

January 2, 2018

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:26 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett
Councilman Whalen
Councilwoman Standaert
Councilman Romano
Councilwoman Walowit
Town Clerk O'Donnell

Also Present: Town Attorney McCarthy
Mark Heggen, Town Comptroller
Dahn S. Bull, Superintendent of Highways
Louis Pasquarell, Director of Safety and Security

MOTION BY Councilman Romano, seconded by Councilwoman Walowit, to approve the minutes of the December 11 and 18, 2017 meetings as presented.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION CARRIED

ANNOUNCEMENTS AND COMMUNICATIONS

Supervisor Barrett announced the Swearing In Ceremony was held at 6:30 this evening.

The Supervisor noted the many people that paid their 2018 property taxes on December 28 and 29, 2017 and thanked all involved for making the process move so efficiently.

Councilwoman Walowit thanked "Daily Gazette" reporter Cassie Parisi the wonderful tribute in the December 28th edition, to Mike Handerhan, Buildings and Grounds Supervisor, who died November 21st.

Supervisor Barrett acknowledged the death of Chet Apparius former Fire Advisory Board member and Operations Manager for 25years for the Jonesville Fire Department. He noted Mr. Apparius was involved in writing the first Town of Clifton Park Fire Code.

PUBLIC PRIVILEGE ON RESOLUTIONS

No one wished to be heard.

Resolution No. 2 of 2018, a resolution awarding the contract for replacement of the roof at a wellhouse in the Town of Clifton Park well field on Vischer Ferry Road to Stephen Miller General Contractors, Inc.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, sealed bids for the wellhouse roof replacement and repairs were opened on December 15, 2017, and

WHEREAS, Stephen Miller General Contractors, Inc., 301 Riceville Road, Mayfield, NY, submitted the lowest bid in the amount of \$39,875, and

WHEREAS, McDonald Engineering has reviewed bid documents and has determined that Stephen Miller General Contractors, Inc. is qualified to do the work for which they bid, and finds the bid price to be reasonable and justified for the work involved, and therefore recommends awarding the bid to Stephen Miller General Contractors, Inc.; now, therefore, be it

RESOLVED, that the Town Board hereby awards the contract for the removal and replacement of the existing wellhouse roof system to Stephen Miller General Contractors, Inc. as per the documents attached, in an amount not to exceed \$39,875, to be paid from A-07112-00200 (Clifton Common-Equipment).

Supervisor Barrett noted Buildings and Grounds Supervisor, Daniel Clemens, found deterioration of the roof and door.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 3 of 2018, a resolution authorizing conversion work on one (1) new Animal Control vehicle including warning lights, lettering/stripping, and radios per the quotation from Upstate NY Plow & Truck Body, LLC.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Romano.

WHEREAS, the Department of Public Safety requested quotations for conversion work on one (1) new animal control vehicle, and

WHEREAS, Louis Pasquarell, Director of Public Safety, recommends that Upstate NY Plow & Truck Body, LLC, 399 Old Loudon Road, Latham, NY, be authorized to do the conversion work for the amount not to exceed \$3,919.37; now, therefore, be it

RESOLVED, that Upstate NY Plow & Truck Body, LLC, 399 Old Loudon Road, Latham, NY, be hired to do the conversion work on one (1) new vehicle as outlined, to be paid from A-3510-200 (Animal Control-Equipment) from 2017 funds.

Director of Safety and Security Pasquarell explained this is a replacement for a vehicle involved in an accident a year ago.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 4 of 2018, a resolution authorizing Stormwater Management Technician Scott Reese to attend the 2018 New York Wetland Law and Compliance Seminar.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, the Director of Planning recommended that Stormwater Management Technician Scott Reese, be authorized to attend the New York Wetland Law and Compliance Seminar in Albany, New York, February 13, 2018, at a cost not to exceed \$279, and

WHEREAS, Scott Reese’s attendance at the Wetland Law and Compliance Seminar would confer a benefit to the town; now, therefore, be it

RESOLVED, that Scott Reese is authorized to attend the New York Wetland Law and Compliance Seminar in Albany, New York, February 13, 2018 at a total cost not to exceed \$279 for registration, to be paid from budget line item A-8540-001 (Engineering Travel/Conferences).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 5 of 2018, a resolution accepting the conveyance of real property off Bonneau Road.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Belmonte Properties LLC has offered to donate 88.29 ± acres of land off of Bonneau Road to the Town of Clifton Park without cost, and

WHEREAS, Planning Director John Scavo recommends acceptance of the land for open space purposes, and

