

# TOWN OF CLIFTON PARK TOWN BOARD MEETING

June 11, 2018

- I. **Call to Order/7:00 P. M.**
- II. **Pledge to Flag**
- III. **Roll Call**
- IV. **Approval of Town Board Minutes**
- V. **Communications/Announcements**
- VI. **Business**
  - **Resolutions for Consideration**
  - **Other Business**
- VII. **Open Public Privilege**

NOTE:

Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single timeframe of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented.

The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

- VIII. **Adjournment**

Resolutions for Consideration  
Clifton Park Town Board Meeting  
June 11, 2018

<u>SOURCE</u>	<u>RESOLUTION</u>	<u>CONTACT</u>
1. Parks & Recreation	Authorize the hiring of Kyle Pfaff as an Attendant at the Clifton Park Action Park	P. Barrett
2. Buildings & Grounds	Authorize the hiring of Nicholas Arp for light maintenance in the Clifton Knolls Park District #1 for the summer	P. Barrett
3. Buildings & Grounds	Authorize the transfer of funds for Spirit Park	P. Barrett
4. Town Courts	Authorize the Supervisor to sign a 48-month lease agreement with DeLage Landen for a copier	P. Barrett
5. Senior Community Center	Authorize an increase in the rate of pay for Shirley V. Roberts, part-time clerk at the Clifton Park Senior Community Center	P. Barrett
6. Senior Community Center	Authorize the hiring of Candace Cady as a part-time clerk for the Clifton Park Senior Community Center	P. Barrett
7. Planning Department	Accept dedication of an easement for utility and multi-use pathway from Pogoda Associates, LLC	P. Barrett

Resolution No. \_\_\_\_\_ of 2018, a resolution authorizing the hiring of staff for the Clifton Park Action Park.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, an opening exists for an Attendant for the Clifton Park Action Park; and

WHEREAS, Myla Kramer, Director of the Office of Parks, Recreation and Community Affairs has recommended that Kyle Pfaff be hired to fill the position; now therefore be it

RESOLVED, that authorization is hereby given to hire Kyle Pfaff, 17 West Sky Lane, Clifton Park, as an attendant for the Clifton Park Action Park, effective June 12, 2018 through October 31, 2018 at Step 1 (\$9.00/hour) to be paid from A-7200-E4000 [Action Park Staff].

Resolution No. \_\_\_\_\_ of 2018 a resolution authorizing the hiring of 2018 summer help for the Clifton Knolls Park District.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, an opening exists for seasonal landscaping work in the Clifton Knolls Park District; and

WHEREAS, Daniel Clemens, Buildings and Grounds Supervisor, has recommended that Nicholas Arp be hired to fill the position; now therefore, be it

RESOLVED, that Nicholas Arp, 628 Clifton Park Center Road, Clifton Park be hired light maintenance work in the Clifton Knolls Park District for Buildings and Grounds for the summer of 2018, at \$13.00 per hour, effective immediately, to be budgeted from SP3-7131-E4000.

Resolution No. \_\_\_\_\_ of 2018, a resolution authorizing a budget transfer of up to \$1757.00 from the Buildings & Grounds General Maintenance Account for landscaping at Spirit Park.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, the Town has made significant improvements to Spirit Park, which were not initially contemplated during the budget process, and

WHEREAS, these improvements have made the park more visually appealing, and

WHEREAS, Daniel Clemens, Buildings & Grounds Supervisor has requested that \$1757.00 be transferred from the Buildings & Grounds Fund for landscaping, mulch and maintenance at Spirit Park, and

WHEREAS, there are sufficient funds in the Building and Grounds General Maintenance Account to account for these expenditures; now therefore be it

RESOLVED, that authorization is hereby granted to the Comptroller to transfer an amount not to exceed \$1757.00 from A7110-24 to A7030-24 for the additional landscaping at Spirit Park.

