

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.cliftonpark.org/townhall/CPIDA/pdf/procurement.pdf">http://www.cliftonpark.org/townhall/CPIDA/pdf/procurement.pdf</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	Yes	
8a If Yes, was a record made of this impermissible contact?	No	
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Bollam, Sheedy, Torani & Co. LLP

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 11/01/2010  
End Date: 04/15/2011  
Amount: \$6,500  
Amount Expended for Fiscal Year: \$6,500  
Fair market value: \$6,500

Explain why the fair market value is less than the amount:

Address Line1: 26 Computer Drive West  
Address Line2:  
City: ALBANY  
State: NY  
Postal Code: 12205  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: 2010 Audit

2. Vendor Name: Saratoga Economic Development Corp.

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 01/05/2009  
End Date:  
Amount: \$57,561.85  
Amount Expended for Fiscal Year: \$57,561.85  
Fair market value: \$57,561.85

Explain why the fair market value is less than the amount:

Address Line1: 28 Clinton Street  
Address Line2:  
City: SARATOGA SPRINGS  
State: NY  
Postal Code: 12866  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Wood Rd Flex Project & Ellis Project

Procurement Report for Clifton Park Industrial Development Agency

Run Date: 03/13/2013

Fiscal Year Ending: 12/31/2011

Status: CERTIFIED

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Procurement Transactions Listing:

Additional Comments: