

TOWN OF CLIFTON PARK TOWN BOARD MEETING

October 15, 2018

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting

October 15, 2018

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Proclaim Red Ribbon Week for the week of October 23-31	P. Barrett
2. Justice Court	Approve a contract with Passport for web services associated with enforcing traffic violations	P. Barrett
3. Comptroller	Set the public hearing for the preliminary budget for 2019	P. Barrett
4. Supervisor	Authorize the Supervisor to sign a Memorandum of Agreement with Peregrine Senior Living for emergency evacuation arrangements	P. Barrett
5. Building and Development	Authorize Steve Myers to attend a continuing education class on November 30, 2018	P. Barrett
6. Supervisor	Authorize the Supervisor to sign Change Order No. 1 with Northeast Commercial Interiors, Inc. for the flooring project at the Clifton Park Senior Community Center	P. Barrett

Resolution No. _____ of 2018, a resolution proclaiming the week of October 23-31, 2018 as Red Ribbon Week in Clifton Park.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Alcohol and drug abuse in this Nation have reached epidemic stages; and

WHEREAS, It is imperative that visible, unified prevention education efforts by community members be launched to eliminate the demand for drugs; and

WHEREAS, The National Red Ribbon Campaign offers citizens the opportunity to demonstrate their commitment to drug-free lifestyles, which means no use of illegal drugs, no illegal use of legal drugs; and

WHEREAS, The National Red Ribbon Campaign will be celebrated in every community in America during Red Ribbon Week, October 23-31; and

WHEREAS, business, Government, parents, law enforcement, media, medical institutions, religious institutions, schools, senior citizens, service organizations, and youth will demonstrate their commitment to healthy, drug-free lifestyles by wearing and displaying red ribbons during this week-long campaign; and

WHEREAS, the community of Clifton Park further commits its resources to ensure the success of the Red Ribbon Campaign; now, therefore, be it

RESOLVED, that the Town Board does hereby proclaim October 23-31, as RED RIBBON WEEK, and encourages its citizens to participate in drug prevention education activities, not only during Red Ribbon Week, but all year long, making a visible statement that we are strongly committed to a drug-free Town.

Resolution No. _____ of 2018, a resolution approving a contract with Passport for webservices associated with enforcing traffic violations.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board has enacted regulations governing vehicle parking on certain Town roads and at Town Parks and public facilities, as well as commercial shopping centers and retail locations throughout the Town, and

WHEREAS, pursuant to Chapter 194 of the Town Code, Town Security enforces parking regulations through the issuance of citations for violations as necessary, and

WHEREAS, the Town Board wishes to streamline the process for the issuance of parking citations and the methods available to motorists who receive citations to answer, appear and respond to such citations, and to allow a web-based response to reduce the necessity of appearing in court, and

WHEREAS, the Town staff including Security Director, Lou Pasquarell, and Town Attorney, Tom McCarthy as well as Judges Hughes and Rybak, and relevant court staff, reviewed proposals from software licensing entities with products and services for the parking management and enforcement, and

WHEREAS, Passport Labs, Inc., Charlotte, N.C. submitted the most cost effective and efficient system for the electronic issuance, and web based responsive process for motorists to respond, enter pleas, and resolve traffic citations, including options to contest the validity of any citation by reference to the Justice Court, and

WHEREAS, the Passport software and enforcement tracking system will enable motorists receiving traffic citations to respond online to a ticket, view photographic evidence of the violation, and to enter plea and negotiations with the Town Attorney, providing a process to dispose of uncontested parking violations on a timely and efficient basis without the need to appear in court; now, therefore be it

RESOLVED, that the Supervisor is authorized to sign the attached software licensing and service agreement with Passport Labs, Inc., and be it further

RESOLVED, that the comptroller is authorized to transfer \$2,000.00 from A-1110-10 (Courts – Postage), and \$1,000.00 from A-1220-10 (Supervisor – Postage), and \$3,200.00 from A-1620-24 (Town Hall – General Maintenance) for a total of \$6,200.00 to A-1110-4 (Courts – Computer) for the acquisition of 3 Zebra ZQ320 bluetooth printers, Zebra TC56 scanner, or dedicated Android Smartphones and software programming, as well as citation roll printer paper and related equipment.

Resolution No. _____ of 2018, a resolution scheduling a public hearing to consider the 2019 Preliminary Budget.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Town Board wishes to obtain comment regarding the 2019 Preliminary Budget; and

WHEREAS, salaries of the Town's elected officials as proposed are attached; now therefore be it

RESOLVED, that a public hearing is hereby scheduled for Thursday, November 8, 2018 at 7:01 p.m. in the Wood Memorial Room, One Town Hall Plaza, Clifton Park, New York to consider the 2019 Preliminary Budget; and be it further

RESOLVED, that the Town Clerk publish appropriate notice of same.

Resolution No. _____ of 2018, a resolution authorizing the Town Supervisor to sign an agreement with Peregrine Senior Living at Clifton Park for shared services at the Clifton Park Senior Community Center in the event of an emergency.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Director of the Peregrine Senior Living at Clifton Park has requested that the Clifton Park Senior Community Center be used for services in the event of an emergency evacuation at their facility; and

WHEREAS, the Town Board wishes to authorize an Agreement for Emergency Services with the Peregrine Senior Living at Clifton Park, per the attached agreement; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign the attached agreement with the Peregrine Senior Living at Clifton Park for emergency evacuation to the Clifton Park Senior Community Center.

Resolution No. _____ of 2018, a resolution authorizing Steve Myers Director of Building and Development to attend a Continuing Education Conference to be held in Albany, New York, November 30, 2018.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, conferences are designed to give attendees needed hours to complete the New York State twenty-four hours requirement for in service education for all Code Enforcement Officers per year, in order to maintain their certification, and

WHEREAS, the 2018 Conference sponsored by HalfMoon Education Inc. is necessary for the acquisition of needed credits by Building Department Officials; and

WHEREAS, attendance at the seminar would provide a benefit to the residents of the Town and is necessary to maintain Building Officials' credentials; now, therefore, be it

RESOLVED, that Steve Myers is authorized to attend the Wood Frame and Steel Frame Design and Construction Seminar on November 30, 2018 in Albany, at a total cost not to exceed \$279.00, as budgeted from A-3620-001(Training and Conferences).

Resolution No. _____ of 2018, a resolution authorizing Change Order #1 to the contract with Northeast Commercial Interiors, LLC for a flooring project at the Clifton Park Senior Community Center.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 164 of 2018, the Town Board awarded the contract to upgrade the flooring at the Senior Community Center to Northeast Commercial Interiors in the amount of \$25,195.00, and

WHEREAS, Prime Engineering has deemed the project substantially complete in a letter addressed on October 3, 2018, and

WHEREAS, Northeast Commercial Interiors has requested a no cost change order extending the time for substantial completion to August 31, 2018 without penalty; now, therefore be it

RESOLVED, that the Town Board authorizes Change Order #1 for the flooring project at the Clifton Park Senior Community Center, and be it further

RESOLVED, that the Supervisor is authorized to sign the Certificate of Substantial Completion, and be it further

RESOLVED, that the Comptroller is authorized to release the final retainage of \$1,259.75 from A-1624-200.