

May 8, 2017

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m., Supervisor Barrett presiding.

PLEDGE OF ALLEGIANCE TO THE FLAG

Present: Supervisor Barrett
Councilman Whalen
Councilwoman Standaert
Councilman Romano
Councilwoman Walowit
Town Clerk O'Donnell

Also Present: Town Attorney McCarthy
Mark Heggen, Comptroller
Michael Handerman, Supervisor of Buildings and Grounds
Myla Kramer, Director of Parks, Recreation and Community Affairs

ANNOUNCEMENTS AND COMMUNICATIONS

Supervisor Barrett reported over 1000 pounds of nonperishable food items collected on Shredding Day was delivered to the Jonesville and CAPTAIN food pantries.

Supervisor Barrett announced events planned for the May 8-13 Open Space Week.

PRESENTATION TO TAX VOLUNTEERS

The Supervisor thanked the volunteers that assisted residents with taxes at the Senior Center. He introduced Ron Neu, Team Leader, who explained this is a free service to low and middle income individuals with an emphasis on senior citizens. He thanked the Town Board for recognizing this service.

Resolution No. 120 of 2017, a resolution recognizing volunteers at the Clifton Park Senior Community Center with the AARP Foundation Tax-Aide Service.

Introduced by Supervisor Barrett, who moved its adoption, seconded by the entire Town Board.

WHEREAS, the AARP Foundation offered its free tax preparation service at the Clifton Park Senior Community Center throughout the 2017 tax filing season, and

WHEREAS, the group of IRS-certified volunteers completed over 300 tax returns for the community's senior citizens, and

WHEREAS, the volunteers are dedicated citizens who commit themselves to work with individual clients through established appointments to prepare and file Federal and New York State tax returns each year, and

WHEREAS, effective volunteer service is truly the lifeblood of the community and the Town Board wishes to recognize valuable community service among our residents and volunteers; now, therefore, be it

RESOLVED, that the Town Board extends their gratitude and appreciation for the dedication and hard work of Ron Neu as Team Leader, and Vernon Symes, Jan Holick, Nancy Cavallaro, Nick Cilento and Steve Therrien.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

2017 ARBOR DAY POSTER CONTEST WINNERS

Supervisor Barrett and Director of Parks and Recreation Kramer presented prizes to the winners of the 2017 Arbor Day Poster Contest

1 st Place	2 nd Place	3 rd Place
K -1 st Maddie Pondillo	Kaitlyn Spofford	Riyana Miller
2 - 3 Elia Bellard	Isabella Pondillo	Iyoun Kwon
4 - 5 Eljay Blount	Avani Chitnis	McKenzie Pearl

PUBLIC PRIVILEGE ON RESOLUTIONS

No one wished to be heard.

Resolution No. 121 of 2017 a resolution authorizing the Department of Buildings & Grounds to purchase two dump trucks and accessory equipment from State Contract.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, Michael Handerhan, Buildings & Grounds Supervisor, has requested authorization to purchase two 2017 Ford dump trucks with plows and sander, and

WHEREAS, one Ford F550 dump truck with accessories at a cost of \$64,429.46 and one Ford F350 dump truck with accessories at a cost of \$42,969.43, are available from Metro Ford, Schenectady, New York, through a mini-bid process under the NYS Office of General Services Contract PC67403; now, therefore, be it

RESOLVED, that the Buildings & Grounds Supervisor is authorized to purchase the above referenced Ford vehicles for use by Buildings & Grounds Department, in a total amount not to exceed \$107,398.89 with \$45,000 from A-7110-200 (Buildings & Grounds-Equipment) and \$62,398.89 from A-7112-200 (Parks-Equipment).

It was noted this is a budgeted expense. Mr. Handerhan reported two of the trucks are 15 and 17 years old and have had multiple drivers.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 122 of 2017, resolution to complete a project to make renovations and improvements to tennis courts at Sherwood Forest Park and to create Capital Projects Fund H47.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, John M. McDonald Engineering has prepared bid documents for the Sherwood Forest Park District Tennis Court Improvement project, and

WHEREAS, bids were received and opened April 26, 2017, and

WHEREAS, the low bidder for the contract was Valley Paving and Construction, Inc. in the amount of \$47,815 for the renovation, repairs and improvement to the tennis courts at the Sherwood Forest Park, and

WHEREAS, McDonald Engineering has checked the references of Valley Paving and Construction, Inc. on other similar projects and finds that they are qualified to perform the work for which they bid, McDonald Engineering therefore recommends that the town award the contract to Valley Paving and Construction, Inc.; now, therefore, be it

RESOLVED, that the bid to renovate and improve the Sherwood Forest tennis courts is hereby awarded to Valley Paving and Construction, Inc. of Valley Falls, New York, in an amount not to exceed \$47,815 to be funded with bond proceeds from the Capital Projects Fund (H47-626), and be it further

RESOLVED, that the Supervisor is authorized to execute contract documents consistent with the bid documents; and be it further

RESOLVED, that the Town Board approves the attached Capital Funds Budget, to fund the project.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 123 of 2017, a resolution authorizing the hiring of Adventure Challenge facilitators and assistants, per Schedule A.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Town Board wishes to hire Adventure Challenge staff to conduct the 2017 Project Adventure Program within the Parks & Recreation Department; now, therefore, be it

RESOLVED, that the individuals on the attached Schedule A are appointed to said positions, effective April 1 through October 31, 2017, at the salary amounts listed on Schedule A, to be paid from A-7621-E2350 (Recreation Programs-Adventure Challenge Facilitator) and A7621-E2360 (Recreation Programs-Adventure Challenge Assistant).

