tall. This will be made from aluminum, main body approximately 12" deep, the front panel 23"x60" will be stood off the face approximately 2" and will have a wood grain vinyl printed background with vinyl applied. There will be (1) 4x4 steel post, the base will be concrete that is approximately 48" below grade, 4" above grade that is smoothed and finished, the concrete will be approximately 41"x24" above grade.

Colors: Print: Wood Grain 3M 7125 Satin Aluminum

3M 7125 Black Paint: Matthew's Paint Brushed Aluminum

23.in

25.5.in



BLACK

MATTHEWS PAINT
BRUSHED ALUMINUM

3M SATIN ALUMINUM

PRINTED WOOD
GRAPHIC (WOOD GRAIN)
MATCHING CUSTOMER
SAMPLE

849 Saratoga Road
Burlingame, NY 12027
(518) 399-9991
ASigns.com

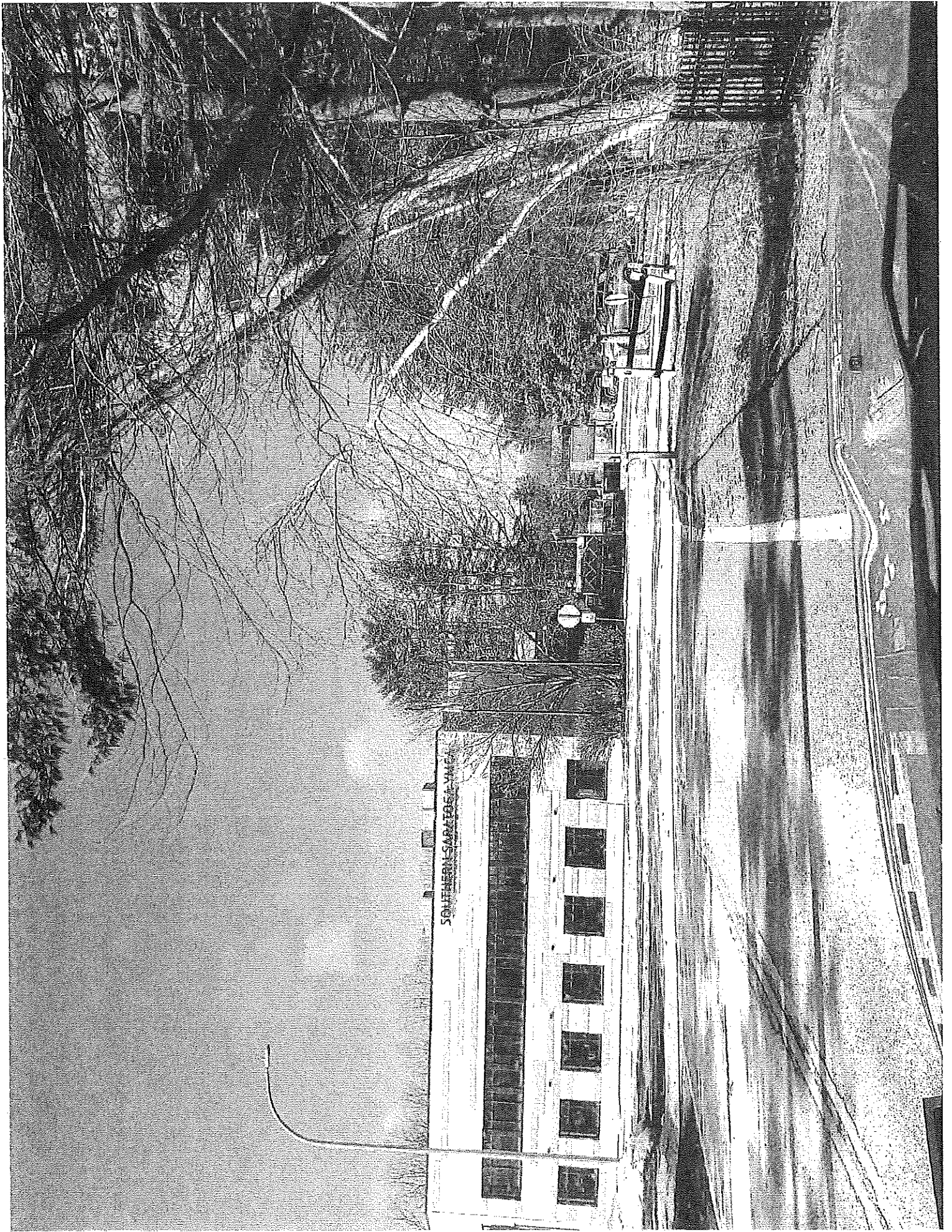
Client: YMCA
Project: Sign Package
Location: Southern Saratoga

Customer Approval: _____ Date: _____
Landlord Approval (if Required): _____ Date: _____

File Name: e48723_B
Salesperson: Emma Heck
Designer: Nikka
Date: 02/27/2025

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ASigns.com
Sign Co.
For Every Sign, Our Everything.



RIGHTS-OF-WAY AGREEMENT

This Rights-of-Way Agreement ("Agreement") is entered into between the Town of Clifton Park, New York ("Town") and Capital District YMCA – Southern Saratoga Branch ("YMCA") and its successors and assigns.

WHEREAS, YMCA wishes to access certain portions of the public rights-of-way within the Town's territorial boundaries ("Rights-of-Way") to provide communications services; and

WHEREAS, the Town wishes to enable YMCA to provide those services to benefit its residents; NOW THEREFORE, the parties agree as follows:

1. YMCA's use of the Rights-of-Way will be to install, maintain, operate, repair, modify, replace, and/or remove from time to time a freestanding sign and flagpoles ("Facilities") which are used for the purpose of providing identification and wayfinding. Facilities may include freestanding sign and three flagpoles, and/or other equipment, structures, appurtenances, and improvements.
2. YMCA's use of the Rights-of-Way will be consistent with the Town's rights-of-way management regulations and all applicable local, state and federal laws and regulations,
3. To recoup the Town's costs for issuing permits for YMCA to have such Facilities in the Town's ROW, YMCA shall pay to the Town a one-time permit fee in the amount of \$1.00 for the facilities in the ROW.
4. In accordance with the Town's regulations, YMCA will submit to the Town design drawings and specifications of the Facilities and their proposed locations within the Rights-of-Way. The town will issue permits for each location on a case-by-case basis.
5. The term of this Agreement shall be for ten (10) years commencing on the date hereof and shall automatically renew for two (2) year periods thereafter, unless YMCA notifies the Town of its intent not to renew at least ninety (90) days prior to the end of the then current term.
6. YMCA shall indemnify, defend, and hold harmless the Town and its elected officials, employees, officers, and directors ("Indemnitees"), from and against any and all costs, claims, liens, damages, losses, expenses, fees, fines penalties, proceedings, actions, demands, causes of action, liability, and suits of any kind and nature, including but not limited to personal or bodily injury, death, and property damage made or incurred by the Town and arising out of YMCA's construction, use, and operation of facilities pursuant to this Agreement. The indemnity provided for in this paragraph shall not apply to any liability resulting or arising from the negligence of the Town or of an Indemnitee. The Town shall give prompt notice to YMCA of any claim for which the Town seeks indemnification. YMCA shall have the right to investigate, defend, and compromise these claims with prompt notice to the Town's attorney.

The Town shall indemnify, defend, and hold harmless YMCA and its officers, employees, officers, volunteers, and directors ("Indemnitees"), from and against any and all costs, claims, liens, damages, losses, expenses, fees, fines penalties, proceedings, actions, demands, causes of

action, liability, and suits of any kind and nature, including but not limited to personal or bodily injury, death, and property damage made or incurred by YMCA and arising out of the Town's construction, use, and operation of facilities pursuant to this Agreement. The indemnity provided for in this paragraph shall not apply to any liability resulting or arising from the negligence of YMCA or of an Indemnitee. YMCA shall give prompt notice to the Town of any claim for which YMCA seeks indemnification. The Town shall have the right to investigate, defend, and compromise these claims with prompt notice to the YMCA's CEO listed in Paragraph #9.

7. Neither party shall be liable for consequential, indirect, or punitive damages for any cause of action, whether in contract, tort, or otherwise, even if the party was or should have been aware of the possibility of these damages, whether under theory of contract, tort (including negligence), strict liability, or otherwise.

8. YMCA shall obtain and maintain in full force and effect for the duration of this Agreement Commercial General Liability insurance and Commercial Automobile Liability insurance covering YMCA against any and all claims, injury or damage to persons or property, both real and personal, caused by the construction, erection, operation, or maintenance of the Facilities, in an amount not less than One-Million Dollars (\$1,000,000) per occurrence (combined single limit), including bodily injury and property damage, and in an amount not less than One-Million Dollars (\$1,000,000) annual aggregate for each personal injury liability; statutory workers' compensation and employer's liability insurance in an amount not less than One-Million Dollars (\$1,000,000). The insurance policies shall name the Town, as an additional insured, with the exception of the workers' compensation policy. YMCA shall furnish copies of the required certificate of insurance to the Town. YMCA will provide the Town with thirty (30) days' prior written notice of cancellation.

9. Notices required by this Agreement may be given by registered or certified mail by depositing the same in the United States mail, postage prepaid, or by commercial overnight courier. Either party shall have the right, by giving written notice to the other, to change the address at which its notices are to be received. Until any such change is made, notices shall be delivered as follows:

If to Town:
Town of Clifton Park
ATTN: Town Supervisor Phil Barrett
One Town Hall Plaza
Clifton Park, New York 12065

If to YMCA:
Capital District YMCA – Saratoga Branch
ATTN: Andrea Montejano
1 Wall Street
Clifton Park, New York 12065

10. The provisions of this Agreement shall be construed under, and in accordance with, the laws of the State of New York, without regard to its conflict-of-laws principles, and all obligations of the parties created hereunder shall be performed in the County in which the Town is located. Therefore, in the event any court action is brought directly or indirectly by reason of this Agreement, the courts of such County shall have jurisdiction over the dispute and venue shall be in such County.

