

TOWN OF CLIFTON PARK TOWN BOARD MEETING

October 9, 2018

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
 - **Nathan Garnsey Portrait – presented by Town Historian, John Scherer**
 - **Resolutions for Consideration**
 - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration
Clifton Park Town Board Meeting

October 9, 2018

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Supervisor	Authorize the Amendment of the fee schedule and collection policies per the Agreement with Ballston Lake Emergency Services	P. Barrett
2. Supervisor	Authorize revisions to the Employee Manual for Non-Discrimination and Harrasment Policy consistent with New York State Legislative Changes	P. Barrett
3. Buildings & Grounds	Award a contract for roof and siding repair of Town owned property at 75 Blue Barns Road to Next Generation Roofing	P. Barrett
4. Parks & Recreation	Authorize the Supervisor to sign a contract with Truffy Kids Coding Club	P. Barrett
5. Highway	Authorize the Superintendent of Highways to reallocate \$12,500 of existing funds for the repair and maintenance of Highway vehicles and equipment	P. Barrett
6. Highway	Authorize the hiring of James Charbonneau as a Motor Equipment Operator	P. Barrett

Resolution No. _____ of 2018, a resolution authorizing the amendment of the fee schedule and collection policies per the Ballston Lake Emergency Squad.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, by Resolution No. 98 of 2010, the Town Board approved a renewable 3-year contract, with the Ballston Lake Emergency Squad, pursuant to the contractual authority conferred by NYSTL 64(6), and

WHEREAS, the contract has continued for additional three-year periods thereafter per the terms of the Agreement, and

WHEREAS, the Town Board and the ambulance corps wish to amend certain fee schedules and collection policies pursuant to the contract in order to assure the levels of service currently offered by the Corps; now, therefore be it

RESOLVED, that the Town Board authorizes the amendment of the fee schedule attached to the existing ambulance services contract as Exhibit A, per the attached exhibit.

Resolution No. _____ of 2018, a resolution updating Section 903 of the Employee Manual concerning discrimination and harassment in the workplace.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, included within the budget bill for the 2019 Fiscal Year Budget, the New York State Legislature passed legislation in the areas of anti-discrimination and sexual harassment in the workplace, and

WHEREAS, pursuant to the legislation, the New York State Department of Labor and Human Rights Division have issued guidance recommending certain changes to policies and procedures among municipalities and other governmental entities within the State, and

WHEREAS, in order to respond to the recent legislation and administrative guidelines, the Town Board wishes to update Section 903 of the Town's Employee Manual, covering discrimination and harassment in the workplace; now, therefore be it

RESOLVED, that Section 903 of the Employee Manual is hereby amended, per the attached exhibit.

Resolution No. _____ of 2018, a resolution awarding the contract to Next Generation Roofing for roof and siding repair at a Town owned equipment storage building on 75 Blue Barns Road.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, quotes were received for the repair work to be done to the roof and siding at 75 Blue Barns Road, and

WHEREAS, Daniel Clemens, Superintendent of Buildings and Grounds recommends that Next Generation Roofing be awarded the bid in an amount not to exceed \$21,200.00; now, therefore, be it

RESOLVED, that the Supervisor is hereby authorized to enter into an agreement with Next Generation Roofing, 1858 Route 9, Halfmoon, NY to repair roofing and siding at 75 Blue Barns Road, at a cost not to exceed \$21,200.00 from A-7110-200; and be it further

RESOLVED, that the Comptroller is authorized to transfer \$21,200 from Contingency to A-7110-200.

Resolution No. _____ of 2018, a resolution authorizing the Supervisor to sign a contract with Truffy Kids Coding Club.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has requested that the Town Board authorize a contract with Truffy Kids Coding Club, 1764 Route 9 #582, Clifton Park for youth coding classes and camps through January 31, 2019; and

WHEREAS, the Coding Club provides children 5-8 and 9-13 years of age with basics of computer programming languages, with instruction from graphic user interface, games and animation in the younger group to a basic understanding of algorithms, applied logic and sorting for older participants, and

WHEREAS, the Town Board supports increasing access to Technology and related skills wherever possible; now therefore be it

RESOLVED, that the Town Supervisor is hereby authorized to sign a 4-month contract with Truffy Kids Coding Club.

Resolution No. _____ of 2018, a resolution reallocating funds from the Line DA-5130-230, Tires, to Line DA-5130-231, Parts.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, the Superintendent of Highways wishes to increase the amount of the Parts Line, DA-5130-231, in order to make additional repairs to vehicles and equipment, and,

WHEREAS, the Highway Departments Head Mechanic and Inventory Manager have recommended that our fleets tires and current tire stock are sufficient to last the extent of the current quarter and into 2019, and,

WHEREAS, currently there are adequate funds in DA-5130-230 line, Tires, to reallocate \$12,500.00 to the DA-5130-231 line, Parts, now, therefore be it,

RESOLVED, that the Town Board Approve the reallocation of \$12,500.00 from the Line DA-5130-230, Tires, to Line DA-5130-231, Parts, for improvements and maintenance vehicles and equipment in the Highway Department.

Resolution No. _____ of 2018, a resolution authorizing the hiring of James Charbonneau as a Motor Equipment Operator in the Highway Department.

Introduced by _____, who moved its adoption, seconded by _____.

WHEREAS, an opening exists in the Highway Department for a Motor Equipment Operator, and,

WHEREAS, Superintendent of Highways, Dahn Bull, has recommended the hiring of James Charbonneau, 10 Lawrence Street, Waterford, NY 12188, and

WHEREAS, Mr. Charbonneau brings over 9 years of experience with the Town of Waterford Highway Department in construction, highway maintenance and snow removal to this position, as well as a Class B license, now, therefore be it,

RESOVLED, that the Town Board authorizes the hiring of James Charbonneau as Motor Equipment Operator, at Grade 5, Step 1, at a Salary of \$46,500.00, at a rate of \$22.27/hr., effective October 22, 2018; and be it further,

RESOLVED, that Mr. Charbonneau be paid no more than \$1,781.60 from Line DA-5110-E1500, Item 1 (Spring, Summer, Fall), MEOs, and \$7,126.40 from Line DA-5142-E1500, Item 4 (Winter), MEOs, and be it further,

RESOLVED, that the Town Board recognize Mr. Charbonneau's years of prior service, providing 1 Personal Day and 1 Vacation Day for the remainder of 2018, and allot 5 Personal Days and 10 Vacation days for the 2019 calendar year.