

December 11, 2017

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett
Councilman Whalen
Councilwoman Standaert
Councilman Romano
Councilwoman Walowit
Town Clerk O'Donnell

Also Present: Town Attorney McCarthy
Mark Heggen, Comptroller
John Scavo, Director of Planning

ANNOUNCEMENTS AND COMMUNICATIONS

Supervisor Barrett announced the town Blood Drive is scheduled for December 11th from noon to 6 p.m.

The Supervisor further announced the Clifton Park Community Chorus will be presenting their holiday concert "Our Gift For You" on December 17th sat 3 p.m. at Shenendehowa Methodist Church.

PUBLIC PRIVILEGE ON RESOLUTIONS

No one wished to be heard.

Resolution No. 302 of 2017, a resolution referring a Planned Development District concept to the Planning Board for further review.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, a project narrative and conceptual plan were submitted to the Town Board on September 18, 2017 by the Edison Club, and

WHEREAS, on October 2, 2017 the Town Board heard concepts and saw plans concerning a proposed Planned Development District within the existing golf course property at The Edison Club, and

WHEREAS, the Town Board wishes to advance the PDD concept for the Edison Club by referring the plan to the Planning Board for a nonbinding advisory opinion on the merits of the application, and

WHEREAS, the Planning Board shall advise the Town Board within 60 days by resolution of the Planning Boards opinion on the merits of the application after a review of the engineering, site plan, traffic, and environmental aspects of the application; now, therefore, be it

RESOLVED, that the application for the PDD, as outlined in Article XI of the Town Code, is referred to the town's Planning Board for an advisory opinion consistent with that chapter, and be it further

RESOLVED, that the Town Board will reserve any further determinations on the application pending receipt of the Planning Board's opinions and recommendations.

Supervisor Barrett explained it is proposed that one of the three nine-hole courses will be closed for the housing. The homes will tie into membership in the club. He reviewed the process of the

PDD application, explaining the Planning Board will respond back to the Town Board within 60 days. Councilman Whalen said there is a lot of detail that needs to be “fleshed” out. Director of Planning Scavo reported this will tentatively be on the January 23, 2018 Planning Board agenda.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 303 of 2017, a resolution referring a Planned Development District application by Route 146 & Route 146A Properties, LLC (Scott Earl) to the Planning Board for further review.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, a project narrative, application, preliminary plan rendering and traffic assessment were submitted to the Town Board on September 18, 2017 by Lansing Engineering on behalf of Scott Earl, in accordance with Article XI of the Town Code, and

WHEREAS, the applicant is requesting referral to the Planning Board for preliminary workup and advisory opinion, and

WHEREAS, the Town Board wishes to refer the application to the Planning Board for review and a non-binding advisory opinion to the Town Board within 60 days pursuant to §208-72C of the Town Code; now, therefore, be it

RESOLVED, that the application for the PDD, as outlined in Article XI of the Town Code, is referred to the town’s Planning Board for an advisory opinion consistent with that chapter, and be it further

RESOLVED, that the Town Board will reserve any further determinations on the application pending receipt of the Planning Board’s opinions and recommendations.

Supervisor Barrett reviewed the type of projects that require the PDD procedure, noting it is something that falls outside of the current zoning. This application may be on the January 23rd Planning Board agenda and the Board will respond to the Town Board within 60 days.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 304 of 2017, a resolution authorizing the submittal of a CDTC Linkage Planning Program Grant Application for the 2018-2019 funding cycle and to provide matching funds.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, the Capital District Transportation Committee (CDTC) is accepting grant applications, due December 15, 2017, for the 2018-19 Community and Transportation Linkage

Planning Program, a funding opportunity utilizing federal funds and requiring a local funding match, and

WHEREAS, the Town of Clifton Park developed two previous public plans utilizing CDTC Linkage Program funding: the “Exit 9 Land Use & Transportation Study” in 2008; and the “Clifton Park Town Center Plan” adopted in 2012, that included recommendations and goals for public parkland in the Town Center area, and