11. If any law, ordinance, regulation, or court decision renders any provision of this Agreement invalid, the remaining provisions shall remain in full force and effect. The failure of either party to enforce its rights under this Agreement at any time for any period shall not be construed as a waiver of such rights. This Agreement is the complete and exclusive statement of the parties' agreement with respect to the subject matter and supersedes all other oral and written agreements or communications between the parties prior to the execution of this Agreement relating to this subject matter. This Agreement will not be deemed to provide third parties with any remedy, claim, right of action or other right. This Agreement may be executed and delivered in multiple counterparts, each of which is an original.

12. This Agreement shall take effect on the date that is the later of the dates on which each of the parties have executed this Agreement.

IN WITNESS WHEREOF, the duly authorized representatives of the parties hereto have executed this Agreement as of the dates below.

Town of Clifton Park

Capital District YMCA – Southern Saratoga Branch

Signature

Signature

Name

Name

Title

Title

Date

Date

Installation of a free-standing sign within the Town's right-of-way. Because this type of request involves both zoning considerations and the use of Town-owned property, there are a few procedural steps to be aware of.

1. Town Board Authorization for Use of the Right-of-Way

One possible path is for the YMCA to pursue an agreement with the Town Board similar to the Town's prior authorization involving Mobilitie LLC in 2017. In that case, the Town Board approved a resolution allowing Mobilitie to place equipment within the Town's right-of-way, subject to:

- A formal Right-of-Way and Pole-Attachment Agreement
- Hold-harmless and indemnification provisions
- Minimum insurance requirements
- A site-specific permit process giving the Town discretion over placement

This precedent demonstrates that the Town Board *can* authorize private installations within the right-of-way when appropriate protections and review procedures are in place. A comparable agreement could be developed for the YMCA's proposed sign.

Pursuing this route could also provide an opportunity to formally address the existing YMCA flagpoles that currently sit within the Town's right-of-way.

2. Zoning Requirement: Potential Need for a Use Variance

Separately from Town Board approval, zoning regulations classify a free-standing sign located off the property it advertises as an off-premise sign. Off-premise signs are not permitted by right in most zoning districts.

Because of this, a Use Variance may be required from the Zoning Board of Appeals. The variance process requires the applicant to demonstrate the statutory hardship criteria under New York State law.

3. Recommended Next Steps

To move forward, the YMCA may wish to:

1. Prepare a conceptual plan showing the proposed sign location, dimensions, and any impacts to the right-of-way.
2. Meet with Town staff to review the concept and confirm whether a Use Variance will be required.
3. Submit a request to the Town Board seeking authorization to negotiate a right-of-way use agreement, modeled on the Mobilitie approach.
4. If necessary, apply to the Zoning Board of Appeals for a Use Variance for the off-premise sign.
5. Coordinate both approvals, as the Town Board and ZBA processes can run in parallel but are legally distinct.



RESOLUTION

#10

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution accepting funds from Anita Daly and authorizing the Department of Building & Grounds to coordinate with the Clifton Park Water Authority (CPWA) to install a new fire hydrant near the Robinwood Estates entrance sign.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Robinwood Estates resident Anita Daly has offered a donation for the installation of a fire hydrant in Robinwood Estates near the Bruno Road entrance sign, and

WHEREAS, Robinwood Estates is located in the Dwaaskill Park District, and the Park District has approved the installation of the new fire hydrant and has agreed to pay the balance of the cost, and

WHEREAS, the Town Board; operating as commissioners of the Dwaaskill Park District, wishes to accept the donation from Ms. Daly to offset the cost of the new fire hydrant, with the remaining balance to be paid by the Park District, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks & Recreation, advises that the CPWA submitted a quote for the supply and installation of the new fire hydrant, at a cost not to exceed \$1,861; now, therefore, be it

RESOLVED, that the Comptroller is authorized to increase revenues to SP4-02705 (Dwaaskill Park District - Gifts & Donations) by \$560.46, and increase expenditures in SP4-7135-200 (Dwaaskill Park District – Robinwood Estates – Equipment) by \$1,861, and be it further

RESOLVED, that the assigned fund balance of the Dwaaskill Park District be increased by \$1,301, SP4- 00915; and be it further

RESOLVED, that the Director of Buildings, Parks & Recreation is authorized to accept the quote of the Clifton Park Water Authority for the supply and installation of a new fire hydrant, to be installed in Robinwood Estates at the Bruno Road entrance sign, at a cost not to exceed \$1,861.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, June 3, 2026 1:19 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; Megan Babendreier
Subject: New Resolution Request #3184

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 06/16/2026 ✓

Board Meeting Date: 06/16/2026 ✓

Alternate Date: 07/07/2026

Budget Number: A-02705

Budget Description: General Fund - gifts & donations

Amount: \$560.46

Brief Description: Accept a donation from Anita Daly of \$560.46 for a portion of the fee to install a new yard hydrant at the Robinwood entrance sign

Add Supporting Docs:

[6e9d20ffcf67f69b Robinwood_yard_hydrant - donation_res_packet - 6.3.26.pdf](#)

Additional Comments/Details: Dwaaskill Park District has approved this project and will pay the remaining amount.

Donation to increase SP4-7135-200

Agree to Terms: Agree

[unsubscribe](#)



Quote

Robinwood Yard Hydrant

Fees	Estimate	Total Hours	Hourly Rate	Amount
Tap Fee		1	\$600.00	\$600.00
Connection Fee		1	\$1,200.00	\$1,200.00

Labor	Regular Hours	Overtime Hours	Hourly Rate	Fee Subtotal	Amount
					\$1,400.00

Materials	Unit	Qty	Unit Price	Amount
Yard Hydrant	EA	1	\$153.79	\$153.79
3/4" Street 90	EA	1	\$7.96	\$7.96
3/4" Corp Stop	EA	1	\$45.00	\$45.00
3/4" Curb Stop	EA	1	\$81.85	\$81.85
Curb Box and Rod	EA	1	\$71.86	\$71.86
Lawn Restoration	EA	1	\$100.00	\$100.00

Materials Subtotal \$460.46

Total \$ 1,860.46

ACCEPT DONATION
 \$ 100 - FEE
 + PARTS
 \$ 560.46

Dan Clemens

From: Bill W <heywillie5@msn.com>
Sent: Thursday, May 21, 2026 9:51 AM
To: Dan Clemens
Subject: Re: yard hydrant estimate

Dan,
Tap fee is \$600 and Connection fee is \$1200 as stated. Total "fees" shown is \$1400.
I think the park district can cover the installation, parts, tap and connection fee.
Would you just check the math for fees, please?

Thank you Dan.

Bill Williams
Dwaaskill Park Liaison

From: Dan Clemens <DClemens@cliftonpark.org>
Sent: Wednesday, May 20, 2026 1:41 PM
To: Anita Daly <amdaly617@gmail.com>; Bill Williams <heywillie5@msn.com>
Subject: yard hydrant estimate

Anita/Bill,

Attached is the proposal from CPWA for the Robinwood entrance yard hydrant. Bill, when we spoke you were in favor of this install for the Dwaaskill Park District. The quote is a bit higher than the initial estimate. I also believe that you are willing to chip in Anita. To me, I would prefer the park district pays for it, but not sure on your budget. Open to suggestions and negotiations.

Thanks, Dan

Daniel J. Clemens

Director of Buildings, Parks, and Recreation

Town of Clifton Park, NY

O: 518-371-6651 ext. 248

C:518-281-5065

Dan Clemens

From: Anita Daly <amdaly617@gmail.com>
Sent: Wednesday, May 20, 2026 1:51 PM
To: Dan Clemens
Subject: Re: yard hydrant estimate

Additionally Dan I will pay for the hydrant, needed parts and the lawn restoration work.....

Let me know its time for me to plant the floweres!!!- thanks

a

On Wed, May 20, 2026 at 1:41 PM Dan Clemens <DClemens@cliftonpark.org> wrote:

Anita/Bill,

Attached is the proposal from CPWA for the Robinwood entrance yard hydrant. Bill, when we spoke you were in favor of this install for the Dwaaskill Park District. The quote is a bit higher than the initial estimate. I also believe that you are willing to chip in Anita. To me, I would prefer the park district pays for it, but not sure on your budget. Open to suggestions and negotiations.

Thanks, Dan

Daniel J. Clemens

Director of Buildings, Parks, and Recreation

Town of Clifton Park, NY

O: 518-371-6651 ext. 248

C:518-281-5065

dclemens@cliftonpark.org

Dan Clemens

From: Anita Daly <amdaly617@gmail.com>
Sent: Wednesday, May 20, 2026 1:49 PM
To: Dan Clemens
Subject: Re: yard hydrant estimate

I agree - it should be paid for by the park. I am willing to pay for the water used

On Wed, May 20, 2026 at 1:41 PM Dan Clemens <DClemens@cliftonpark.org> wrote:

Anita/Bill,

Attached is the proposal from CPWA for the Robinwood entrance yard hydrant. Bill, when we spoke you were in favor of this install for the Dwaaskill Park District. The quote is a bit higher than the initial estimate. I also believe that you are willing to chip in Anita. To me, I would prefer the park district pays for it, but not sure on your budget. Open to suggestions and negotiations.