Resolution No. \_\_\_\_\_ of 2018, a resolution authorizing the Supervisor to sign a Lease Agreement with De Lage Landen Financial Services, Inc. (through Electronic Business Products), for a Digital Copying system for use by the Town Courts.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Town Justices Rybak and Hughes have requested that a new Digital Copier/Printer be leased for use by the Justice Court Department; and

WHEREAS, the proposed cost for leasing the copier has been budgeted per the attached schedule; and

WHEREAS, quotes were received with Electronic Business Products submitting the lowest quote of \$113.00 per month for forty-eight months, and

WHEREAS, the Board finds that the use of an installment purchase contract to finance the Digital Copying System is a cost-effective method of acquisition and is authorized by General Municipal Law Section 109 (B); now, therefore be it

RESOLVED, that the Town Supervisor is authorized to enter into a Lease Agreement with De Lage Landen Financial Services, Inc. (through Electronic Business Products), for a Lanier, MP 401SR Digital Copier/Printer System with Print/Scan/Fax Modules and Stapling Finisher, for forty-eight (48) months, at a cost not to exceed \$113.00 per month, plus \$.0085 for black and white copies and \$.06 for color copies, to be paid from A-1110-0003.

Resolution No. \_\_\_\_\_ of 2018, a resolution increasing the pay rate for Shirley V. Roberts, temporary part-time clerk at the Clifton Park Senior Community Center, and placing the position on the matrix.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Shirley V. Roberts, 40 Damask Dr., Clifton Park has worked at the senior center as a part-time clerk for several years, and

WHEREAS, Supervisor Barrett recommends placing the position on the matrix and that Shirley Roberts be compensated according to the matrix at Grade 1; now, therefore, be it

RESOLVED, that Shirley Roberts, Clifton Park pay rate be increased to \$15.08 per hour (Grade 1, Step 1), to be paid from A-6772-E4000, effective immediately.

Resolution No. \_\_\_\_\_ of 2017, a resolution hiring Candace Marie Cady as a temporary part-time clerk at the Clifton Park Senior Community Center.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, Supervisor Barrett has identified a need for a part-time clerk to work at the front desk of the Clifton Park Senior Community Center, and

WHEREAS, Supervisor Barrett has recommended that Candace Marie Cady, 22 Barney Road, Clifton Park, fill this part-time position; now, therefore, be it

RESOLVED, that Candace Marie Cady, 22 Barney Road, Clifton Park be appointed to fill the position of temporary part-time clerk, at Grade 1, Step 1 of the part-time matrix, \$15.08 per hour, to be paid from A-6773-E4000, effective June 28, 2018.



Resolution No. \_\_\_\_\_ of 2018 a resolution accepting the conveyance of a portion of land for utility and multi-use pathway easement(s), subject to easements retained for driveway access.

Introduced by \_\_\_\_\_, who moved its adoption, seconded by \_\_\_\_\_.

WHEREAS, as a condition of approval for the 532 Grooms Rd Residential Subdivision on March 27, 2018, the Town of Clifton Park Planning Board required that the applicant convey easements to the Town of Clifton Park for such purposes as are incidental thereto and for the benefit of the grantee; now therefore be it

RESOLVED, that the Town Board hereby accepts the conveyance of easements from Pogoda Associates, LLC, briefly described as follows:

<u>Description</u>	<u>SBL</u>
15' wide easement for multi-use pathway and utility access	277.-3-96 (portion thereof)

and be it further

RESOLVED, that this conveyance is expressly conditioned upon receipt and approval by the Town Attorney of all necessary documents including review of the recorded Deed in the Saratoga County Clerk's Office, metes and bounds description of the conveyance and retained easements, provision of title report, provisions for payment of all taxes, recording fees, and assessments which are acceptable to the Town Attorney, and be it further

RESOLVED, that there be appended to the within resolution, a copy of the recorded conveyance after it has been filed with the Saratoga County Clerk.