

TOWN OF CLIFTON PARK TOWN BOARD MEETING

March 16, 2020

- I. Call to Order/7:00 P. M.**
- II. Pledge to Flag**
- III. Roll Call**
- IV. Approval of Town Board Minutes**
- V. Communications/Announcements**
- VI. Business**
 - **Public Hearing – 7:05 pm – Proposed amendment to Transfer Station Fees**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard and asks that the public refrain from conducting side meetings within the meeting room.

In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting
March 9, 2020

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Parks & Recreation	Authorize the hiring of Christina Archambault as summer staff in the Office of Parks, Recreation and Community Affairs	P. Barrett
2. Board Member	Appoint Marla Zuarino as a member of the Environmental Conservation Commission	A. Standaert
3. Parks & Recreation	Authorize the hiring of Adventure Challenge Facilitators and Assistants for the 2020 season	P. Barrett
4. Parks & Recreation	Authorize Tim Ward and Dig Deep to serve alcohol during a fundraising event at Veteran's Memorial Park on October 31, 2020	P. Barrett
5. Parks & Recreation	Authorize Lori Hughes to serve alcohol during a family celebration at the Locust Lane Clubhouse on April 18, 2020	P. Barrett
6. Buildings & Grounds	Accept a bid from Patterson Steven Inc. to make repairs at the Country Knolls Pool	P. Barrett
7. Buildings & Grounds	Authorize the hiring of William Williams for light landscaping in the Dwaaskill Park District	P. Barrett
8. Supervisor	Schedule a public hearing on the re-establishment of Ballston Lake Sewer District #1	P. Barrett

Resolution No. _____ of 2020, a resolution authorizing the hiring of summer staff for the Parks, Recreation and Community Affairs Office.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has requested authority to retain an additional staff member for the Office of Parks, Recreation and Community Affairs during the summer months; and

WHEREAS, Ms. Kramer, has recommended that Christina Archambeault, 601 Waite Road, Clifton Park, be hired as a summer office staff member; now therefore be it

RESOLVED, that the Director of Parks, Recreation and Community Affairs is hereby authorized to hire Christina Archambeault as a member of the summer office staff, effective March 16, 2020 through July 31, 2020, at Grade 1, Step 3, \$16.31 per hour, to be paid from A7021-E4000 (Parks and Recreation-Administration).

Resolution No. _____ of 2020, a resolution appointing Marla Zuarino as a member of the Environmental Conservation Commission.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, a vacancy has been created on the Environmental Conservation Commission, due to the resignation of Mary Anne Mariotti, and

WHEREAS, Marla Zuarino, 62 Southbury Road, Clifton Park has been recommended to fill the position, and

WHEREAS, Ms. Zuarino's presence on the Environmental Conservation Commission will confer a benefit to the Town of Clifton Park, now, therefore be it

RESOLVED, that Marla Zuarino is hereby appointed to the Environmental Conservation Commission for the remainder of a two-year term, term to expire December 31, 2020.

Resolution No. _____ of 2020, a resolution authorizing the hiring of Adventure Challenge Facilitators and Assistants, per Schedule A.

Introduced by, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to hire Adventure Challenge Staff to conduct the 2020 Project Adventure Program within the Department of Parks, Recreation and Community Affairs; now, therefore, be it

RESOLVED, that the individuals on the attached Schedule A are appointed to said positions, effective April 1, 2020 through October 31, 2020, at the salary amounts listed on Schedule A, to be paid from A-7621-E2350 (Facilitator) and A7621-E2360 (Assistant).

Resolution No. _____ of 2020, a resolution authorizing Tim Ward and “Dig Deep” to serve alcoholic beverages at a fundraising event to be held at Veteran’s Memorial Park on October 31, 2020.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Tim Ward and “Dig Deep, Inc.” are hosting a fundraising softball tournament on October 31, 2020 from 10:00 A.M to 5:00 P.M., and

WHEREAS, Tim Ward has requested permission to serve alcohol in the form of beer and wine at the event; now, therefore, be it

RESOLVED, that Tim Ward and “Dig Deep, Inc.” are hereby authorized to serve beer and wine at a fundraising softball tournament at Veteran’s Memorial Park on October 31, 2020 from 10:00 A.M. to 5:00 P.M.