Thanks, Dan

Daniel J. Clemens

Director of Buildings, Parks, and Recreation

Town of Clifton Park, NY

O: 518-371-6651 ext. 248

C: 518-281-5065

dclemens@cliftonpark.org





RESOLUTION

#11

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution accepting funds from the Vistas Home Owners Association (HOA) and authorizing the Department of Building & Grounds to coordinate with the Clifton Park Water Authority (CPWA) to install a new fire hydrant on Vista Court.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Vistas HOA has offered a donation of \$1,360.46 for the installation of a fire hydrant in on Vista Court, and

WHEREAS, the Vistas is located in the Sherwood Forest Park District, and the Park District has approved the installation of the new fire hydrant and has agreed to pay the balance of the cost, and

WHEREAS, the Town Board, operating as commissioners of the Sherwood Forest Park District, wishes to accept the donation from the Vistas HOA to offset the cost of the new fire hydrant, with the remaining balance to be paid by the Park District, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks & Recreation, advises that the CPWA submitted a quote for the supply and installation of the new fire hydrant, at a cost not to exceed \$2,260.46; now, therefore, be it

RESOLVED, that the Comptroller is authorized to increase revenues to SP8-02705 (Sherwood Forest Park District - Gifts & Donations) by \$1,360.46, and increase expenditures in SP8-7125-200 (Sherwood Forest Park District – Vistas – Equipment) by \$2,260.46, and be it further

RESOLVED, that an additional transfer is authorized from assigned fund balance of the Sherwood Forest Park District of \$900.00, SP8- 00915; and be it further

RESOLVED, that the Director of Buildings, Parks & Recreation is authorized to accept the quote of the Clifton Park Water Authority for the supply and installation of a new fire hydrant, to be installed in the Vistas at Vista Court, at a cost not to exceed \$2,260.46.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, June-10, 2026 12:13 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; Megan Babendreier
Subject: New Resolution Request #3197

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Buildings & Grounds

Your Name: Daniel Clemens

Your Email: dclemens@cliftonpark.org

Sponsor: P. Barrett

Agenda Session Date: 06/16/2026 ✓

Board Meeting Date: 06/16/2026 ✓

Alternate Date: 07/07/2026

Budget Number: A-02705

Budget Description: General Fund - Gifts & Donations

Amount: \$1,360.46

Brief Description: Accept a donation from Vistas HOA of \$1,360.46 for a portion of the fee to install a new yard hydrant in Vista Court

Add Supporting Docs:

[0e9f78753b218abb_Vistas_yard_hydrant_-_donation_res_packet_6.10.26.pdf](#)

Additional Comments/Details: Sherwood Forest Park District has approved this project and will pay the remaining amount.

Donation to increase SP8-7125-200

Agree to Terms: Agree

[unsubscribe](#)



Quote

Vista Ct Yard Hydrant

Fees	Estimate	Total Hours	Hourly Rate	Amount
Tap Fee		1	\$600.00	\$600.00
Connection Fee		1	\$800.00	\$800.00

Fee Subtotal \$1,400.00

Labor	Regular Hours	Overtime Hours	Hourly Rate	Amount
Laborer	4	0	\$25.39	\$101.56
Maintenance Tech	4	0	\$28.09	\$112.36
Heavy Equipment Operator	4	0	\$34.50	\$138.00
Foreman	4	0	\$36.84	\$147.36

Labor \$499.28
Fringe (40%)

Labor Subtotal \$499.28

Materials	Unit	Qty	Unit Price	Amount
Yard Hydrant	EA	1	\$153.79	\$153.79
3/4" Street 90	EA	1	\$7.96	\$7.96
3/4" Corp Stop	EA	1	\$45.00	\$45.00
3/4" Curb Stop	EA	1	\$81.85	\$81.85
Curb Box and Rod	EA	1	\$71.86	\$71.86
Lawn Restoration	EA	1	\$100.00	\$100.00

If Blacktop needs to be cut and repaired add \$500*

If Culvert needs to be repaired add \$500*

*Cost only if required for install of Yard Hydrant

Materials \$460.46
Cost (20%)

Materials Subtotal \$460.46

Total \$2,359.74

ACCEPT DONATION
FROM VISOPS
MOA

\$ 1,360.46

Dan Clemens

From: William Connor <WConnor@synthesisllp.com>
Sent: Thursday, June 4, 2026 4:06 PM
To: Dan Clemens
Cc: ELSA RADLIFF; David Dittmer
Subject: RE: Spigot Install for Vistas

Dan:

As you will recall, I am the Vistas rep on the Sherwood Forest Park District Committee. As you know Vistas HOA leadership has committed to pay the majority of the spigot cost: \$1,360.46.

Our Vistas HOA funds are managed by a group called Sentry Management. Our designated manager with Sentry Management is Alex Stanco. Vistas HOA leadership has asked Alex to provide payment (donation) from our HOA funds to The Town of Clifton Park.

So, the simple question from Alex is: What is the mailing address/department within the Town of Clifton Park where he can send this \$1,360.46 check (made out to the Town of Clifton Park)?

Bill

William A. Connor, AIA, LEED AP BD+C, NCIDQ
Senior Architect
Registered Architect: NY



162 Jay Street | Schenectady, New York 12305
c 518.573.1356

From: Dan Clemens <DClemens@cliftonpark.org>
Sent: Wednesday, June 3, 2026 12:45 PM
To: ELSA RADLIFF <eradliff356@aol.com>; William Connor <WConnor@synthesisllp.com>
Cc: Sheila Krupski <sheilaakrupski@gmail.com>; David Dittmer <david.b.dittmer@gmail.com>
Subject: RE: Spigot Install for Vistas

Good afternoon,

After a few conversations trying to figure out how to handle this, I will need to do a town board resolution accepting a donation from the HOA in the amount of \$1,360.46. Once that is approved a check can be sent to the town and a PO written.

Thanks, Dan

Daniel J. Clemens
Director of Buildings, Parks, and Recreation
Town of Clifton Park, NY
O: 518-371-6651 ext. 248

C:518-281-5065
dclemens@cliftonpark.org



From: ELSA RADLIFF <eradliff356@aol.com>
Sent: Friday, May 22, 2026 10:32 AM
To: William Connor <WConnor@synthesisllp.com>
Cc: Dan Clemens <DClemens@cliftonpark.org>; Sheila Krupski <sheilaakrupski@gmail.com>; David Dittmer <david.b.dittmer@gmail.com>
Subject: Re: Spigot Install for Vistas

Yes

Sent from my iPhone

On May 22, 2026, at 10:12 AM, William Connor <WConnor@synthesisllp.com> wrote:

Dan:

Yes, the remaining amount of the \$2,260.46 quote - \$900.00 from SFPD = \$1,360.46 will be paid by Vistas HOA (which is why any change in the quoted amount must be preapproved by the Vistas HOA).

Thank you.

Bill

William A. Connor, AIA, LEED AP BD+C, NCIDQ
Senior Architect
Registered Architect: NY
<[image002.png](#)>
162 Jay Street | Schenectady, New York 12305
c 518.573.1356

From: Dan Clemens <DClemens@cliftonpark.org>
Sent: Friday, May 22, 2026 9:52 AM
To: Sheila Krupski <sheilaakrupski@gmail.com>; William Connor <WConnor@synthesisllp.com>
Cc: David Dittmer <david.b.dittmer@gmail.com>; ELSA RADLIFF <eradliff356@aol.com>
Subject: RE: Spigot Install for Vistas

Ok, so SFPD will pay \$900, the remaining will be paid by the HOA?

Daniel J. Clemens

Director of Buildings, Parks, and Recreation
Town of Clifton Park, NY
O: 518-371-6651 ext. 248
C:518-281-5065
dclemens@cliftonpark.org

<image003.png>

From: Sheila Krupski <sheilaakrupski@gmail.com>
Sent: Friday, May 22, 2026 8:13 AM
To: Dan Clemens <DClemens@cliftonpark.org>; William Connor <WConnor@synthesisllp.com>;
cwheland@cpwa.org
Cc: David Dittmer <david.b.dittmer@gmail.com>; ELSA RADLIFF <eradliff356@aol.com>
Subject: Re: Spigot Install for Vistas

Hi Dan, I am the Budget Lead for the Sherwood Forest Park District. We have agreed to pay \$900 towards the cost of this spigot. So, you may bill the SFPD for this portion of the total cost.
Thank you!
Sheila Krupski

From: Dan Clemens <DClemens@cliftonpark.org>
Sent: Thursday, May 21, 2026 3:14 PM
To: William Connor <WConnor@synthesisllp.com>; cwheland@cpwa.org <cwheland@cpwa.org>
Cc: Sheila Krupski <sheilaakrupski@gmail.com>; David Dittmer <david.b.dittmer@gmail.com>; ELSA RADLIFF <eradliff356@aol.com>
Subject: RE: Spigot Install for Vistas

Thank you Bill. I will get this rolling. Typically, these yard hydrants are installed about 2 weeks after CPWA receives payment. Getting the PO approved through town hall and then a check cut is a minimum of 2 weeks. I estimate about 1 month until it is installed but can keep our fingers crossed (and maybe a nudge or 2 from me) that it gets done sooner!

Daniel J. Clemens

Director of Buildings, Parks, and Recreation
Town of Clifton Park, NY
O: 518-371-6651 ext. 248
C:518-281-5065
dclemens@cliftonpark.org

<image003.png>

From: William Connor <WConnor@synthesisllp.com>
Sent: Thursday, May 21, 2026 10:40 AM
To: Dan Clemens <DClemens@cliftonpark.org>; cwheland@cpwa.org
Cc: Sheila Krupski <sheilaakrupski@gmail.com>; David Dittmer <david.b.dittmer@gmail.com>; ELSA RADLIFF <eradliff356@aol.com>
Subject: RE: Spigot Install for Vistas

Dan:

Good Morning, this is Bill Connor, the Vistas representative on the Sherwood Forest Park District Committee. At Dave Dittmer's direction, I am reaching out to you while Dave is out of town.

Our Vistas HOA Board has authorized the cofunding, with the Sherwood Forest Park District, the installation of a water maintenance spigot in the cul-de-sac island on Vista Court (marked with a stake) for the Clifton Park Water Authority's revised quotation of \$2,260.46.

