

January 16, 2018

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett
Councilman Whalen
Councilwoman Standaert
Councilman Romano
Councilwoman Walowit
Town Clerk O'Donnell

Also Present: Town Attorney McCarthy
Mark Heggen, Comptroller
Steven Myers, Director of Building and Zoning

ANNOUNCEMENTS AND COMMUNICATIONS

Supervisor Barrett announced Winterfest is scheduled for February 10th at Clifton Park Center Mall. He reviewed some events of the day – Clifton Park Community Chorus, Clifton Park Idol and Soup Contest.

PUBLIC HEARING, 7:03 PM TO CONSIDER A LOCAL LAW AMENDING CHAPTER 164-9 DENIAL OF ACCESS TO RECORDS

The Town Clerk read the Notice of Public Hearing as published in The Daily Gazette on January 9, 2018.

Supervisor Barrett stated there have been no issues that precipitated this proposal but Town Attorney McCarthy recommends the amendment on order to streamline the process.

Town Attorney McCarthy reviewed the state statute. He stated the current Town Code puts the responsibility for hearing an appeal on the entire Town Board which could be cumbersome if part of the FOIL would need to be redacted or undisclosed, as well as meeting the required ten-day time frame when at times are there 2-3 weeks between board meetings. He said there are no appeals pending and this seems like a good time to look at this proposal.

Councilman Whalen said this amendment makes sense administratively and does what other municipalities and state agencies are doing.

The public hearing was opened for comments from the audience at 7:09 p.m.

Pam Marshall, Fairlawn Court, questioned the wording “by resolution” in the proposed language.

Town Attorney McCarthy replied there would be a separate resolution to designate the person and this could also be done in the organizational resolution.

Everyone was given an opportunity to speak in favor of or against the proposed local law and no one else wished to be heard. Supervisor Barrett declared the public hearing closed at 7:10pm.

PUBLIC PRIVILEGE ON RESOLUTIONS

No one wished to be heard.

Resolution No. 13 of 2018, a resolution authorizing Sam Chase, Pat Jarosz, and Robert Adams from the Building Department to attend the 23rd Annual Northern Adirondack Continuing Education Conference to be held in Lake Placid, New York, March 4-8, 2018.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, conferences are designed to give their members the needed hours to complete the New York State 24 hours requirement for in service education for all Code Enforcement Officers per year, in order to maintain their certification, and

WHEREAS, the 2018 Conference sponsored by the New York State Building Officials Chapter is necessary for the acquisition of needed credits by Building Department officials, and

WHEREAS, attendance at these seminars would provide a benefit to the residents of the town and is necessary to maintain building officials' credentials; now, therefore, be it

RESOLVED, that the Building Department is authorized to send Sam Chase, Pat Jarosz and Robert Adams to the 23rd Annual Northern Adirondack Continuing Education Conference from March 4-8, 2018 in Lake Placid, at a total cost for three attendees not to exceed \$2,500, as budgeted from A-3620-001(Building Dept.-Training and Conferences).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 14 of 2018, a resolution authorizing Wade Schoenborn, Derek Miller and Mark Kazmierczak to attend the 13th Annual New York State Building Officials Conference April 9-12, 2018, in Liverpool, New York.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, conferences are designed to give their members the needed hours to complete the New York State 24 hours requirement for in service education for all Code Enforcement Officers per year, in order to maintain their certification, and

WHEREAS, the 2018 Conference sponsored by the New York State Building Officials Chapter is necessary for the acquisition of needed credits by Building Department officials, and

WHEREAS, attendance at these seminars would provide a benefit to the residents of the town and is necessary to maintain building officials' credentials; now, therefore, be it

RESOLVED, that the Building Department is authorized to send Wade Schoenborn, Derek Miller and Mark Kazmierczak to the New York State Building Officials Conference from April 9-12, 2018 in Liverpool, New York, at a total cost not to exceed \$2,300 for three attendees, as budgeted from A-3620-001 (Building Dept.-Training and Conferences).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 15 of 2018, a resolution appointing Angelia M. Medick and Max J. Luetters as part-time Animal Control Officers.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, a need exists for additional part-time Animal Control Officers, and