WHEREAS, town Planning staff recommends submittal of an application to the 2018-19 program requesting federal grant funds of \$60,000 for a total consultant project valued at \$90,000 for the purposes of developing a “Town Center Park Plan;” and

WHEREAS, the project requires a local match by the proposing municipality, and

WHEREAS, the town will also request CDTC staff assistance valued at \$7,500 towards the analyzing transportation and traffic modeling; now, therefore, be it

RESOLVED, that the Town of Clifton Park Town Board authorizes the preparation and submittal of a grant application for the 2018-19 CDTC Community and Transportation Linkage Planning Program by town Planning staff and the Town Supervisor; and be it further

RESOLVED, that the Town Board authorizes local matching funds in the amount of \$30,000 upon grant award notification.

Supervisor Barrett reported a public planning process is planned for the first quarter of 2018. Director of Planning Scavo reported the grant application was filed on December 8th and expects a response in early March.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 305 of 2017, a resolution establishing the Clifton Park Sewer District No. 1, Extension No. 4, pursuant to Article 12-A of the New York State Town Law.

Introduced by Councilwoman Walowit, who moved its adoption and seconded by Councilman Romano.

WHEREAS, the Town Board of the Town of Clifton Park proposes to establish the Clifton Park Sewer District No. 1, Extension No. 4, pursuant to Article 12-A of the Town Law, and

WHEREAS, a map, plan and report relating the establishment of the proposed District within the Town of Clifton Park at 993 Hatlee Road, more particularly described as SBL 258.-1-23.1, has been prepared by John M. McDonald Engineering, P.C., a competent engineer licensed by the State of New York, in the manner and detail required by the Town Board, has been filed with the Town Clerk in accordance with the requirements of Article 12-A of the Town Law, and

WHEREAS, Resolution No. 292 of 2017 called a public hearing to be held on December 4, 2017 at 7:05 p.m. to hear all persons interested in this matter and to take action as required by law, and

WHEREAS, the resolution was published and posted as required by law, and

WHEREAS, a public hearing on the matter was held by the Town Board on December 4, 2017, beginning at 7:05 p.m. and the matter was fully discussed and all interested persons were heard;

NOW, THEREFORE, the Town Board of the Town of Clifton Park hereby determines that:

1. The notice of hearing was published and posted as required by law, and is otherwise sufficient.
2. All the property and property owners within the proposed District are benefited thereby.
3. All the property and property owners benefited are included within the limits of the proposed District.
4. The establishment of this District is in the public interest.

IT IS FURTHER DETERMINED AND RESOLVED, that the map, plan and report prepared by McDonald Engineering dated November 2017 be adopted, and

IT IS FURTHER RESOLVED, that the Town Board hereby approves the establishment of the Clifton Sewer District No. 1, Extension No. 4 as the boundaries are set forth and as the construction of the sewer system improvements and facilities are set forth in the map, plan and report, with sewer service charges, as set forth in the map, plan and report on file with the Town Clerk, to be assessed, levied and collected in the same manner as all other charges against the District, and consistent with the engineering map, plan and report as adopted.

It was noted this refers to the construction of four homes on Hatlee Road.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 306 of 2017, a resolution establishing the Clifton Park Sewer District No. 1, Extension No. 5, pursuant to Article 12-a of the New York State Town Law.

Introduced by Councilman Whalen, who moved its adoption and seconded by Councilwoman Standaert.

WHEREAS, the Town Board of the Town of Clifton Park proposes to establish the Clifton Park Sewer District No. 1, Extension No. 5, pursuant to Article 12-A of the Town Law, and

WHEREAS, a map, plan and report relating the establishment of the proposed District within the Town of Clifton Park with boundaries as described in the attached Exhibit A, has been prepared by John M. McDonald Engineering, P.C., a competent engineer licensed by the State of New York, in the manner and detail required by the Town Board, has been filed with the Town Clerk in accordance with the requirements of Article 12-A of the Town Law, and

WHEREAS, Resolution No. 293 of 2017 called a public hearing to be held on December 4, 2017 at 7:07 p.m. to hear all persons interested in this matter and to take action as required by law, and

WHEREAS, the resolution was published and posted as required by law, and

WHEREAS, a public hearing on the matter was held by the Town Board on December 4 2017, beginning at 7:07 p.m. and the matter was fully discussed and all interested persons were heard;

NOW, THEREFORE, the Town Board of the Town of Clifton Park hereby determines that:

1. The notice of hearing was published and posted as required by law, and is otherwise sufficient.
2. All the property and property owners within the proposed District are benefited thereby.
3. All the property and property owners benefited are included within the limits of the proposed District.
4. The establishment of this District is in the public interest.