It was noted the hires are all returning staff.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 124 of 2017, a resolution hiring returning camp counselors for the 2017 full day and four half day Summer Day Camp Program.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, the Town Board wishes to hire returning staff members for operation of the town's Summer Day Camp Program, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has recommended that the individuals listed in the attached Schedule A be rehired; now, therefore, be it

RESOLVED, that the individuals listed in the attached Schedule A be rehired as staff for the town's 2017 Day Camp Program, effective May 9 through August 18, 2017, and be it further

RESOLVED, that the returning camp counselors be paid as indicated on Schedule A.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 125 of 2017, a resolution hiring new camp counselors for the 2017 full day and half day Summer Day Camp Program.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, the Town Board wishes to rehire additional staff for the Town of Clifton Park Summer Day Camp Program within the Parks & Recreation Department, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has recommended that the individuals listed in the attached Schedule A be hired; now, therefore, be it

RESOLVED, that the individuals listed in the attached Schedule A be hired as additional staff for the town's 2017 Day Camp Program, effective May 9 through August 18, 2017; and be it further

RESOLVED, that the returning camp counselors be paid as indicated on Schedule A.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 126 of 2017, a resolution authorizing the hiring of 2017 summer help for the Buildings and Grounds Department.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, openings exist for seasonal help in the Buildings and Grounds Department, and

WHEREAS, Michael Handerhan, Buildings and Grounds Supervisor, has recommended that Aaron Catchpole, 16 Dyer Drive, Clifton Park, and Joseph Reinemann, 37 Spruce Street, Clifton Park, be hired to fill the positions; now, therefore, be it

RESOLVED, that Aaron Catchpole and Joseph Reinemann be hired as seasonal workers for the Buildings and Grounds Department for the summer of 2017 at \$9.00 per hour, effective immediately, to be budgeted from A7110-E4000 (Buildings & Grounds-Seasonal Workers).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 127 of 2017, a resolution establishing a policy of benchmarking building energy usage and consumption consistent with NYSERDA's Clean Energy Communities Program.

Introduced by Councilwoman Standaert, who moved its adoption, and seconded by Councilman Whalen.

WHEREAS, the Town of Clifton Park G.R.E.E.N. Committee (Government Re-Thinking Energy & Environment Now), assists and advises the Town Board on energy and environmental impacts and issues to promote broad energy awareness to reduce the consumption of limited natural resources, and

WHEREAS, New York State Energy Research and Development Authority (NYSERDA) has announced a new Clean Energy Communities program which would allow the town access to significant grant funding to reduce energy costs, and

WHEREAS, the Clean Energy Communities program requires that eligible municipalities establish a policy of public reporting of building energy benchmarking, and

WHEREAS, establishing a building energy benchmarking system will benefit the town and its residents by making available accurate and actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the Town of Clifton Park, and

WHEREAS, the G.R.E.E.N Committee will be responsible for accumulating monthly building energy usage for all fuel types, including but not limited to electricity, natural gas, fuel oil, chilled water, steam, and diesel fuel to be collected and formally tracked for all buildings that are 1,000 square feet or larger that are owned or occupied by the Town of Clifton Park, using EPA Portfolio Manager platform, and

WHEREAS, building reports shall be made available to the town in EPA Portfolio Manager regarding summary statistics for each covered property, including energy use intensity, annual greenhouse gas emissions and energy performance score where available, as well as other descriptive information as required by EPA Portfolio Manager and for that data to be made available to the public via the internet on an annual basis, and

WHEREAS, the G.R.E.E.N Committee may exempt a particular covered municipal building from the benchmarking requirement if the committee determines that it has characteristics that make benchmarking impractical; now, therefore, be it

RESOLVED, that the Town Board hereby establishes a policy of benchmarking its building energy usage and consumption consistent with NYSERDA's Clean Energy Communities Program as outlined in the attached Guidance Document, and be it further

RESOLVED, that the Clifton Park G.R.E.E.N Committee shall be the administrator of this local policy and promulgate procedures necessary for the administration of the requirements of this local policy.

Councilwoman Standaert thanked members of the GREEN Committee for their work in looking at this grant through NYSERDA, as well as Robin Reynolds from CDRPC for her assistance in this regard. She continued if funding is secured and, if it goes forward, the GREEN Committee will be very active in taking part in this software applications. GREEN Committee member Joann Coons reviewed basic requirements for funding.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

Frank Berlin, Main Street, reported Boy Scouts have been placing honey bee boxes in trees around town and Girls Scouts will be sowing seeds at the closed landfill. He further noted turtle crossing signs are being placed at various locations.

MOTION by Councilwoman Walowit, seconded by Councilman Whalen, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 7:40 p.m.

Patricia O'Donnell
Town Clerk