WHEREAS, Angelia M. Medick, 3-B LaCosta Drive, Clifton Park, and Max J. Luetters 603 Forest Lane, Halfmoon, have successfully passed Saratoga County Civil Service Examination 60-608 for Animal Control Officers, and

WHEREAS, Angelia Medick and Max Luetters have been recommended to be appointed as part-time Animal Control Officers; now, therefore, be it

RESOLVED, that Angelia M. Medick, 3-B LaCosta Drive, Clifton Park, and Max J. Luetters 603 Forest Lane, Halfmoon, are hereby appointed as a part-time Animal Control Officers for the Town of Clifton Park at Grade 3, Step 1 (\$18.21 per hour) budgeted from A-3510-E-400 (Animal Control-Part-Time Employee), effective immediately.

Supervisor Barrett noted Mr. Luetters has had experience in animal control in another town in NYS.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 16 of 2018, a resolution authorizing Judge Robert Rybak, Darlene Sharron and Constance Brown to attend the Association of Town’s meeting.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, the state requires all town judges and court clerks to attend a training session on a yearly basis, and

WHEREAS, the Office of Court Administration will provide the necessary training for judges and court clerks at the annual meeting of the Association of Towns held in New York City from February 18-21, 2018, and attendance at these meetings would provide a public benefit to the town; now, therefore, be it

RESOLVED, that Judge Robert Rybak, Court Clerk Darlene Sharron and Chief Court Clerk Constance Brown, are hereby authorized to attend the New York State Association of Towns annual meeting in New York City from February 18-21, 2018, to be paid from A-1110-001 (Municipal Court-Training & Conferences) at an estimated cost not to exceed \$2,680, and be it further

RESOLVED, that meals and other incidentals be paid per the stated 2018 per diem.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 17 of 2018, a resolution appointing Matthew Andrus to permanent status as a Town Information Specialist.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, Matthew Andrus, 28 Ashley Drive, Ballston Lake, was provisionally appointed by Resolution No. 59 of 2017 as a Town Information Specialist, and

WHEREAS, Matthew Andrus successfully passed the Civil Service Exam for the position of Town Information Specialist and was certified as a permanent employee on January 10, 2018; now, therefore, be it

RESOLVED, that Matthew Andrus, 28 Ashley Drive, Ballston Lake, is hereby appointed to permanent status as a Town Information Specialist for the Town of Clifton Park per Civil Service Certification as of January 10, 2018.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 18 of 2018, a resolution authorizing execution of a memorandum of agreement with Shenendehowa Nordic Ski Club.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the town operates Kinns Road Park under a management agreement with the County of Saratoga and is under contract for its purchase pursuant to Home Rule Legislation, and

WHEREAS, the town acquired Garnsey Park in 2005-2007, and dedicated the land as public parkland by Resolution No. 249 of 2007, and

WHEREAS, Kinns Road Park is used for cross-country skiing, snow shoeing and activities during winter months, and has been successfully groomed for cross-country skiing on a volunteer basis for years, and

WHEREAS, the Shenendehowa Nordic Ski Club has acquired specialized equipment, including a snow mobile, sled, groomer, and trailer to transport equipment for the purpose of grooming cross-country ski trails without conflict with other uses, and

WHEREAS, the club proposes to expand trail grooming to Garnsey Park as well as Kinns Road Park to provide additional opportunities for cross-country skiers, ski teams, snowshoers and walkers alike, and

WHEREAS, the Town Board supports the Shenendehowa Nordic Ski Club volunteer efforts and activities which provide additional opportunities for outdoor recreation at Garnsey Park and Kinns Road parks; now, therefore, be it

RESOLVED, that the Supervisor is authorized to execute the attached Memorandum of Agreement with the Shenendehowa Nordic Ski Club for trail grooming services.

Supervisor Barrett reported the town and ski club will be meeting to discuss working jointly on various community events.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

No one wished to be heard.

MOTION BY Councilwoman Walowit, seconded by Councilman Whalen, adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 7:28 p.m.

Patricia O'Donnell
Town Clerk