Please communicate this authorization as necessary to have this work accomplished. Since this spigot was originally requested in April of 2025 and the 2026 planting/watering season is now upon us, we would appreciate the Water Authority moving forward as soon as they can. As the work proceeds, should conditions be discovered that may require additional funding, the Vistas HOA would need to approve any additional work before it can proceed.

In Dave's absence, please reach out to me at 518-573-1356 or WConnor@SynthesisLLP.com should you or the Water Authority need anything further to have this move forward.

Thank you and the Buildings & Grounds team for coordinating this work in your usual stellar fashion. I have been a member of the Town's Open Space, Trails, and Riverfront Committee for 15 years and we are so grateful to B&G's efforts through the years for your timely and critical efforts to provide access to our parks and preserves. I couldn't email you without mentioning that we can't say "thank you" enough.

Bill

William A. Connor, AIA, LEED AP BD+C, NCIDQ

Senior Architect

Registered Architect: NY

<image002.png>

162 Jay Street | Schenectady, New York 12305

c 518.573.1356



RESOLUTION

#12

PHILIP C. BARRETT
Supervisor

•

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

•

NANCY R. BELLAMY
Councilwoman

•

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution establishing a pay rate of time and a half for Part-time Security Officers scheduled to work the day of the Town's July 4th holiday celebration.

Introduced by _____ who moved its adoption, seconded by _____.

WHEREAS, Part-time Security Officers are required to work the July 4th holiday to help ensure the safety of all who attend the Town celebration, and

WHEREAS, the Town derives a benefit from having trained Part-time Security Officers in attendance at the Town's July 4th celebration; now, therefore, be it

RESOLVED, that Part-time Security Officers scheduled to work the day of the Town's July 4th celebration, shall be paid a pay rate of time and a half.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Monday, June 1, 2026 10:20 AM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; Megan Babendreier
Subject: New Resolution Request #3178

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Safety and Security

Your Name: Sharon Simmons

Your Email: ssimmons@cliftonpark.org

Sponsor: Supervisor Barrett

Agenda Session Date: 06/16/2026 ✓

Board Meeting Date: 06/16/2026 ✓

Alternate Date: 06/30/2026

Budget Number: A-3120-074

Budget Description: Time and a half Holiday pay for part-timers on 4th of July

Amount: Estimated \$1200.

Brief Description: Five part-timers, at 16 hours on a holiday, receiving about \$15 more per hour for the half time on the holiday of 4th of July.

$\$15 \times 16 \times 5 = \1200

Add Supporting Docs:

Additional Comments/Details: Advised that Seasonal Buildings and Grounds workers currently receive time and a half for working 4th of July and Security Officers should receive the same.

Agree to Terms: Agree

[unsubscribe](#)



RESOLUTION

#13

PHILIP C. BARRETT
Supervisor

•

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

•

NANCY R. BELLAMY
Councilwoman

•

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution correcting the cost of five (5) plow truck chassis purchased by the Highway Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 66 of 2022, the purchase of five (5) chassis for five (5) single axle development plow trucks from H.L. Gage of Albany, NY under a 2018 Onondaga County Contract #8996, was approved at a cost not to exceed \$96,286.90 per truck, and

WHEREAS, Highway Superintendent, Dahn Bull, advises that the five (5) chassis are nearly ready for delivery, however, due to the delay in the delivery, the actual cost of each of the five (5) chassis will be \$105,334.22 even though efforts were made to fight the cost increases, for a total increase in cost of \$45,237, and

WHEREAS, Mr. Bull recommends accepting this updated cost from H.L. Gage of Albany, NY to avoid any further extended delays by starting over with the order; now, therefore, be it

RESOLVED that the Town Board authorizes the Highway Superintendent to accept the price increase in a total not to exceed \$45,237, for the five (5) single axle development plow truck chassis, originally approved by Resolution No. 66 of 2022, to be paid with a transfer from assigned fund balance DA-915 to DA-05130-00219 (Highway Fund – Highway Machinery – Highway Vehicle).

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, June 9, 2026 11:00 AM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; Megan Babendreier
Subject: New Resolution Request #3193

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Highway Department

Your Name: Dahn Bull

Your Email: dbull@cliftonpark.org

Sponsor: D. Bull

Agenda Session Date: 06/16/2026 ✓

Board Meeting Date: 06/16/2026 ✓

Alternate Date: 07/21/2026

Budget Number: DA-914

Budget Description: Highway Fund Balance

Amount: \$45,236.60

Brief Description: A resolution adjusting the total price of plow truck chassis from Resolution #66 of 2022, from \$96,286.90 to \$105,334.22 per truck. 5 truck chassis were ordered in March of 2022 and the five chassis have been delivered to the upfitters and are nearly ready for delivery.

Due to the chassis not actually being delivered until 2025, the chassis that were constructed were 2024 chassis, not 2022. This came with an increase in charges since the chassis were built post Covid Era where supply chains were still making up from disruptions from 2020 to 2023.

Efforts were made to fight the cost increases, but that would have led to going back to the drawing board for plow trucks, which delivery estimates are already 18 to 24 months for chassis delivery, and an additional 12 to 16 months for upfitting.

Add Supporting Docs:

[2e67a40d16e0d2ed_20260609102012337-1.pdf](#)

[f687dfe20b4698b7_20260609105935900-1.pdf](#)

Additional Comments/Details: 5 Truck Chassis @ \$9,047.32 - Total of \$45,236.60 increase to the total cost.

2022 Agreed Price - \$1,141,476.00

2026 Amended Price - \$1,186,712.60

Agree to Terms: Agree

[unsubscribe](#)

Resolution No. 66 of 2022, a resolution authorizing the Highway Department to order six dump trucks with snowplows and spreaders from Navistar, Inc., Loudonville, NY, H.L. Gage of Albany, NY, and Viking Cives.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, by Resolution No. 262 of 2021, the Town Board authorized the Highways Superintendent to commence a procurement process to acquire up to six new plow trucks, with a predicted lead time of 12-18 months, due to federal policies and related supply chain disruptions, and

WHEREAS, pursuant to General Municipal Law Section 103 (16), municipalities in New York are authorized to “piggyback” from competitively bid contracts of other municipalities within the state, so long as the bid process from the original contracting entity was conducted through a sealed bid process pursuant to the statute, and the bid notice provided for such piggybacking, and

WHEREAS, the Highways Superintendent has now requested authorization to place an order for six separate plow trucks, with estimated delivery in 2024, in a total amount not to exceed \$1,383,040 from Navistar, Inc., using the piggyback option from the 2018 Contract #8996 of Onondaga County, attached, whose bids were opened on June 7, 2018, with prices valid through June 23, 2023, according to bid documents and correspondence reviewed from the Onandaga County Division of Purchase, and

WHEREAS, according to information provided by the Highways Superintendent on March 3, 2022, authorization is requested to place orders for the following:

Single Axle Development Plow Trucks (5)

60 Month After Treatment Warranty	\$3,750.00
60 Month Major Component Warranty	\$465.00
Allison Transmission 5 Year Warranty	\$948.00
Viking Cives Plow Package (Quote 145-B)	\$126,845.30
International Single Axle Truck/Chassis (HX507)	\$96,286.90 ✱
to be purchased through <u>HL Gage, Albany, NY</u>	
Per unit Cost	\$228,295.20 each
Subtotal (5) Single Axle Trucks	<u>\$1,141,476.00</u>

Tandem, 10 Wheeled Dump with Plow Package (1)

60 Month After Treatment Warranty	\$2,250.00
60 Month Major Component Warranty	\$735.00
Allison Transmission 5 Year Warranty	\$1,464.00
Viking Cives Plow Package (Quote 133-A)	\$104,219.90
International Tandem Truck/Chassis (HX520)	\$132,895.10

Subtotal (1) Tandem Truck \$241,564.00

Total **\$1,383,040.00**

Now, therefore, be it

RESOLVED, that the Superintendent of Highways is authorized to place orders for six plow truck chassis from Navistar, Inc., 399 Albany Shaker Road, Suite 202, Loudonville, NY, with chassis supplied by H.L. Gage, Albany, NY, and with the components, warranties and equipment as outlined above, as well as Viking Cives plow equipment and specifications, to be paid at time of delivery in a total amount not to exceed \$1,383,040 from a municipal lease subject to future procurement.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

March 14, 2022

Teresa Brobston, Town Clerk



H. L. GAGE SALES, INC.

121 WASHINGTON AVENUE, EXT'N., ALBANY, NY 12205

T 518 456 8871

F 518 456 0705

January 7, 2026

Mr. Dahn S. Bull
Superintendent of Highways
Town of Clifton Park

Dear Dahn,

Re: 5 Single Axle Plow Trucks ordered March of 2022, built in December 2024
and listed below,

Priced in March 2022 @ \$228,295.20 per unit, x 5 = \$1,141,476.00

Serial #'s

3HAEDTAR0SL730887

3HAEDTAR2SL730888

3HAEDTAR4SL730889

3HAEDTAR0SL730890

3HAEDTAR2SL730891

Due to the unprecedented global supply chain and subsequent production disruption the chassis were not built until December of 2024, thus priced as 2022 models they were actually produced as model year 2025 chassis and incurred price increases that include but are not limited to, Steel and Commodity-surcharges, Freight increases, Tire surcharges, Model Year price increases, MSRP Option increases, Cummins Engine price increases, Brakes and Electronics price increases etc.

These increased costs subsequently raised the Sale Price \$9,047.32 per Chassis for a total of \$237,342.52 per unit, x 5 = \$1,186,712.60.

Total: \$45,236.60

Sincerely,

Jeff Prince

Sales Representative

INTERNATIONAL

ISUZU

CRANE CARRIER

IDEALEASE

From DA-914 per M. Heggson



DAHNS. BULL
SUPERINTENDENT OF HIGHWAYS

March 15, 2022

Navistar Incorporated
399 Albany Shaker Road, Suite 202
Loudonville, NY 12211

RE: New Truck Purchases from Navistar Inc.

