

# TOWN OF CLIFTON PARK TOWN BOARD MEETING

January 16, 2018

I. Call to Order/7:00 P. M.

II. Pledge to Flag

III. Roll Call

IV. Approval of Town Board Minutes

V. Communications/Announcements

VI. Business

- **Public Hearing 7:03pm** – To consider an amendment to Section 164.9 of Town Code designating a FOIL Appeals Officer
- **Resolutions for Consideration**
- **Other Business**

VII. Open Public Privilege

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single timeframe of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

VIII. Adjournment

TOWN OF CLIFTON PARK  
COUNTY OF SARATOGA  
STATE OF NEW YORK

NOTICE OF PUBLIC HEARING REGARDING  
AMENDING CHAPTER 164-9 DENIAL OF ACCESS TO RECORDS

Please take notice that the Town Board of the Town of Clifton Park will conduct a public hearing on the 16<sup>th</sup> day of January 2018 at 7:03 p.m. in the Wood Memorial Meeting Room in the Town Office Building, located at One Town Hall Plaza, Town of Clifton Park, County of Saratoga, State of New York to consider the adoption of a Local Law of 2018, a local law amending Local Law No. 2 of 1998, Chapter 164-9, Denial of Access to Records by deleting “The following person or persons or body shall hear appeals for denial of access to records under the Freedom of Information Law: the Town Board, Town of Clifton Park, One Town Hall Plaza...” and adding “The Town Board shall designate a person or body to hear appeals for denial of access to records by resolution”.

Copies of the proposed local law are available for review in the Town Clerk’s office during normal business hours.

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Patricia O’Donnell, Town Clerk

§ 164-9 **Denial of access to records.**

- A. [The following person or persons or body shall hear appeals for denial of access to records under the Freedom of Information Law: the Town Board, Town of Clifton Park, One Town Hall Plaza, Clifton Park, New York 12065] (371-6651). **[Amended 4-6-1998 by L.L. No. 2-1998]** The Town Board shall Designate a person or body to hear appeals for denial of access to records by resolution.
- B. Denial of access shall be in writing stating the reason therefor and advising the requester of his/her right to appeal to the individual or body established to hear appeals.
- C. If requested records are not provided promptly as required in § **164-8B**, such failure shall be deemed a denial of access.
- D. The time for deciding an appeal by the individual or body designated to hear appeals shall commence upon receipt of written appeal identifying:
- (1) The date and location of requests for records.
  - (2) The records to which the requester was denied access.
  - (3) The name and return address of the requester.
- E. The individual or body designated to hear appeals shall inform the requester of its decision in writing within seven business days of receipt of an appeal.
- F. A final denial of access to a requested record, as provided for in Subsection **E** of this section, shall be subject to court review, as provided for in Article 78 of the Civil Practice Law and Rules.

Resolutions for Consideration  
Clifton Park Town Board Meeting  
January 16, 2018

| <u>SOURCE</u> | <u>RESOLUTION</u>  | <u>CONTACT</u> |
|---------------|--|----------------|
| 1. Supervisor | Authorize Sam Chase, Pat Jarosz and Robert Adams to attend the New York State Building Officials Conference March 4-8, 2018 in Lake Placid, NY                 | P. Barrett     |
| 2. Supervisor | Authorize Wade Schoenborn, Derek Miller and Mark Kazmierczak to attend the New York State Building Officials Conference April 9-12, 2018 in Liverpool, NY      | P. Barrett     |
| 3. Supervisor | Appoint Angelia Medick and Max Luetters as Part-time Animal Control Officers   | P. Barrett     |
| 4. Supervisor | Authorize Robert Rybak, Darlene Sharron and Constance Brown to attend the Association of Town's Meeting  | P. Barrett     |
| 5. Supervisor | Appoint Matthew Andrus to permanent status as Town Information Specialist per Civil Service Classification   | P. Barrett     |
| 6. Supervisor | Approve Memorandum of Agreement with Shenendehowa Nordic Ski Club for grooming and maintenance of cross country ski trails at Kinns Road Park and Garnsey Park | P. Barrett     |