

July 17, 2017

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m., Supervisor Barrett presiding.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Present: Supervisor Barrett  
Councilman Whalen  
Councilwoman Standaert  
Councilman Romano  
Councilwoman Walowit  
Town Clerk O'Donnell

Also Present: Town Attorney McCarthy  
Mark Heggen, Comptroller  
Myla Kramer, Director of Parks, Recreation and Community Affairs  
John Scavo, Director of Planning  
Louis Pasquarell, Director of Safety and Security

MOTION BY Councilman Romano, seconded by Councilwoman Walowit, to approve the minutes of the July 3, 2017 meeting as presented.

**ROLL CALL VOTE**

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano  
Councilwoman Walowit, Supervisor Barrett

Noes: None

**MOTION CARRIED**

**ANNOUNCEMENTS AND COMMUNICATIONS**

Supervisor Barrett announced the Town Blood Drive is scheduled for August 9<sup>th</sup> from noon to 6 in the Town Hall.

The Supervisor said the Not So Common Players production of "Fiddler on the Roof" continues July 20, 21, 22, 23.

Supervisor Barrett thanked all involved in the July 4<sup>th</sup> celebration, particularly town hall staff and policing agencies.

**PUBLIC PRIVILEGE ON RESOLUTIONS**

No one wished to be heard.

Resolution No. 179 of 2017, a resolution authorizing conversion work on two (2) new security vehicles to install warning lights, lettering, striping, radios, etc. per the quotation.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, the Public Safety – Security Department requested quotations for conversion work on two (2) new security vehicles, and

WHEREAS, Upstate NY Plow & Truck Body, LLC submitted the low quote for the conversion work on two vehicles, and

WHEREAS, Louis Pasquarell, Director of Public Safety recommends that Upstate NY - Plow & Truck Body, LLC, 399 Old Loudon Road, Latham, N.Y., be authorized to do the conversion work as low bidder, for the amount not to exceed \$5,890.71 each or a total of \$11,781.42; now, therefore, be it

RESOLVED, that Upstate NY Plow & Truck Body, LLC, 399 Old Loudon Road, Latham, N.Y., be hired to do the conversion work on two (2) new security vehicles as outlined, and be it further

RESOLVED, that authorization is hereby granted to the Comptroller to transfer an amount not to exceed \$5,700.00 from A-3120-015 (Law Enforcement-Other Contractual) to A-3120-200 (Law Enforcement-Equipment).

Director of Safety Pasquarell said the vehicles should be ready in four to six weeks. Supervisor Barrett asked that it be sooner if possible.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 180 of 2017, a resolution awarding the bid for the improvements to Martin Jewett Park on behalf of the Longkill Park District.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, bids for safety netting, chain link fencing and wood rail fencing, posts and related equipment were opened on June 20, 2017, and

WHEREAS, Siena Fence Company, Round Lake, NY submitted the low bid in the amount of \$50,230 in response to the bid documents, and

WHEREAS, Supervisor Barrett recommends awarding the contract for safety improvements, including safety netting, fencing and related equipment to Siena Fence Co. Inc. as lowest responsible bidder; now, therefore, be it

RESOLVED, that the Town Board, acting as Commissioners for the Longkill Park District, hereby award the contract for safety netting and related improvements at Martin Jewett Park to Siena Fence Co. Inc. as per the bid documents, attached, in an amount not to exceed \$50,230, to be paid from SP5-915 (Longkill I Park District-Assigned Fund Balance) to SP5-7123-200 (Longkill I Park District Contractual-Equipment).

Supervisor Barrett explained the safety netting will ensure protection for the road and bench from foul balls. The park district requested some fencing to go between the ballfield and playground.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 181 of 2017, a resolution authorizing the hiring of a full-time Laborer for the Clifton Park Senior Community Center.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Town Supervisor Philip Barrett, has identified a need for a full-time Laborer in the Clifton Park Senior Community Center, and

WHEREAS, Donovan Ryan has been employed as a part-time Laborer at the Clifton Park Senior Community Center since March 2017, and

WHEREAS, Supervisor Barrett has recommended that Donovan Ryan, 42 Cemetery Road, Clifton Park, be hired to fill the full-time position with hours of 11:00 A.M. to 7:30 P.M. Monday through Friday; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the hiring of Donovan Ryan, as a full-time Laborer for the Clifton Park Senior Community Center, at Grade 3, Step 1, (\$17.52) effective immediately with an estimated amount of \$17,000 to be paid for the remainder of the year with a transfer from A-6772-15 (Senior Support-Other Contractual) to A-6772-E0889 (Senior Support-Donovan Ryan).

Supervisor Barrett explained this will provide someone on site from 11:00 a.m. to 7:30 p.m., giving coverage into the early evening hours and will allow room set up and take down, cleaning, snow shoveling and relieving Security and Buildings and Grounds from setting up and taking down.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 182 of 2017, a resolution authorizing the removal and relocation of three street lights and poles along Clifton Country Road in the vicinity of the Village Plaza redevelopment project.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, the Village Plaza redevelopment project work requires that pedestrian and on-street parking improvements be made within the public ROW of Clifton Country Road, and

WHEREAS, the work will require the removal of three (3) existing street lights along a portion of Clifton Country Road by NYSEG and further identified as pole numbers 5, 6, and 7, and

WHEREAS, new streetlights with an electrical service feed in the vicinity of the Village Plaza redevelopment project will be required toward the completion of construction for the Village Plaza redevelopment project; now, therefore, be it

RESOLVED, that the Town Board authorizes NYSEG to remove the three (3) lights from the west side of Clifton Country Road and install new electrical service feeds and lights in the vicinity of the existing poles to be removed once ROW construction is substantially completed, and be it further

RESOLVED, that the new street lights shall be included within the town's existing lighting account with NYSEG; and be it further

RESOLVED, that the Director of Planning is authorized, on behalf of the Town, to transmit a certified copy of this resolution to NYSEG along with associated location mapping of the light poles and cover letter transmittal for the request.

Director of Planning Scavo reviewed the process involved for this project.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 183 of 2016, a resolution authorizing the hiring of Brendan Miller as an Adventure Challenge Facilitator and John Craig as Assistant for the Summer 2017 season.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has identified the need for staff to conduct the Adventure Challenge Course for 2017, and

WHEREAS, Ms. Kramer has recommended that Brendan Miller, 12 Hidden Valley Lane, Ballston Lake, be hired as an Adventure Challenge Facilitator for the 2017 Project Adventure Program, and

WHEREAS, Ms. Kramer has also recommended that John Craig, 11 Patroon Way, Ballston Lake, be hired as Adventure Challenge Assistant; now, therefore, be it

RESOLVED, that Brendan Miller be appointed to as Facilitator, effective immediately through August 31, 2017, to be paid from A-7621-E2350 (Project Adventure-Facilitator) \$28.25/hour; and be it further

RESOLVED, that John Craig be appointed as Adventure Challenge Assistant, effective immediately through August 31, 2017, to be paid from A7621-E3250 (Project Adventure-Assistant) \$14.50/hour.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 184 of 2017, a resolution authorizing alcoholic beverages to be served at a business gathering to be held at Collins Park Pavilion on July 27, 2017.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Kathryn Farris and Arcadis are hosting a gathering on July 27, 2017 from 4:00 P.M. to 8:00 P.M., and

WHEREAS, a request has been received for permission to serve alcohol in the form of beer and wine at the event; now, therefore, be it

RESOLVED, that Kathryn Farris and Arcadis are hereby authorized to serve beer and wine at a gathering at Collins Park Pavilion on July 27, 2017 from 4:00 P.M. to 8:00 P.M. consistent with the terms of the permit application received in the office of Parks, Recreation and Community Affairs.

Supervisor Barrett thanked Arcadis for the clean up the company did on the Ushers and Van Patten trails.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 185 of 2017, a resolution authorizing alcoholic beverages to be served at a gathering to be held at Collins Park Pavilion on July 29, 2017.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, Elizabeth Dames, 14 Sylvan Lane, Clifton Park is hosting a gathering on July 29, 2017 from 12:00 P.M. to 4:00 P.M., and

WHEREAS, a request has been received for permission to serve alcohol in the form of beer and wine at the event, now, therefore, be it

RESOLVED, that Elizabeth Dames is hereby authorized to serve beer and wine at a gathering at Collins Park Pavilion on July 29, 2017 from 12:00 P.M. to 4:00 P.M. consistent with the terms of the permit application received in the office of Parks, Recreation and Community Affairs.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 186 of 2017, a resolution authorizing alcoholic beverages to be served at a gathering to be held at Collins Park Pavilion on July 20, 2017.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, Michelle Llera, 11 Wildwood Ct., Clifton Park is hosting a gathering on July 20, 2017 from 5:00 P.M to 8:00 P.M., and

WHEREAS, a request has been received for permission to serve alcohol in the form of beer and wine at the event; now, therefore, be it

RESOLVED, that Michelle Llera is hereby authorized to serve beer and wine at a gathering at Collins Park Pavilion on July 20, 2017 from 5:00 P.M. to 8:00 P.M. consistent with the terms of the permit application received in the office of Parks, Recreation and Community Affairs.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

No one wished to be heard.

MOTION by Councilwoman Walowit, seconded by Councilman Whalen, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 7:28 p.m.

Patricia O'Donnell  
Town Clerk