To Whom it May Concern,

I am writing regarding the quotes presented by Jeff Prince of H.L. Gage for 6 plow trucks through Navistar Incorporated. These would be 5 single axle trucks and 1 tandem.

On March 14, 2022, the Clifton Park Town Board passed Resolution #66 of 2022, authorizing me to place an order for these trucks through Navistar Inc. I have attached the quotes approved by the Town Board. Here is the breakdown of what the Town Board Approved –

Single Axle Development Plow Trucks (5)

60 Month After Treatment Warranty – \$3,750.00
60 Month Major Component Warranty - \$465.00
Allison Transmission 5 Year Warranty - \$948.00
Viking Cives Plow Package – \$126,845.30
International Single Axle Truck/Chassis - \$96,286.90
TOTAL - \$228,295.20 each
TOTAL OF ALL FIVE - \$1,141,476.00

Tandem, 10 Wheeled Dump with Plow Package (1)

60 Month After Treatment Warranty – \$2,250.00
60 Month Major Component Warranty - \$735.00
Allison Transmission 5 Year Warranty - \$1,464.00
Viking Cives Plow Package – \$104,219.90
International Tandem Truck/Chassis - \$132,895.10
TOTAL - \$241,564.00

Please accept this as my letter of intent to place the orders within your organizations to start the process of constructing this new equipment.

If you need any additional information, please do not hesitate to contact me at my office at 518-371-7310, or email me at dbull@cliftonpark.org.

Sincerely,

Dahn S. Bull
Superintendent of Highways
Town of Clifton Park



RESOLUTION

#14

PHILIP C. BARRETT
Supervisor

•

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

•

NANCY R. BELLAMY
Councilwoman

•

MARIO L. FANTINI
Councilman

Resolution No. of 2026, a resolution authorizing sliplining of damaged storm water pipes under portions of streets in seven (7) Town vocations, to be performed by Precision Trenchless of Schenectady.

Introduced by _____, who moved its adoption, seconded by _____

WHEREAS, Highway Superintendent Dahn Bull has requested authorization to accept a proposal for sliplining process to be performed on storm water pipes under portions of seven (7) Town streets, as they are in treacherous areas or are too deep to replace cost effectively, for a total cost of \$243,831, and

WHEREAS, by Resolution No. 48 of 2021, the Town Board adopted Procurement Policy No. 16, which allows that the Town, at its discretion and following the guidelines set forth in General Municipal Law § 103, may procure goods (including apparatus, materials, equipment and supplies) and services by "piggy backing" through publicly bid contracts of another municipality, and

WHEREAS, Precision Trenchless of Schenectady has performed the sliplining process for the Town on several occasions and is currently under contract #0000005626 with Onondaga County, valid through 12/31/2027, for sliplining processes, and

WHEREAS, Highway Superintendent Dahn Bull has advised that the services provided by Precision Trenchless will meet the needs of the Highway Department with pricing available through piggy backing on its contract with Onondaga County; now, therefore, be it

RESOLVED, that the Highway Department is authorized to accept the proposal from Precision Trenchless of Schenectady, per the attached, in an amount not to exceed \$243,831; and be it further

RESOLVED, that the Comptroller is authorized to transfer from Assigned Fund Balance, DA-00914, \$43,831 to DA-05110-00037 (Highway Fund — General Repairs - Slip Lining Pipes), which will cover the total cost of \$243,831.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Tuesday, June 9, 2026 11:41 AM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; Megan Babendreier
Subject: New Resolution Request #3194

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Highway Department
Your Name: Dahn Bull
Your Email: dbull@cliftonpark.org
Sponsor: D. Bull
Agenda Session Date: 06/16/2026 ✓
Board Meeting Date: 06/16/2026 ✓
Alternate Date: 07/21/2026
Budget Number: DA-5110-037; DA-914
Budget Description: Paving (Sliplining); Highway Fund Balance
Amount: \$200,000.00; \$43,831.00
Brief Description: Several Sliplining Projects throughout town.

Sliplining pipes that are in treacherous areas or too deep to replace cost effectively. Pine Forrest, Berkshire Drive, Berkshire Drive West, Sheffield, Southbury, Gloucester Drive, and Forest Drive.

the Highway Department has now requested authorization to enter a contract with Precision Trenchless, LLC, 1710 Erie Blvd., Schenectady, NY, using the piggyback option from the 2024 Contract #0000005626 of Onondaga County, attached below, whose contract is valid through December 31, 2027, according to bid documents and correspondence reviewed from the Onondaga County Division of Purchase.

Funds to be used from Sliplining Line, to the tune of \$200,000.00, and the remaining \$43,831.00 to come from the Highway Fund Balance.

Add Supporting Docs:

[29d2865f40888222_Pricing_Clifton_Park_12_inch_Gloucester_and_Forest_DR-1.pdf](#)
[e66b2998c267cbf7_Pricing_Clifton_Park_March_2026_1230and_36_inch_-1.pdf](#)
[61d096cd232e5364_85b7d2ab6218ce0d_Onondaga_Prices_2024-1.pdf](#)
[3b124b83f22724c2_0e8eb62f974bdbf3_2023_12_12_Precision_Trenchless_0010984_5626-2.pdf](#)

Additional Comments/Details: None at this time

Agree to Terms: Agree

[unsubscribe](#)

THE
P R E C I S I O N
 Precision Industrial Maintenance, Inc. • Martin Environmental Services, Inc.
 Precision Trenchless, LLC
G R O U P

On Behalf of Precision Trenchless LLC, I am pleased to present you with pricing for Cleaning, CCTV, Bypass, CIPP-lining & Traffic work for the Clifton Park Gloucester and Forest Dr.

Work scope included in pricing

- CCTV with thumb drive videos and reports
- High pressure jetting and cleaning of all pipe prior to UV CIPP installation
- Installation of 12-inch UV CIPP approximately 504 LF
- Bypass of all water throughout installation process up to 4" capacity.

Exclusions

- Any repairs to the host pipe needed to install the CIPP
- Water source to be provided by others
- Traffic control beyond standard cones / signs
- Disposal of spoils / debris
- Permits
- Testing
- Additional Insurance beyond current coverage
- Access to both ends of the pipe must be given
- Anything not specifically mentioned in the proposal

Mobilization	\$ 5,000.00
Gloucester St 12 inch x 99lf	\$11,758.10
Gloucester St 12 inch x 37lf	\$ 6,680.30
Gloucester St 12 inch x 45lf	\$ 7,335.50
Forest Dr 12 inch x 323lf	<u>\$30,103.70</u>
Estimated project total	\$60,877.60

Please sign/date and send back if approved to begin work

Signature _____ **Date** _____

Please contact me with any questions

Sincerely,

Lawrence Curtis

Precision Trenchless LLC

Lcurtis@pim-inc.com

518 225 7129

THE
P R E C I S I O N
 Precision Industrial Maintenance, Inc. • Martin Environmental Services, Inc.
 Precision Trenchless, LLC
G R O U P

On Behalf of Precision Trenchless LLC, I am pleased to present you with pricing for Cleaning, CIPP lining & CCTV work for the Clifton Park 12, 30 & 36 inch Project.

Work scope included in pricing

- CCTV with thumb drive videos and reports
- High pressure jetting and cleaning of all pipe prior to UV CIPP installation
- Installation of 12-inch UV CIPP approximately 304 LF
- Installation of 30-inch UV CIPP approximately 222 LF
- Installation of 36-inch UV CIPP approximately 181 LF
- Bypass of all water throughout installation process up to 4" capacity.

Exclusions

- Any repairs to the host pipe needed to install the CIPP
- Water source to be provided by others
- Final billing will be done with post CCTV footages
- Traffic control beyond standard cones / signs
- Disposal of spoils / debris
- Permits
- Testing
- Additional Insurance beyond current coverage
- Access to both ends of the pipe must be given
- Anything not specifically mentioned in the proposal

12 inch x 28lf CIPP ,Cleaning, CCTV, Bypass on Pine Forrest	\$ 5,943.20
12 inch x 28lf CIPP ,Cleaning, CCTV, Bypass on Pine Forrest	\$ 5,943.20
12 inch x 56lf CIPP ,Cleaning, CCTV, Bypass on Pine Forrest	\$ 7,956.40
12 inch x 192lf CIPP ,Cleaning, CCTV, Bypass on Pine Forrest	\$19,374.80
30 inch x 65lf CIPP ,Cleaning, CCTV, Bypass on Berkshire dr West	\$24,823.50
30 inch x 157lf CIPP ,Cleaning, CCTV, Bypass on Sheffield	\$48,918.30
36 inch x 181lf CIPP ,Cleaning, CCTV, Bypass on Southbury	\$67,494.00
Mobilization Half Price	<u>\$ 2,500.00</u>
Estimated project total	\$182,953.40

Please sign/date and send back if approved to begin work

Signature _____ **Date** _____

Please contact me with any questions

Sincerely,

Lawrence Curtis

Precision Trenchless LLC

Lcurtis@pim-inc.com

THE
P R E C I S I O N
Precision Industrial Maintenance, Inc. • Martin Environmental Services, Inc.
Precision Trenchless, LLC
G R O U P