IT IS FURTHER DETERMINED AND RESOLVED, that the map, plan and report prepared by McDonald Engineering dated November 2017 be adopted, and

IT IS FURTHER RESOLVED, that the Town Board hereby approves the establishment of the Clifton Sewer District No. 1, Extension No. 5 as the boundaries are set forth and as the construction of the sewer system improvements and facilities are set forth in the map, plan and report, with sewer service charges as set forth in the map, plan and report to be assessed, levied and collected in the same manner as all other charges against the District, and consistent with the engineering map, plan and report as adopted.

It was noted eight properties on Crestmont Drive should have been part of the Clifton Park Sewer District No. 1, and had been erroneously on the Saratoga County Sewer District rolls.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 307 of 2017, a resolution authorizing the promotion of Timothy Groski and Daniel Welsh from the position of MEO Light to MEO in the Buildings and Grounds Department.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, Supervisor Barrett recommends that Timothy Groski and Daniel Welsh be promoted from MEO Light to MEO in the Buildings and Grounds Department, and

WHEREAS, the above referenced employees have met the requirements for this position; now, therefore, be it

RESOLVED, that Timothy Groski, 412 Washington Street, Saratoga Springs and Daniel Welsh, 52 Wake Robin Rd., Ballston Spa, are hereby upgraded to MEO, Grade 5, Step 1 (\$44,970, \$21.62/hr) additional \$80.40 for each, (total \$160.80) effective immediately; and be it further

RESOLVED, that the additional salary increase be paid with a transfer of \$80.40 from A-7110-229 (Buildings & Grounds-Small Equipment) to A-7110-E0564 (Buildings & Grounds-

Daniel Welsh) and with a transfer of \$80.40 from A-7110-229 to A-7110-E0069 (Buildings & Grounds-Timothy Groski).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 308 of 2017, a resolution authorizing the promotion of Daniel Clemens from Recreation Maintenance Supervisor to Supervisor of Buildings and Grounds.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, due to the sudden loss of Michael Handerhan, an opening exists for the position of Supervisor in the Buildings and Grounds Department, and

WHEREAS, Daniel Clemens was first employed as a Building Maintenance Mechanic in the town’s Buildings and Grounds Department in April, 1998, and was promoted to Recreation Maintenance Supervisor in 2016, and

WHEREAS, after interviewing Daniel Clemens, 5752 Parkis Mills Road, Galway and reviewing his qualifications, Supervisor Barrett has recommended that Mr. Clemens fill the position of Supervisor of Buildings and Grounds; now, therefore, be it

RESOLVED, that the Clifton Park Town Board hereby authorizes the appointment of Daniel Clemens, 5752 Parkis Mills Road, Galway to fill the position of Supervisor of Buildings and Grounds at Grade 9, Step 9, \$81,411 (\$39.14/hr) through 2017, to be paid with a transfer of \$628.80 from A-7110-229 (Buildings & Grounds-Small Equipment) to A27110-E0883 (Buildings and Grounds-Daniel Clemens), effective December 11, 2017.

Supervisor Barrett noted Mike Handerhan, Supervisor of Buildings and Grounds, became ill in September and passed away in November. The Supervisor praised the work of Mike Handerhan, noting his passing is a great loss for friends, employees and residents. He noted Mr. Clemens has been with the town for 20 years and knows he will meet the high standards that Mike Handerhan set for 28 years.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

No one wished to be heard.

MOTION BY Councilwoman Walowit, seconded by Councilman Whalen, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 7:40 p.m.

Patricia O’Donnell, Town Clerk