Resolution No. _____ of 2020, a resolution authorizing Lori Hughes to serve alcoholic beverages at a family celebration to be held at Locust Lane Clubhouse on April 18, 2020.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Lori Hughes is hosting a family celebration on April 18, 2020 from 5:00 to 8:00 P.M., and

WHEREAS, Lori Hughes, 46 Pinetree Lane, Clifton Park has requested permission to serve alcohol in the form of beer and wine at the event; now, therefore, be it

RESOLVED, that Lori Hughes is hereby authorized to serve beer and wine at a celebration at Locust Lane Clubhouse on April 18, 2020 from 5:00 P.M. to 8:00 P.M.

Resolution No. _____ of 2020, a resolution awarding the bid for repairs to the bullnose capstone and skimmer boxes at the Country Knolls Pool.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, on October 25, 2019, bids were received for the above referenced contract, and

WHEREAS, the Supervisor has recommended that the bid be awarded to the sole bidder, Patterson Stevens, Inc., 400 Sawyer Ave., Tonawanda, NY for an amount not to exceed \$61,850.00 for removal and replacement of the bullnose capstones and skimmer boxes and caulking around the perimeter of the pool; now, therefore be it

RESOLVED, that the Town of Clifton Park hereby accepts and awards the above referenced bid to Patterson Stevens Inc.. of Tonawanda, New York for an amount not to exceed \$61,850.00, to be paid from line SP5-7151-045 (Country Knolls Pool – Supplies).

Resolution No. _____ of 2020 a resolution authorizing the hiring of 2020 summer help for the Dwaaskill Park District.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, openings exist for seasonal landscaping work in the Dwaaskill Park Districts;
and

WHEREAS, Daniel Clemens, Buildings and Grounds Superintendent, has recommended that William Williams, 714 Bruno Road, Apt. A be hired to fill the position; now therefore, be it

RESOLVED, that William Williams be hired, for light maintenance work in the Dwaaskill Park District for Buildings and Grounds for the summer of 2020, effective immediately, to be paid \$15.50/hour from SP4-7135-E4000.

Resolution No. _____ of 2020, a resolution re-establishing the Ballston Lake Sewer District No. 1.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 192 of 2015, the Town Board established the Ballston Lake Sewer District No. 1 in conjunction with the establishment of a companion sewer district within the Town of Ballston, and

WHEREAS, the total estimated expenditures for the joint project, including pipes, conduit, pumps and related equipment at the time of establishment was based upon Map, Plan and Engineering reports of Delaware Engineering and McDonald Engineering, and engineers estimates for the joint project, including engineering, legal, administration and construction costs, totaling \$10,203,729 for the joint project between both Towns, and

WHEREAS, the applicable engineering reports established that approximately 14% of the properties benefitted by the joint project were in Clifton Park, and therefore, the estimated maximum amount of expenditures for the Ballston Lake Sewer District No. 1 within Clifton Park was estimated as that proportion of the total estimated expenditures for the joint project, and

WHEREAS, the annual cost to the typical property within the proposed District within Clifton Park was estimated not to exceed \$910 including debt service and annual treatment fees, payable to the Saratoga County Sewer District, and

WHEREAS, the boundaries of the proposed Ballston Lake Sewer District area generally encompasses properties along the eastern and southern border of Ballston Lake in the Town of Clifton Park with borders generally described as beginning at the southern end at the boundary line between Clifton Park and the Town of Ballston near the intersection of Schaubert Road and Ballston Lake Road, including four parcels with frontage on Ballston Lake Road and/or Mill Road (SBL # 257-1-24; SBL 257-1-3; SBL 257-1-30; and SBL 257-1-6.1), more particularly described in Exhibit A, attached, said properties will be connected into the sewer collection system that serves the Town of Ballston Sewer District on the west side of Ballston Lake, and

WHEREAS, by Resolution No. 192 of 2015, the Town Board established the Ballston Lake Sewer District No. 1, and submitted the establishment to a public referendum and vote, which was held on October 14, 2015, pursuant to Article 12A of the New York State Town Law, and

WHEREAS, following approval by the electors within the district by special referendum on October 14, 2015, the Town Board established the Ballston Lake Sewer District No. 1, based upon this cost estimate contained within the Map, Plan and Report documents prepared by Delaware Engineering for the Town of Ballston, and McDonald Engineering for the Town of Clifton Park, and