518 225 7129

County of Onondaga Ref #0010984

Item #	Description	Price
A1	CCTV Inspection 8" to 18"	\$3.90
A2	Multi-Sensor Inspection (greater than 18")	\$50.00
A3	Perform Heavy Cleaning 8" - 12"	\$10.00
A4	Perform Heavy Cleaning 15" - 24"	\$20.00
A5	Perform Heavy Cleaning 30" - 36"	\$25.00
A6	Perform Heavy Cleaning 42" to 48"	\$30.00
A7	Perform Heavy Cleaning 60"	\$35.00
A8	Perform Heavy Cleaning 72"	\$40.00
B1	Provide temporary bypass pumping 8" to 12" main as specified	\$750.00
B2	Provide temporary bypass pumping 15" to 24" main as specified	\$4,400.00
B3	Provide temporary bypass pumping 30" to 36" main as specified	\$4,900.00
B4	Provide temporary bypass pumping 42" to 48" main as specified	\$5,500.00
B5	Provide temporary bypass pumping 60" main as specified	\$7,000.00
B6	Provide temporary bypass pumping 8" to 72" main as specified	\$1,000.00
D1	Furnish and install 8" CIPP lining	\$55.00
D2	Furnish and install 10" CIPP lining	\$63.00
D3	Furnish and install 12" CIPP lining	\$68.00
D4	Furnish and install 15" CIPP lining	\$100.50
D5	Furnish and install 18" CIPP lining	\$130.50
D6	Furnish and install 24" CIPP lining	\$168.00
D7	Furnish and install 30" CIPP lining	\$238.00
D8	Furnish and install 36" CIPP lining	\$302.00
D9	Furnish and install 42" CIPP lining	\$310.00
D10	Furnish and install 48" CIPP lining	\$380.00
D11	Furnish and install 60" CIPP lining	\$625.00
D12	Furnish and install 72" CIPP lining	\$650.00
E1	Mobilization	\$5,000.00
E2	Maintenance on Protection of Traffic	\$2,900.00
E3	Site Clearing	\$100.00
G1	Maintenance on Protection of Traffic for Highway cross culverts	\$250.00
G2	Furnish and install 8" CIPP lining, Pay range 1' to 100'	\$60.00
G3	Furnish and install 10" CIPP lining, Pay range 1' to 100'	\$70.00
G4	Furnish and install 12" CIPP lining, Pay range 1' to 100'	\$80.00
G5	Furnish and install 15" CIPP lining, Pay range 1' to 100'	\$99.00
G6	Furnish and install 18" CIPP lining, Pay range 1' to 100'	\$125.00
G7	Furnish and install 24" CIPP lining, Pay range 1' to 100'	\$168.00
G8	Furnish and install 30" CIPP lining, Pay range 1' to 100'	\$235.00
G9	Furnish and install 36" CIPP lining, Pay range 1' to 100'	\$299.00
G10	Furnish and install 42" CIPP lining, Pay range 1' to 100'	\$468.00
G11	Furnish and install 48" CIPP lining, Pay range 1' to 100'	\$600.00
G12	Furnish and install 60" CIPP lining, Pay range 1' to 100'	\$1,000.00
G13	Furnish and install 72" CIPP lining, Pay range 1' to 100'	\$2,000.00

County of Onondaga Ref #0010984

Item #	Description	Price
A1	CCTV Inspection 8" to 18"	\$3.90
A2	Multi-Sensor Inspection (greater than 18")	\$50.00
A3	Perform Heavy Cleaning 8" - 12"	\$10.00
A4	Perform Heavy Cleaning 15" - 24"	\$20.00
A5	Perform Heavy Cleaning 30" - 36"	\$25.00
A6	Perform Heavy Cleaning 42" to 48"	\$30.00
A7	Perform Heavy Cleaning 60"	\$35.00
A8	Perform Heavy Cleaning 72"	\$40.00
B1	Provide temporary bypass pumping 8" to 12" main as specified	\$750.00
B2	Provide temporary bypass pumping 15" to 24" main as specified	\$4,400.00
B3	Provide temporary bypass pumping 30" to 36" main as specified	\$4,900.00
B4	Provide temporary bypass pumping 42" to 48" main as specified	\$5,500.00
B5	Provide temporary bypass pumping 60" main as specified	\$7,000.00
B6	Provide temporary bypass pumping 8" to 72" main as specified	\$1,000.00
D1	Furnish and install 8" CIPP lining	\$55.00
D2	Furnish and install 10" CIPP lining	\$63.00
D3	Furnish and install 12" CIPP lining	\$68.00
D4	Furnish and install 15" CIPP lining	\$100.50
D5	Furnish and install 18" CIPP lining	\$130.50
D6	Furnish and install 24" CIPP lining	\$168.00
D7	Furnish and install 30" CIPP lining	\$238.00
D8	Furnish and install 36" CIPP lining	\$302.00
D9	Furnish and install 42" CIPP lining	\$310.00
D10	Furnish and install 48" CIPP lining	\$380.00
D11	Furnish and install 60" CIPP lining	\$625.00
D12	Furnish and install 72" CIPP lining	\$650.00
E1	Mobilization	\$5,000.00
E2	Maintenance on Protection of Traffic	\$2,900.00
E3	Site Clearing	\$100.00
G1	Maintenance on Protection of Traffic for Highway cross culverts	\$250.00
G2	Furnish and install 8" CIPP lining, Pay range 1' to 100'	\$60.00
G3	Furnish and install 10" CIPP lining, Pay range 1' to 100'	\$70.00
G4	Furnish and install 12" CIPP lining, Pay range 1' to 100'	\$80.00
G5	Furnish and install 15" CIPP lining, Pay range 1' to 100'	\$99.00
G6	Furnish and install 18" CIPP lining, Pay range 1' to 100'	\$125.00
G7	Furnish and install 24" CIPP lining, Pay range 1' to 100'	\$168.00
G8	Furnish and install 30" CIPP lining, Pay range 1' to 100'	\$235.00
G9	Furnish and install 36" CIPP lining, Pay range 1' to 100'	\$299.00
G10	Furnish and install 42" CIPP lining, Pay range 1' to 100'	\$468.00
G11	Furnish and install 48" CIPP lining, Pay range 1' to 100'	\$600.00
G12	Furnish and install 60" CIPP lining, Pay range 1' to 100'	\$1,000.00
G13	Furnish and install 72" CIPP lining, Pay range 1' to 100'	\$2,000.00



RESOLUTION

#15

PHILIP C. BARRETT
Supervisor

•

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

•

NANCY R. BELLAMY
Councilwoman

•

MARIO L. FANTINI
Councilman

Resolution No. ____ of 2026, a resolution authorizing the correction of the pay rates for Head Lifeguards and the hiring of Lifeguards and Water Safety Instructors for the 2026 season.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 146 of 2026 and Resolution No. 193 of 2026, Megan Babendreier, Director of Parks & Recreation, was authorized to hire Pool and Camp Staff for the 2026 season, and

WHEREAS, Mrs. Babendreier wishes to make pay rate adjustments for Head Lifeguards of the Lifeguards hired in Resolution No. 146 and Resolution No. 193, and to hire new Lifeguards, as detailed on the attached Schedule A, and

WHEREAS, Mrs. Babendreier also recommends hiring Water Safety Instructors for the 2026 season, detailed on the attached Schedule B; now, therefore, be it

RESOLVED, that the Town Board authorizes the correction of the pay rates for Head Lifeguards and the hiring of new Lifeguards and Water Safety Instructors, as noted in the attached Schedule A and B, effective immediately.

Cynthia Zlogar

From: hd
Sent: Tuesday, June 9, 2026 11:52 AM
To: Agatha Reid; Caitlin Fantini; Christine Pagniello; Cynthia Zlogar; Darlene Allen; John Scavo; Jean Spiegel; Kevin Dailey; Kelly Miller; Megan Babendreier; Mario Fantini; Mark Heggen; Nancy Bellamy; Phil Barrett; Walter Smead; Zabed Manir
Subject: New request created with ID: ##566## from Town of Clifton Park Official Website

A new request with request id 566 has been created by Town of Clifton Park Official Website. Short info on the request is :

Title : New Employee Resolution Request #3195

Category :

Description :

A new employee resolution request has been submitted. The details of this resolution request are included below.

Department: Parks and Recreation

Your Name: Megan Babendreier

Your Email: mbabendreier@cliftonpark.org

Sponsor: Agatha Reid, Nancy Bellamy

Agenda Session Date: 06/16/2026 ✓

Board Meeting Date: 06/16/2026 ✓

Alternate Date: 06/16/2026

Budget Number: Various

Budget Description: Aquatics

Amount: Various

Brief Description: Rehiring Water Safety Instructors, hiring new Water Safety Instructors (contingent on their passing of the WSI course), correcting rates of pay and steps for head lifeguards, hiring of new lifeguards

Add Supporting Docs:

[84d61061fd30e6b7_Lifeguards_3.pdf](#)

[189711c57ba7e35a_WSI.pdf](#)

Additional Comments/Details: n/a

Agree to Terms: Agree

[unsubscribe](#)

NOTE: You are receiving this mail because, the Requester/Technician wanted you to get notified on this request creation.

Resolution No. 146 of 2026, a resolution hiring seasonal staff for the 2026 Parks & Recreation Programs.

Introduced by Councilman Manir, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, the Town Board wishes to retain new and returning seasonal staff members for operation of the Barney Road Golf Course, the Town's three (3) pools, and 2026 Summer Camps including the Adventure Challenge Course staff, and

WHEREAS, Megan Babendrier, Director of Parks and Recreation, has recommended that James Ciani be rehired as Supervisor of the Barney Road Golf Course, and the hiring of the individuals listed in the attached Schedules A, B, C, A-1, B-1, C-1, D-1, E-1 and F-1; now, therefore, be it

RESOLVED, that James Ciani be rehired as Supervisor of the Barney Road Golf Course, to be paid at Step 6, \$19.85/hr from A-07190-E7195, (General Fund – Barney Road Golf Course – Golf Course Starters), and the individuals listed in the attached Schedules A, B, C, A-1, B-1, C-1, D-1, E-1 and F-1, be accepted as staff for the Town's three pools and the Town's 2026 Day Camp Programs including the Adventure Challenge Course, to be paid as indicated on the schedules through the end of the respective seasons.