WHEREAS, the Town Board wishes to preserve and protect open spaces within the town whenever it is practicable to do so; now, therefore, be it

RESOLVED, that the Town Board hereby accepts the conveyance of lands from Belmonte Properties LLC, briefly described as follows:

<u>Description</u>	<u>SBL</u>
Vacant land off Bonneau Road	283-1-29.112
Vacant land off Bonneau Road	283-1-29.2
Paper Road off of Judith Drive	283.15-2-21

and be it further

RESOLVED, that this conveyance is expressly conditioned upon receipt of an approval by the Town Attorney of all necessary documents including review of the recorded deed in the Saratoga County Clerk’s office, metes and bounds description of the conveyance and retained easements, provision of title report, provisions for payment of all taxes, recording fees, and assessments which are acceptable to the Town Attorney, and be it further

RESOLVED, that there be appended to the within resolution a copy of the recorded conveyance after it has been filed with the Saratoga County Clerk, and be it further

RESOLVED, that the Comptroller is authorized to pay necessary filing fees to the Saratoga County Clerk to effect transfer of title of the property to the town.

Supervisor Barrett said this property was brought to the town by the developer and was not requested by the town and is not in connection with any project that Belmonte Properties has in front of the town now or in the future.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 6 of 2018, a resolution accepting the conveyance of 5 ft. strip of land off of Selfridge Way.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, the State of New York has offered to donate a five foot wide strip of land totaling 1245 square feet off of Grooms Road and Selfridge Way within the town, consistent with Planning Board approvals for the Windhover Farms subdivision to provide safe access to the subdivision, and

WHEREAS, Planning Director John Scavo recommends acceptance of the land for highway purposes; now, therefore, be it

RESOLVED, that the Town Board hereby accepts the conveyance of lands from the State of New York, briefly described as follows:

<u>Description</u>	<u>SBL</u>
1245 Square Feet described on Attachment "A" Now known as 889 Grooms Road, formerly known as 907 Grooms Road	276.-1-27.2

and be it further

RESOLVED, that this conveyance is expressly conditioned upon receipt of an approval by the Town Attorney of all necessary documents including review of the recorded deed in the Saratoga County Clerk's Office, metes and bounds description of the conveyance and retained easements, provision of title report, provisions for payment of all taxes, recording fees, and assessments which are acceptable to the Town Attorney, and be it further

RESOLVED, that there be appended to the within resolution a copy of the recorded conveyance after it has been filed with the Saratoga County Clerk; and be it further

RESOLVED, that the Comptroller is authorized to pay necessary filing fees to the Saratoga County Clerk to effect transfer of title to the property to the town.

Supervisor Barrett explained this is part of the ongoing development application that has been in front of the town for many years and this is land from the State of New York to provide proper access to what may be a future development.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 7 of 2018, a resolution scheduling a public hearing on a proposal to amend the designee for denial of access to records under the Freedom of Information Law contained in Chapter 164-9A of the Town Code.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, Chapter 164-9A of Town Code provides for the Town Board to hear appeals for denial of access to records under the Freedom of Information Law, and

WHEREAS, the Town Board wishes to schedule a public hearing on a proposal to amend the town’s local law to allow the Town Board to designate a person or body to hear appeals for denial of access to records by resolution; now, therefore, be it

RESOLVED, that a public hearing is hereby scheduled for January 16, 2018 at 7:03PM on a proposal to amend Chapter 164-9 of the Town Code to allow the Town Board to designate a person or body to hear appeals for denial of access to records by resolution.

Supervisor Barrett explained currently the Town Board is the appeals body and the proposed legislation will streamline the process.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 8 of 2018, a resolution appointing Victoria M. Hanna to permanent status as an Animal Control Officer.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, Victoria M. Hanna, 7-B Poplar Drive, Clifton Park, NY, was provisionally appointed as a part-time Animal Control Officer, and

WHEREAS, Victoria Hanna successfully passed the Civil Service Exam for the position of Animal Control Officer and was certified as a permanent employee on December 29, 2017; now, therefore, be it

RESOLVED, that Victoria M. Hanna, 7-B Poplar Drive, Clifton Park, NY, is hereby appointed to permanent status as an Animal Control Officer for the Town of Clifton Park per Civil Service certification as of December 29, 2017.

It was noted this is a permanent part-time position.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

No one wished to be heard.

Supervisor Barrett commended and thanked Beverly Czub for her volunteer efforts with the Clifton Park Community Senior Center.

MOTION BY Councilwoman Walowit, seconded by Councilman Whalen, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 7:55 p.m.

Patricia O'Donnell
Town Clerk