WHEREAS, in August of 2016, the Town of Ballston was advised by the New York State Environmental Facilities Corporation that it had received a Grant from the New York State Clear Water State Revolving Fund in an amount not to exceed \$2,559,563 (“The Clear Water Fund Grant”) for purposes of the Project; which Grant funds are to be utilized to offset design and construction costs proportionately across the Joint project, and

WHEREAS, on October 9, 2018 the Town Board of the Town of Ballston held a public hearing on a proposal to establish the sewer district within the Town of Ballston, and re-established the district by resolution, and

WHEREAS, the Town of Ballston re-established the district by increasing the maximum amount to be expended based on additional engineers’ estimates for the cost of design and construction of the project, and to include the Clean Water Fund Grant in cost calculations, as well as adjustments in the number and classification of certain properties contained within the proposed district, and

WHEREAS, as a result of certain property consolidations and further analysis, the number of eligible properties benefitted by the proposed districts have been adjusted within both Towns, with resulting in approximately 13.26% of the properties to be included within the District in Clifton Park as a proportion of the Joint project, and

WHEREAS, on December 3, 2018, the Town Board of Clifton Park held a Public Hearing on the re-establishment of the District to include funds from the Clean Water Fund Grant and to increase the total estimated expenditures for the project accordingly, and re-established the District by Resolution 284 of 2018, and

WHEREAS, following appropriate advertising and solicitation pursuant to Section 103 of the New York State General Municipal law, on October 8, 2019, bids were opened, with the low bids exceeding previous engineers estimates for the construction phase of the project, and

WHEREAS, on January 3, 2020, the Town of Ballston was advised by The Commissioner of the Department of Environmental Conservation that the project had been awarded up to an additional \$5,000,000 from the State’s Water Quality Improvement Fund to assist the Towns in the elimination of inadequate on-site septic systems within the project area, and

WHEREAS, the Town Board now proposes to increase the maximum amount to be expended for the project within Clifton Park to reflect the bid prices as opened on October 8, 2019, for the joint project as well as the NYS WQIP funding for the construction of the project, and

WHEREAS, after application of the Grant of funds from the New York State Clear Water State Revolving Fund and WQIP funding of \$5MM is applied to the total cost of engineering, design and construction costs estimated for the joint project, the cost to the typical property on an annual basis has not increased, and

WHEREAS, the Town Board of the Town of Ballston now proposes to increase the maximum amount to be expended for the joint project to \$17,754,661 based on the bid prices received and total grand funding to be applied, and

WHEREAS, the estimated annual cost to the typical property is estimated not to exceed \$910.00, after application of the NYS Grant funding, and

WHEREAS, the boundaries of the proposed Ballston Lake Sewer District No. 1 remain as established by Resolution 192 of 2015, and

WHEREAS, these properties now represent 13.26% of this overall joint project within both towns, and

WHEREAS, the total estimated expenditures for the portion of the Joint project to be constructed in Clifton Park is \$ 2,355,000.

WHEREAS, the Town Board wishes to schedule a public hearing to receive comment on a proposal to re-establish the Ballston Lake Sewer District No. 1 within the Town; NOW THEREFORE, BE IT

RESOLVED, that the Town Board will hold a Public Hearing on the proposal to establish the Ballston Lake Sewer District No. 1 as outlined above, on April 6, 2020 at 7:05 in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York, and be it further

RESOLVED The proposed method of financing the total cost of the Joint Project includes the following, with approximately 13.26% of all expenditures allocated to Clifton Park properties benefitting from the joint project:

- A. New York State Clean Water Fund Grant of \$2,550,932.00.
- B. Issuance of bonds and/or bond anticipation notes by the Town of Ballston to New York State Clean Water State Revolving Fund to secure short term financing in the amount of \$10,203,729; and
- C. New York State Water Quality Improvement Grant of up to \$5,000,000.

Debt service on the bonds will be paid by an annual benefit assessment charged to users and SCSD No. 1 will impose fees to pay the costs of operation and maintenance, and

RESOLVED, and ordered that the Town Clerk give notice of such hearing by publishing the attached notice in the official Town newspaper and by posting a copy of such notice on the Town's Official Sign Board not less than ten (10) nor more than twenty (20) days before such hearing.