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

April 21, 2026

Caitlin Fantini, Town Clerk

Resolution No. 193 of 2026, a resolution authorizing the transfer of Sara Casale from the position of Locust Lane Pool Manager to Summer Camp Aquatics Director, and the hiring of Camp Counselors and promotion of Head Lifeguards for the 2026 Summer season.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Manir.

WHEREAS vacancies exist for a Summer Camp Aquatics Director, Camp Counselors and Head Lifeguards for the 2026 season, and

WHEREAS, Megan Babendreier, Director of Parks and Recreation, has recommended transferring Locust Lane Pool Manager Sara Casale to the Summer Camp Aquatics Director position, and that the individuals listed in Schedule A be hired as Camp Counselors and the current Lifeguards listed in Schedule B be promoted to Head Lifeguards; now, therefore, be it

RESOLVED, that Sara Casale, Clifton Park, NY, is hereby transferred from the position of Locust Lane Pool Manager to the position of Summer Camp Aquatics Director for the 2026 summer pool season, effective immediately, to be paid at Step 3, \$26.25/hr., from A-7320-E9000 (General Fund – Parks & Recreation – Site Counselors); and be it further

RESOLVED, that the individuals listed in the attached Schedules A and B, be accepted as Camp Counselors and Head Lifeguards, respectively, for the 2026 Summer season, effective retroactively to May 24, 2026.

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir, Councilwoman Reid, Supervisor Barrett

Noes: None

DECLARED ADOPTED

June 2, 2026

Caitlin Fantini, Town Clerk

SCHEDULE A

2026 Lifeguards

First	Last	Rate/hr	Position	2026 Step	Account Code	Site
Conner	Rudd	\$ 17.75	Head Lifeguard	5	A-7151/E4690	Country Knolls
Anna	Stoup	\$ 17.75	Head Lifeguard	5	A-7151/E4690	Country Knolls
Samantha	Sands	\$ 17.75	Head Lifeguard	5	A-7151/E4690	Country Knolls
Erin	Fariello	\$ 17.50	Head Lifeguard	4	A-7152/E4690	Locust Lane
Parker	Sergott	\$ 17.50	Head Lifeguard	4	A-7152/E4690	Locust Lane
Anneli	Adams	\$ 17.00	Head Lifeguard	2	A-7152/E4690	Locust Lane
Gavin	Hook	\$ 17.75	Head Lifeguard	5	A-7150/E4690	Barney Road
Molly	Ogborn	\$ 16.30	Lifeguard	1	A-7151/7152/7150-E4690	TBD
Sijia	Yu	\$ 16.30	Lifeguard	1	A-7151/7152/7150-E4690	TBD
Aiden	Vasquez	\$ 16.30	Lifeguard	1	A-7151/7152/7150-E4690	TBD
Dimitriy	Dureaghin	\$ 16.30	Lifeguard	1	A-7151/7152/7150-E4690	TBD
Bryan	Pilon	\$ 16.30	Lifeguard	1	A-7151/7152/7150-E4690	TBD
Boris	Wechsler	\$ 16.30	Lifeguard	1	A-7151/7152/7150-E4690	TBD
Joshua	Brebe	\$ 16.30	Lifeguard	1	A-7151/7152/7150-E4690	TBD

SCHEDULE B
2026 WSI

First	Last	Rate/hr	Position	2026 Step Account Code
Anna	Stoup	\$ 19.15	Water Safety Instructor	4 A-7151/E4690
Samantha	Sands	\$ 19.15	Water Safety Instructor	4 A-7151/E4690
Conner	Rudd	\$ 19.15	Water Safety Instructor	4 A-7151/E4690
Daniel	Killian	\$ 19.15	Water Safety Instructor	4 A-7151/E4690
Jacob	Mitola	\$ 18.90	Water Safety Instructor	3 A-7151/E4690
Sean	Michalek	\$ 19.15	Water Safety Instructor	4 A-7151/E4690
Delaney	Michels	\$ 18.90	Water Safety Instructor	3 A-7151/E4690
Luka	DiFabio	\$ 18.90	Water Safety Instructor	3 A-7151/E4690
Matthew	Selfridge	\$ 18.65	Water Safety Instructor	2 A-7151/E4690
Allison	Bieniek	\$ 18.90	Water Safety Instructor	3 A-7151/E4690
Jack	Greenleaf	\$ 18.90	Water Safety Instructor	3 A-7151/E4690
Palmer	Michels	\$ 18.90	Water Safety Instructor	3 A-7151/E4690
Ella	VanHeusen	\$ 18.90	Water Safety Instructor	3 A-7151/E4690
Hannah	Harpootlian	\$ 18.90	Water Safety Instructor	3 A-7151/E4690
Cassidy	Robleno	\$ 18.90	Water Safety Instructor	3 A-7151/E4690
New staff - Eligible upon completion of WSI course				
Gavin	Heritage	\$ 18.40	Water Safety Instructor	1 A-7151/E4690
Olivia	Atkins	\$ 18.40	Water Safety Instructor	1 A-7151/E4690
Anneli	Adams	\$ 18.40	Water Safety Instructor	1 A-7151/E4690
Amelia	Lyden	\$ 18.40	Water Safety Instructor	1 A-7151/E4690
Emma	Anderson	\$ 18.40	Water Safety Instructor	1 A-7151/E4690
Eva	Bronzell	\$ 18.40	Water Safety Instructor	1 A-7151/E4690
Catherine	Upton	\$ 18.40	Water Safety Instructor	1 A-7151/E4690
McKenna	Michels	\$ 18.40	Water Safety Instructor	1 A-7151/E4690
Isabelle	Cunningham	\$ 18.40	Water Safety Instructor	1 A-7151/E4690
Emily	Nadeau	\$ 18.40	Water Safety Instructor	1 A-7151/E4690
Madelyn	Stoup	\$ 18.40	Water Safety Instructor	1 A-7151/E4690



RESOLUTION

#16

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. _____ of 2026, a resolution certifying Retirement days for elected and appointed officials.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, it is necessary to establish standard workdays for elected and appointed officials to be reported to the New York State and Local Employees' Retirement System based on the record of activities maintained; now, therefore, be it

RESOLVED, that the Town Board hereby established standard workdays for the elected and appointed officials detailed on the attached Schedule A.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Wednesday, June 10, 2026 12:22 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagniello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; Megan Babendreier
Subject: New Resolution Request #3198

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Comptroller
Your Name: Mark Heggen
Your Email: mheggen@cliftonpark.org
Sponsor: P Barrett
Agenda Session Date: 06/16/2026 ✓
Board Meeting Date: 06/16/2026 ✓
Alternate Date: 07/07/2026
Budget Number: None
Budget Description: None
Amount: None
Brief Description: Certify retirement days for elected and appointed officials.
Add Supporting Docs:

[ae44e1da64958116_RS2417-A-X_2026_Standard_Work_Day_and_Reporting_Resolution.pdf](#)

Additional Comments/Details: None
Agree to Terms: Agree

[unsubscribe](#)

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A
 (Rev.11/19)

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

Employer Location Code

3 0 1 4 3

BE IT RESOLVED, that the Town of Clifton Park / 30143 hereby established the following standard work days for these titles and will

report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Caitlin Fantini	xxxx	xxxxxxx	Town Clerk	1/1/2026	6	24.47	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Mario Fantini	xxxx	xxxxxxx	Councilman	1/1/2026	6	8.67	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Jennifer Jeram	xxxx	xxxxxxx	Town Judge	1/1/2026	6	6.61	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Appointed Officials:									
Kevin Dailey	xxxx	xxxxxxx	Town Attorney	1/1/2026	6	24.26	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>
Stefanie Bitter	xxxx	xxxxxxx	Deputy Town Attorney	1/1/2026	6	1.86	<input type="checkbox"/>	bi-weekly	<input type="checkbox"/>

I, Caitlin Fantini (Name of Secretary or Clerk) secretary/clerk of the governing board of the Town of Clifton Park (Name of Employer) of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 16th day of June, 2026 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Clifton Park on this _____ day of _____, 20____.

(Signature of Secretary or Clerk) _____
 (Name of Secretary or Clerk) Caitlin Fantini

Affidavit of Posting: I, Caitlin Fantini being duly sworn, deposes and says that the posting of the Resolution began on _____ (Date)

and continued for at least 30 days. That the Resolution was available to the public on the: _____ (Date)

Employer's website at: www.cliftonparkny.gov

Official sign board at: _____

Main entrance Secretary or Clerk's office at: _____

Page _____ of _____ (for additional rows, attach a RS 2417-B form.)

(seal)



Instructions for completing the Standard Work Day and Reporting Resolution

A	B	C	D	E	F	G	H	I	J
Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Date	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials									
John Smith	0000	R11111111	Highway Superintendent	1/1/2018-12/31/2019	8.00	32.79		Weekly	
Michelle Jones	1111	R11111111	Town Justice	1/1/2018-12/31/2018	6.25		X	Bi-Weekly	X
Appointed Officials									
Joseph Grey	2222	R22222222	Planning Board Member	1/1/2018-12/31/2018	7.00	17.54		Monthly	

- A. Name:** The official's complete first and last name must be included for identification purposes.
- B. Social Security Number:** The last four digits of the official's Social Security Number must be included for identification purposes. For security purposes, the last four digits of the Social Security Number can be omitted from the publicly posted version.
- C. NYSLRS ID:** The official's NYSLRS ID must be included for identification purposes. For security purposes, the NYSLRS ID can be omitted from the publicly posted version.
- D. Title:** All paid elected and appointed officials (who are active members of the Retirement System) and are not paid hourly and do not participate in a employer's time keeping system that consists of a daily record of actual time worked and time charged to accruals must be listed. For the purpose of the regulation, an "appointed official" is someone who is appointed by an elected official, an appointed official or governing board. They hold an office in an organization or government and participate in the exercise of authority. This also includes appointees of elected and appointed officials such as deputies, assistants or confidential secretaries.
- E. Current Term Begin & End Dates:** All officials listed on the Resolution must have a specified Term End date. Leaving this column blank or listing 'Tenure/At Pleasure' is not acceptable. If the official does not have a designated term, the current term for the official who appointed them to the position should be used. If they are appointed by the governing board, the chairman of the board's term should be used.
- F. Standard Work Day:** The minimum number of hours that can be established for a standard work day (SWD) is **six**, while the maximum is **eight**. A SWD is the denominator to be used for the days worked calculation; it is not necessarily always the number of hours a person works. For example, if a board member only attends one three-hour boarding meeting per month, you must still establish a SWD between six and eight hours as the denominator for their record of activities (ROA) calculation.
- G. Record of Activities Result*:** This column must be left blank if an official does not submit their required sample three-month ROA. To determine the average number of days worked per month, you must divide the total number of hours documented on the three-month ROA by three months to get a one-month average number of hours worked. Then, the one-month average number of hours worked must be divided by the SWD to get the average number of days worked per month.
- H. Not Submitted:** This column must be checked if an official has not submitted the required sample three-month ROA within the 150 day requirement, regardless of whether they are being reported by another employer for the same period. If the Retirement System receives such a Resolution, it will contact the official to notify them of the consequences of not submitted the ROA.
- I. Pay Frequency:** This column should be filled in with one of the following options: Annually, Bimonthly, Biweekly, Monthly, Quarterly, Semi-annually or Weekly.
- J. Tier 1:** If the official is a Tier 1 member, this box should be checked. Tier 1 members are not required to keep a ROA.

Once passed, the Resolution must be posted on your public website for a minimum of 30 days or if a website isn't available to the public, on the official sign-board or at the main entrance to the clerk's office. A certified copy of the Resolution and Affidavit of Posting must be filed with the Office of State Comptroller within 45 days of the adoption. The Resolution and Affidavit can be submitted via the *Submit Resolution for Official* link in Retirement Online.

*To determine the number of days worked to include on the monthly report for the various payroll frequencies, please refer to the Calculating Days Worked instructions available in the 'Reporting Elected & Appointed Officials' section of our website: http://www.osc.state.ny.us/retire/employers/elected_appointed_officials/index.php



RESOLUTION

#17

PHILIP C. BARRETT
Supervisor

AGATHA REID
Councilwoman

ZABED MANIR
Councilman

NANCY R. BELLAMY
Councilwoman

MARIO L. FANTINI
Councilman

Resolution No. of 2026, a resolution appointing Nicole Richard as Deputy Town Clerk.

Introduced by _____, who moved its adoption, seconded by _____

WHEREAS, by Resolution No. 173 of 2026, the Town Board has authorized the creation of a third Deputy Town Clerk position in the office of the Town Clerk, based on the recommendation of the Town Clerk, and

WHEREAS, Caitlin Fantini, Town Clerk, has conducted interviews and recommends hiring Nicole Richard, of Clifton Park, NY, for the position; now, therefore, be it

RESOLVED, that Nicole Richard; is hereby appointed to the position of Deputy Town Clerk, effective June 22, 2026, pursuant to New York State Town Law 64 (5), to be paid at Grade 6, Step 1, \$33.50/hr.

Cynthia Zlogar

From: Town of Clifton Park Official Website <info@cliftonpark.org>
Sent: Thursday, June 11, 2026 1:36 PM
To: Cynthia Zlogar; Phil Barrett; Jean Spiegel; Mark Heggen; Darlene Allen; Zabed Manir; Agatha Reid; John Scavo; Christine Pagnello; Walter Smead; Kelly Miller; Nancy Bellamy; Mario Fantini; Kevin Dailey; Caitlin Fantini; Megan Babendreier
Subject: New Resolution Request #3203

A new resolution request has been submitted. The details of this resolution request are included below.

Department: Town Clerk
Your Name: Caitlin Fantini
Your Email: cfantini@cliftonpark.org
Sponsor: P. Barrett
Agenda Session Date: 06/16/2026 ✓
Board Meeting Date: 06/16/2026 ✓
Alternate Date: 06/16/2026
Budget Number: N/A
Budget Description: Deputy Town Clerk
Amount: N/A
Brief Description: Resolution No. of 2026, a resolution appointing Nicole Richard as Deputy Town Clerk.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, per resolution 173 or 2026 the Town Board has authorized the creation of a third Deputy Town Clerk position in the office of the Town Clerk, based on the recommendation of the Town Clerk

WHEREAS, Caitlin Fantini, Town Clerk, has conducted interviews and recommends hiring Nicole Richard, of Clifton Park, NY, for the position; now, therefore, be it

RESOLVED, that Nicole Richard, is hereby appointed to the position of Deputy Town Clerk, effective June 22, 2026, pursuant to New York State Town Law 64 (5), to be paid at Grade 6, Step 1, \$33.50/hr.

Add Supporting Docs:

[6d846caf0422ac84_Appoint_Deputy_Town_Clerk.pdf](#)
[805b6665244349ee_Nicoles_Resume_Redacted.pdf](#)
[34e5a081bd69dff1_Nicole_Richard_letter-Leslee_Barkley.pdf](#)
[366d72cd08aca2a8_Stephanie_Salyer_reference_letter_Redacted.pdf](#)

Additional Comments/Details: N/A

Agree to Terms: Agree

[unsubscribe](#)

Resolution No. 173 of 2026, a resolution authorizing the appointment and/or re-classification of individuals within departments for the Town of Clifton Park and job title changes related thereto.

Introduced by Councilman Manir, who moved its adoption, seconded by Councilman Fantini.

WHEREAS, through the tenure of three past Town Clerks of the Town of Clifton Park, namely Patricia O'Donnell, Teresa Brobston and Caitlin Fantini, requests have been made to the Town Board for an additional Deputy Town Clerk, and

WHEREAS, the Town Clerk's office has been continuously understaffed and is often overwhelmed with work, and

WHEREAS, the Town Clerk and two Deputy Town Clerks are overworked and under pressure in the performance of their duties to the citizens of the Town of Clifton Park, and

WHEREAS, a comparison of how many residents are served per member of staff, reveals that the Town Clerk's office is burdened with a greater workload than any other municipality in Saratoga County by a percentage of 35% more than the closest government, being Saratoga Springs. Generally, the Town Clerk's office serves more residents on a percentage basis, than the average comparable municipality (5000 residents per staff), by a percentage exceeding 150%, please see attached staffing comparison, and

WHEREAS, letters of support from former Town Clerk Patricia O'Donnell, and former Deputy Town Clerk Claudia Fitzgerald, are attached, and

WHEREAS, after years of requests to the Town Board for additional help, the Town Board by this resolution has finally responded and offers the following in response, and

WHEREAS, the Confidential Secretary positions listed in the Town employment matrix are established as a Grade 8 position, and

WHEREAS, the Confidential Secretary in the Town Attorney's office is listed as a Grade 7 position, for a directly comparable employment position, resulting in a payment disparity, likely as an oversight administratively, and

WHEREAS, Deputy Town Attorney Kevin Luibrand has been assigned duties involving unanticipated litigation, not contemplated in the preparation of the 2026 Town Budget, and

WHEREAS, these various litigation matters are beyond the ordinary scope of duties involved with the Zoning Board of Appeals and involve much additional time, beyond the scope of the Deputy Town Attorney's position, as anticipated at the time of adoption of the 2026 Town Budget, and

WHEREAS, Deputy Town Attorney Stefanie Bitter has been assigned additional duties by the Town Board in review of written decisions promulgated by the Zoning Officer, and

WHEREAS, Deputy Town Attorney Stefanie Bitter has been assigned the lead role in preparing the Town's position in regard to the application for a concrete batch processing plant, involving a moratorium and an appeal of a decision of the Zoning Administrator, made to the Town Zoning Board of Appeals, all of which will require an exhaustive and time consuming administrative and review process, and

WHEREAS, as a result, the Town Board has recommended the following changes, re-classifications, new hires and/or appointments within the Town, as listed in Table I, as follows:

Table I

	Name/Address	Dept.	Position	Grade/Step	Rate	Comment
1,	New Appointment, New Position	Town Clerk	Deputy Town Clerk	G6, S1, Y1	\$33.50/hr	Salary for balance of 2026: \$39,400
2,	Cynthia Zlogar	Town Attorney	Confidential Secretary	G8, S4, Y1	\$43.74/hr	Salary increase for balance of 2026: \$4,586
3,	Kevin Luibrand	Town Attorney	Deputy Town Attorney	N/A	N/A	Salary increase for balance of 2026: \$8,107
4,	Stefanie Bitter	Town Attorney	Deputy Town Attorney	N/A	N/A	Salary increase for balance of 2026: \$12,613

Now, therefore, be it

RESOLVED, that the Town Board endorses and approves of the changes as set forth in Table I, above; and be it further

RESOLVED, that the Town Board authorizes the creation of a third Deputy Town Clerk position in the office of the Town Clerk, based on the recommendation of the Town Clerk; and be it further

RESOLVED, that the Town Board authorizes the reclassification of Cynthia Zlogar as Confidential Secretary to the Town Attorney, at Grade 8, Step 4, Year 1, effective May 19, 2026; and be it further

RESOLVED, that the Comptroller is authorized to make a transfer from Unassigned Fund Balance of \$64,706, based on the attached schedules, and be it further

RESOLVED, that the Comptroller is authorized to transfer from Unassigned Fund Balance, \$4,950 for Social Security and Medicare, with \$4,012 to A-9030-101 (General Fund – Employee Benefits – Social Security) and \$938 to A-9035-102 (General Fund – Employee Benefits – Medicare).

ROLL CALL VOTE

Ayes: Councilwoman Bellamy, Councilman Fantini, Councilman Manir

Noes: Councilwoman Reid, Supervisor Barrett

DECLARED ADOPTED

May 19, 2026

Caitlin Fantini, Town Clerk