

February 12, 2018

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett  
Councilman Whalen  
Councilwoman Standaert  
Councilman Romano  
Councilwoman Walowit  
Town Clerk O'Donnell

Also Present: Town Attorney McCarthy  
Mark Heggen, Comptroller  
John Scavo, Director of Planning  
Walter Smead, Assessor

ANNOUNCEMENTS AND COMMUNICATIONS

Supervisor Barrett thanked all involved with successful WinterFest and particularly all the volunteers. He reviewed all events and noted Peddler's Restaurant won first prize in the Soup Contest.

The Supervisor announced the Elks nationally are celebrating 150 years of being established. He congratulated and thanked the Clifton Park Elks for all they do in the community.

PUBLIC PRIVILEGE ON RESOLUTIONS

No one wished to be heard.

Resolution No. 34 of 2018, a resolution accepting the conveyance of a portion of roadways and stormwater management area(s), subject to easements retained for driveway access.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, as a condition of approval for the Longkill Subdivision, also known as Kain Preserve, July 10, 2011, the Town of Clifton Park Planning Board required that the applicant convey lands to the Town of Clifton Park for such purposes as are incidental thereto and for the benefit of the grantee; now, therefore, be it

RESOLVED, that the Town Board hereby accepts the conveyance of lands and roads from Kain Development, LLC, briefly described as follows:

<u>Description</u>	<u>SBL</u>
Dhara Court	249.20-3-99 (portion of)
Kain Terrace	249.20-3-99 (portion of)
Yogi Court	249.20-3-99 (portion of)
Stormwater Management Area	249.20-3-1

and, be it further

RESOLVED, that this conveyance is expressly conditioned upon receipt and approval by the Town Attorney of all necessary documents including review of the recorded deed in the Saratoga County Clerk's Office, metes and bounds description of the conveyance and retained easements, provision of title report, provisions for payment of all taxes, recording fees and assessments which are acceptable to the Town Attorney, and be it further

RESOLVED, that there be appended to the within resolution a copy of the recorded conveyance after it has been filed with the Saratoga County Clerk, and be it further

RESOLVED, that in accordance with the provision of Section 171 of the Highway Law of the State of New York, consent be and the same hereby is given to the Superintendent of Highways of the Town of Clifton Park to make an order laying out the aforesaid road(s) as public highway(s); and, be it further

RESOLVED, that the Town Superintendent of Highways is hereby authorized to post a thirty (30) miles per hour speed limit for the herein described highway(s), together with all necessary regulatory signs for proper traffic control.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 35 of 2018, a resolution authorizing the Supervisor to sign a lease agreement with De Lage Landen Financial Services, Inc. (through Electronic Business Products), for a digital copying system for use by the Town Assessor's office.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Walter Smead, Assessor, has requested that a new digital copier/printer be leased for use by the Assessor's office, and

WHEREAS, the proposed cost for leasing the copier has been budgeted per the attached schedule, and

WHEREAS, quotes were received with Electronic Business Products submitting the quote of \$219 + .0085 per black and white copies and .06 per color copies per month for thirty-six months, and

WHEREAS, the Town Board finds that the use of an installment purchase contract to finance the digital copying system is a cost-effective method of acquisition of such equipment and is consistent with General Municipal Law Section 109-b; now, therefore, be it

RESOLVED, that the Town Supervisor is authorized to enter into a lease agreement with De Lage Landen Financial Services, Inc. (through Electronic Business Products), for a Lanier MP C4504 digital copier/printer system with print/scan modules and stapling finisher, for thirty-six (36) months, at a cost not to exceed \$219 per month, plus \$.0085 for black and white copies and \$.06 for color copies, to be paid from A-1355-003 (Assessor's Office-Copier).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 36 of 2018, a resolution reclassifying the position of the part-time court clerk as a half-time court clerk.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Judge James F. Hughes and Judge Robert A. Rybak recommend that the position of Carol O'Brien, 17 Tupelo Drive, Clifton Park, as part-time court clerk be reclassified as a half-time court clerk; now, therefore, be it

RESOLVED, that the position of Carol O'Brien, 17 Tupelo Drive, Clifton Park, as part-time court clerk be reclassified as a half-time court clerk, effective immediately.

It was noted there is no budget impact.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 37 of 2018, a resolution to authorize a professional services agreement for preparing an application for New York State Department of Transportation Pedestrian Action Safety Plan Grant.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, the Town Board wishes to seek funding for a local pedestrian safety project pursuant to the New York State Pedestrian Safety Action Plan (PSAP), and

WHEREAS, on November 20, 2017, the Planning Department distributed a request for expressions of interest from qualified engineering and consulting firms for assistance in identifying potential projects and analyzing data and to support an effective application under the program, and

WHEREAS, pursuant to the request for expressions of interest, the initial work performed to support the town's application under the PSAP program will be performed without cost to the town, and

WHEREAS, Greenman-Pedersen, Inc. has submitted a qualifying expression of interest which demonstrates familiarity with the Pedestrian Safety Action Plan Program, as well as a track record of successful engineering, design and construction support for pedestrian and bicycle mobility projects under the program; now, therefore, be it

RESOLVED, that the Planning Director is authorized to retain Greenman-Pedersen Inc. to assist the town in preparing an application for funding under the NYSDOT Pedestrian Safety Action Plan.

Director of Planning Scavo explained the town will be submitting an application for pedestrian improvements in areas of high volume, anticipated or current, particularly in the Town Center. He stated one of the priority areas identified previously is Clifton Park Center and Clifton Country Roads in the vicinity of Hollandale for pedestrian activated signals. Applications are due in March, awards made June/July and contracts in the fall. Greenman-Pedersen will prepare application at no cost to the town and submit to NYSDOT. Request for Quotations also includes

design and engineering and, if successful, would require subsequent authorization by the Town Board to proceed forward. Mr. Scavo stated there is no risk to the town to secure the services of GPI. In response to Councilman Whalen’s question, Mr. Scavo said this grant is for existing intersections, unsignaled intersections and mid-block crossings.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 38 of 2018, a resolution authorizing execution of an operating agreement with the County of Saratoga and the Town of Ballston.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Town Board has established the Ballston Lake Sewer District No. 1 in conjunction with a similar sewer district within the Town of Ballston, and

WHEREAS, the establishment of these sewer districts contemplate a joint project to construct and operate the improvements related to the district with the sewer district formed within the Town of Ballston, as set forth in a memorandum of understanding between both towns dated October 21, 2015, and approved by the Town Board by Resolution No. 228 of 2015, and

WHEREAS, the existing agreement with the Town of Ballston contemplates an operating agreement with the Saratoga County Sewer District for the maintenance and operation of improvements and infrastructure constructed by the sewer districts within each town, and

WHEREAS, the Town Board wishes to enter into an operating agreement with the Saratoga County Sewer District to provide for county inspections of the construction and connection of the facilities, and the operation and maintenance of the improvements within the district by the Saratoga County Sewer District, at published rates for sewer service and maintenance, together with a collector fee of \$50 per home for homes actually connected to the facilities within the town, after the first year of operation; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign the attached operating agreement with the County of Saratoga and the Town of Ballston.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

Frank Berlin, Main St. Jonesville, reported the Friends of Clifton Park Open Space received a letter stating the group has been selected as the 2018 Community Impact Award recipient for exemplary volunteer service throughout the Capital Region. He recommended a Volunteer Recognition Day in town.

MOTION BY Councilwoman Walowit, seconded by Councilman Whalen, adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 7:36 p.m.

Patricia O’Donnell  
Town Clerk